

# TOWN HOUSE ESTATES OF NORTON

## Board of Trustees Meeting Minutes September 17, 2014

Present: Gary Bushey, Mark Flicop, Amy Marsden, Mike O'Sullivan, Javier Trevino.

The meeting was called to order at 6:30pm.

### **1. Delinquencies**

Overdue condo fees and various fines were discussed.

### **2. Old Business**

(1) It was reported that First Choice assessed the water damage in the basements for units 137-5, and 137-6 on August 6<sup>th</sup>. Sealant was applied for waterproofing the basements and owners are pleased with the work.

(2) Bathroom vents for building 145 have now been connected.

(3) A neglected parked car was tagged and towed by owner soon thereafter.

### **3. New Business**

(1) The Board approved an expense quote for work involving painting the bulkheads. The Board gave the go-ahead to begin the work.

(2) The Board is seeking bids from landscaping companies. Board members plan to meet with a landscaping company on the weekend and another company is expected to be available the following week to meet and bid. Board will try to get a landscaper who will also remove snow.

(3) The Board authorized the purchase a laptop, with Excel spreadsheet program, for treasure's use in managing the THEN budget. Money for the purchase will be taken from capital expenses.

The Annual Meeting was scheduled for December 8th at 7:00 pm., at the Taunton Holiday Inn. Items to be discussed include budget information and the filling of open seats on the Board.

The next Board meeting is scheduled for October 29<sup>th</sup> at 6:30.

The meeting was adjourned at 7:40 pm.

Respectfully submitted,  
Javier Trevino