**The Governing Body of the City of Liebenthal met in regular session Monday August 10, 2020 at the City Building at 6:00 p.m.** Presiding was Mayor Thomas McElroy, Council members William Stark, Darrell Warner (virtually present), Kathy Herrman (virtually present), Stephanie Schmidt (virtually present), and City Clerk Beverly Stark. Also, virtually present were Dave Barber from USDA Rural Development, Dave Herl from Adams, Brown, Beran and Ball, and Richard Ammel from EBH Engineering.

**New Business:** Dave Barber reported that the City Council needs to pass Resolution 2020-01 to allow the loan and grant for the wastewater renovation to proceed. By passing Resolution 2020-01 that includes a Letter of Conditions it provides authority for the City to meet contractual obligations to secure the USDA loan and grant. Mr. Barber explained each item and entertained questions. The Right of Way Certificate is still pending. Mr. Barber said the grant application process was going well. WS moved to pass Resolution 2020-01, DW seconded, vote unanimous, motion carried. Dave Barber left the meeting.

Dave Herl of ABBB (city accountants) was prevented from joining the meeting due to inclement weather so the pending budget was not available. Mr. Herl explained the budget to the Council. The date for a budget hearing is set for August 24 at 6 p.m. at the City Hall. The Council will sign the budget certification then, and two copies will need to be presented to the County Clerk. The Council also questioned Mr. Herl about paying off the KDHE RO unit loan before term. There is a balance of approx. $37,000 at 2.07% interest. The Council tabled this discussion. David Herl left the meeting

TM has obtained the easement contract from Jeralyn Stull (LaCrosse Abstract and Title) and will notify the landowners for signing. Ms. Stull will notarize the paperwork.

The Council discussed Beverly Stark obtaining a Notary license because the Council will need this service as the wastewater project proceeds. The city will assume the cost of the Notary’s licensing. Stark will investigate.

The meeting minutes of July 13, 2020 were read. W. Stark moved to approve, D. Warner seconded, vote unanimous, motion passed. The meeting minutes of August 3, 2020 were read. W. Stark moved to approve, K. Herrman seconded, vote unanimous, motion passed.

Richard Ammel joined the meeting virtually at 6:50. The survey for the sewer renovation project will commence on Aug. 14, 2020. It was suggested that residual funds could enhance sewer-flushing abilities for the city. Mr. Ammel will investigate. Mr. Ammel left the meeting.

**Clerk’s Announcements:** Reimbursement for webcam and microphone through the SPARK program (federal funding for reimbursement for COVID-19 related expenditures) was completed. There have been resident complaints regarding road condition of E. 3rd St. S. Waterhouse will investigate obtaining road millings to repair this road. The Council discussed giving S. Waterhouse authority to order new millings. W. Stark moved to approve S. Waterhouse having discretionary authority to obtain road millings, D. Warner seconded, vote unanimous, motion passed. The Wastewater Emergency Plan is still being generated.

**City Maintenance Updates:** S. Waterhouse passed the wastewater certification exam. He is still waiting for the results of water certification exam.

The list of bills was presented to the council. W. Stark moved to approve paying bills, D. Warner seconded, vote unanimous, motion passed.

The city will meet for a special budgetary meeting August 24, 2020 at 6 p.m. The next regular city meeting is September 14, 2020 at 6 p.m.

W. Stark moved to adjourn the meeting, D. Warner seconded, vote unanimous, motion carried. Meeting adjourned at 7:45 p.m.

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City Clerk