



## MELVINDALE HOUSING COMMISSION

### Regular Meeting

December 17, 2018

Regular meeting of the Melvindale Housing Commission held on Monday, December 17, 2018 at 3:00 p.m. in the Community Room of Coogan Terrace, 3501 Oakwood Blvd., Melvindale, MI 48122.

Chairperson Sue Herman called the meeting to order at 3:00 p.m.

#### ROLL CALL:

Present: Ansley, Cotto, DeCaire, Herman and Suiter

Also present: Staff – Cynthia C. Telfer, Executive Director; Elizabeth Dionisi, Financial Assistant; Nicole Jubenville, Property Manager, Alycia Owens, Rental Assistance Manager and Allison Walker, ROSS Coordinator.

#### Pledge of Allegiance

#### I. Approval of Agenda

*DeCaire* moved to approve the agenda; *Ansley* seconded.

Motion approved 5 – 0 (Ansley, Cotto, DeCaire, Herman and Suiter)

#### Approval of Minutes

*Cotto* moved to approve the meeting minutes of November 19, 2018; *DeCaire* seconded.

Motion approved 5 – 0 (Ansley, Cotto, DeCaire, Herman and Suiter)

#### III. New Business

##### **Resolution 2018-022** To Approve Write off of Vacated Tenant Account Receivables

*Ansley* moved to approve resolution; *DeCaire* supported.

No discussion

Motion approved 5 – 0 (Ansley, Cotto, DeCaire, Herman and Suiter)

##### **Resolution 2018-023** To Approve Write off, Dispose or Removal from Inventory

*DeCaire* moved to approve resolution; *Cotto* supported.

Motion approved 5 – 0 (Ansley, Cotto, DeCaire, Herman and Suiter)

#### IV. Commission Reports

Staff reviewed their reports and Chair Herman directed that they be placed on file.

#### V. Communications

December 2018 Newsletter

#### VI. Public Commentary

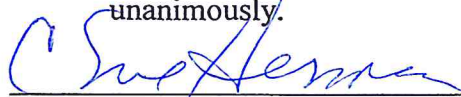
- Levon London #204 – Reported that Rose (exterminating firm) threw his items on the floor when they came to spray. He didn't appreciate it and thought it was unprofessional. Mr. London was directed to address his concerns to the property manager – he replied that he had already done so.
- Annette Taylor #117 – Thank you to Kiwanis for a wonderful Christmas party. Thank you to Ms. Walker for allowing a memorial service for those who've passed away in 2018; Kudos to Cindy for recommending me to the public television board and DTE has also failed to provide regular bills to some residents in the building.
- Ella Johnson #511 – I'm wearing a face mask because I'm receiving chemo.

#### VII. Announcements by Commissioner's

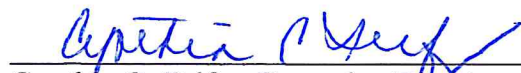
- Ansley –Happy Christmas and a Happy / Healthy New Year
- Cotto – Wishing everyone Happy Holidays
- DeCaire – Merry Christmas, Happy Holidays
- Suiter – Wishing you the happiest of holidays
- Herman –My best to all of you, may next year be happy and healthy for all.

#### IX. Adjournment

*Suiter* motioned, *DeCaire* seconded to adjourn at 3:53 p.m.; seconded. Motioned passed unanimously.



C. Sue Herman, Board Chair



Cynthia C. Telfer, Executive Director