

Minutes of the Special Board Meeting
Of the Board of Directors
Apple Valley Heights County Water District

Tuesday, April 7, 2020

The Board of Directors of the Apple Valley Heights County Water District met in Special Session and held the Special Meeting via teleconference. The meeting was called to order at 10:01 AM. BOD President Hunter led the Pledge of Allegiance.

ROLL CALL:

Directors Present: Directors Hunter, Woody, Kaminsky, Duwel & Roberson (all via teleconference).

Absent: None.

Also Present: General Manager Smith, Secretary Patterson (both via teleconference).

Public Present: None.

PUBLIC COMMENT:

None.

DISCUSSION/INFORMATION:

1. Emergency Resolution 208-2020 – DRAFT: First Reading – Secretary Patterson briefed the BOD on the DRAFT version of Resolution 208-2020 and informed the BOD that the purpose of this resolution was for the Apple Valley Heights County Water District, in response to the State of Emergency Declaration in the state of CA, to formally declare a state of emergency related to the COVID-19 virus.

2. Emergency Resolution 209-2020 – DRAFT: First Reading – Secretary Patterson briefed the BOD on the DRAFT version of Resolution 209-2020 and informed the BOD that the purpose of this resolution was for the Apple Valley Heights County Water District, in response to the State of Emergency Declaration in the state of CA, to authorize the district General Manager to alter and/or adjust employment policies, as necessary, in response to the COVID-19 virus.

By Director Kaminsky to move Emergency Resolutions 208-2020 & 209-2020 to the regularly scheduled BOD meeting, on 4/21/20, as action items; second by Director Duwel. Yes: Hunter, Woody, Duwel, Kaminsky & Roberson. No: None. Abstain: None. Absent: None.

3. Low-Income Residential Application – DRAFT: First Reading – Secretary Patterson briefed the BOD on the DRAFT form intended to allow customers to declare financial concerns related to utility bill payments; the form will serve as a starting point for BOD decisions related to payment arrangements, late fee waivers and cessation of disconnection, as related to SB 998 and/or COVID-19 related issues; Secretary Patterson also informed the BOD that this form had been reviewed and approved by legal counsel.

By Director Kaminsky to move the Low-Income Residential Application to the regularly scheduled BOD meeting, on 4/21/20, as an action item; second by Vice-President Woody. Yes: Hunter, Woody, Duwel, Kaminsky & Roberson. No: None. Abstain: None. Absent: None.

4. Emergency Plan/Response Procedure – REVISED: First Reading – General Manager Smith briefed the BOD on the verbiage added to the AVHCWD Emergency Plan/Response Procedure, particularly relating to the district's response to a declaration of federal and/or state level state of emergency.

By Director Duwel to move the Emergency Plan/Response Procedure to the regularly scheduled BOD meeting, on 4/21/20, as an action item; second by Director Kaminsky. Yes: Hunter, Woody, Duwel, Kaminsky & Roberson. No: None. Abstain: None. Absent: None.

5. CA State Executive Order N-42-20 – Secretary Patterson briefed the BOD on CA State Executive Order N-42-20, which instructs water utility companies to cease water utility shutoffs, to occupied properties, for the duration of the COVID-19 crisis and that this order will stand until lifted by the CA State Governor.

CONSENT LIST:

1. Approve March 21, 2020 Emergency/Special Meeting Minutes.
2. Approve Accounts Payable/Pay Warrants (Bills to be paid).

By Director Duwel to approve the consent list as presented; second by Vice-President Woody. Yes: Hunter, Woody, Duwel, Kaminsky & Roberson. No: None. Abstain: None. Absent: None.

DIRECTORS COMMENTS:

Director Kaminsky asked everyone to remain safe and practice social distancing.

ADJOURNMENT MOTION:

On motion of Director Kaminsky that there being no further business to discuss, the special meeting be adjourned; second by Director Roberson and carried. Meeting adjourned at 10:23 AM. Yes: Hunter, Woody, Duwel, Kaminsky & Roberson. No: None. Abstain: None. Absent: None.

Matthew K. Patterson, Administrative Secretary-Treasurer

APPROVED:

Larry Hunter, President
Board of Directors