2019 NEMCI&A Registration Form
Institute III & Academy Students

Plymouth State University, New Hampshire Week of July 13th – 19th

$75 non-refundable deposit is due by June 1, 2019 to hold a spot

Full Tuition – awarded scholarships due by June 15, 2019

Late registrations will result in a $25.00 late fee

Per policy, I verify that I am a: ◯ *Municipal Clerk* ◯ *Deputy/Asst. Clerk* ◯ **Other Municipal Staff*	
Name:	Nickname:
Town/City:	Title:
Population:	Years of Service:
Office Address:	Office Phone:
City: State: Zip:	Office FAX:
Best Email to contact you:	Cell:
Home Address	Emergency Phone:
City: State: Zip:	Gender:
Please check all that apply**:** ☐ CMC ☐ MMC ☐ NEACTC Member	
Please list any non-medicine allergies (food/environment etc.)	
My computer skill level is: ◯ Beginner ◯ Intermediate ◯ Advanced	
I have completed: ☐ State Cert ☐ Inst Year I ☐ Inst Year II ☐ Inst Year III	
Scholarships applied for: ☐ State ☐ County ☐ NEACTC ☐ IIMC/MCEF ☐ LL Data Please remember when applying for scholarship funds to subtract your $75 deposit fee	
I was awarded ☐ County ☐ State ☐ NEACTC ☐ IIMC/MCEF	Amount Awarded
Please enroll me for the following Institute ◯ Institute Year III Graduation Year $925 ◯ ***Two day Academy $550 ◯ ***Two 2-day Academy $925 ☐ Athenian Dialogue(Sunday Only) $125 ☐ Non-Institute/Athenian Dialogue (food/lodging per night) $85	Please assign room/suite mates ◯ Yes ◯ No Suite-mate requests: A B C D
*** Which Academy Class:	Total Fees Due:
Only students with medical needs and prior board approval may request a single room. Additional single room charges of $30 per day will apply, in addition to the regular enrollment fee above.	Minus Scholarships/Awards: Minus $75 non-refundable deposit: Extra banquet tickets at $75 each. ** Remainder due by June 15, 2019:
* Additional registration requirements due to availability. Please contact the Registration Chair. ** Graduating students have first preference for additional banquet tickets. Limit 2. Mon/Tues Academy students who wish to stay for the banquet must pay additional food/lodging fees.	
Mail completed registration form and $75 non-refundable deposit to: Checks payable to **NEMCIA Treasurer**	Stephanie Carrara, CMC 10 Pearl Street Stoughton, MA 02072
Contact Registration Chair, Stephanie Carrara, at 781-232-9224 or scarrara@stoughton-ma.gov	