

MINUTES OF THE REGULAR MEETING OF COUNCIL  
FOR THE VILLAGE OF HAY LAKES HELD ON MONDAY, JULY 18, 2022

AT THE HAY LAKES RECREATION CENTRE @ 7:00 p.m.

PRESENT: Mayor Ron These; Deputy Mayor Clifford Heinz; Councillor Paige Berkholtz; Councillor Levi Blanchard; and Councillor Paul Patterson

ABSENT:

PUBLIC PRESENT: Sheldon Thouret and John Reist arrived for the meeting at 6:55 p.m.

MUNICIPAL RECORDER: Shannon Yearwood

DELEGATES:

- Hay Lakes Drainage District Members: Sheldon Thouret and John Reist;
- Peggy Weinzierl of Gitzel & Company

CALL TO ORDER: The Meeting was called to order by Mayor These at 7:00 p.m.

RES 114-2022: AGENDA: Moved by Mayor These to accept the agenda as amended.

CARRIED

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Peggy Weinzierl arrived at the meeting at 7:02 p.m.

Delegations:

The Drainage District Members appeared before council to discuss a damaged culvert on drainage district property. This was done when the Village began the process of rehabilitating the lagoon. A contractor was selected to desludge the lagoon and the waste was trucked to the adjacent field to spread. The culvert was damaged at that time. It has caused a major flow restriction and needs to be repaired. The Drainage District is asking the Village to replace the culvert as this happened as a direct result of work being completed by the Village by a Village Contractor. Council has asked for quotes to be obtained and Administration will contact Bryce Wolfe of Labryinth Contracting to get a quote from him on the work required. Both Mr. Thouret and Mr. Reist have offered to assist with sourcing the quotes and providing the necessary information required for this job. Councillor Berkholtz asked if the Village could not pay for this repair this year (as the Village Budget has been set), would they consider allowing the Village to pay back the Drainage Board next year so we could put this item in the budget at that time. The

members were very willing to work with the Village to have this matter rectified before fall run-off begins.

Sheldon Thouret and John Reist left the meeting at 7:17 p.m.

Peggy Weinzierl of Gitzel & Company presented the 2021 Audit to Council. Council asked several questions.

Confidential Items: *Human Resources Freedom of Information and Protection of Privacy Act* (s. 16 through 29) (In-Camera) **Motion to go into a closed session and Motion to reopen the session to the public required.**

RES 115-2022: Moved by Mayor These that the meeting is closed to the public under section 17, third party personal privacy, *Freedom of Information and Privacy Act* at 7:51 p.m.

Administrator Yearwood left the meeting at 8:18 p.m.

Administrator Yearwood returned to the meeting at 8:28 p.m.

RES 116-2022: Moved by Councillor Berkholtz to reopen the meeting to the public under section 17, third party personal privacy, *Freedom of Information and Privacy Act* at 8:29 p.m.

Council acknowledged the professional job that Gitzel & Company performed throughout this audit. They thanked Ms. Weinzierl for her attendance and report.

RES 117-2022: Moved by Councillor Berkholtz that Village Council accept the 2021 Audit presented by Peggy Weinzierl at this meeting.

CARRIED

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Mayor These called for a recess at 8:30 p.m. for signing of the Audit Documents. Mayor These resumed the meeting at 8:43 p.m.

RES 118-2022: Moved by Mayor These that the meeting is closed to the public under section 17, third party personal privacy, *Freedom of Information and Privacy Act* at 8:44 p.m.

RES 119-2022: Moved by Deputy Mayor Heinz at 9:41 p.m. that the meeting is reopened to the public under section 17, third party personal privacy, *Freedom of Information and Privacy Act*.

Adoption of the Minutes from the Regular Meeting of Council held on Monday, June 20, 2022: the minutes having been circulated and discussed were put forward for adoption.

RES 120-2022: Councillor Berkholtz moved that the Minutes of the June 20, 2022, Regular Meeting of Council be adopted as presented.

CARRIED

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Public Works Report: The Public Works report was not available and therefore the Report was tabled to the next meeting of Council being August 15, 2022.

Administration Report: The Administration Report along with an Action List was presented to Council.

RES 121-2022: Moved by Mayor These to accept the CAO Report and Action List presented as information.

CARRIED

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Financial Report: The Financial Report was presented to Council by Administrator Yearwood.

RES 122-2022: Councillor Patterson moved that the Financial Report; consisting of the General Ledgers for the year to date; the ATB Account Summaries; and the short report update presented be accepted as information.

CARRIED

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The MasterCard Statement was not presented and therefore tabled to the August 15, 2022, Regular Meeting of Council.

Bylaws/Policies:

Administration presented Council with Bylaw 06-2022 – Community Standards Bylaw. This was tabled until the August Meeting.

Administration also reiterated that Council and Administration have many bylaws and policies that need attention.

Business:

- Green Space Maintenance: This item was discussed by council thoroughly again. It was decided that for this summer season Council would hire Cory Zetson to mow this area on a 10-day rotation. He has been asked to ensure that the weeds are cut down with a weed-eater wherever necessary.

RES 123-2022: Moved by Councillor Patterson that administration hire Cory Zetson to maintain the Greenspace directly at the end of the foot of 3<sup>rd</sup> Avenue on a ten-day rotation at a cost of \$75.00 per hour which includes Mr. Zetson's own equipment.

- UFA Playground: Council has requested that Administration write to UFA asking for permission to move the playground from Main Street to the foot of 3<sup>rd</sup> Avenue North. Once this is completed and we know that we can proceed in that area we will be in a better position to move forward with Public Hearings; Redistricting; planning the playground etc. Letter to UFA to be sent before next meeting.
- Map Review: Administrator Yearwood let Council know that 10 of the 20 changes required have now been submitted to Municipal Affairs and that the Village is working closely with an advisor to ensure that these matters are corrected in a timely manner.
- Complaints:
  - Resident owning Lot 9 & 10; Block 11; Plan 6517RS has requested Council repair the sidewalk in front of his home. He has requested this many times before and Administration has not been able to comply as there were other sidewalks in worse condition. Councillor Berkholtz as asked administration to email the resident and explain that again this summer we will not be able to replace that section of sidewalk but that Council will look at this in the next budgeting session for 2023.
  - Resident owning Lots 15 & 16; Block 12; Plan 6517RS: This resident complained that he was given an unfair Bylaw Enforcement Warning and that he was harassed and assaulted by staff and Bylaw. Council asked the staff and Bylaw Officer involved to provide their statements as to the events of that day. Council upon reviewing all the information has asked administration to send an email to the resident explaining that he can no longer have contact with Administration and must not attend at the Village Office.
  - Resident at Lot 6; Block 8; Plan 3671ET: This was a complaint about residential and commercial property on Main Street that had not been mowed this season. The specific complaint was that these properties were both an eye-sore and they were also a fire hazard. These properties have since mowed the yards in question.
- Purchase of Desk for CAO and Screen Door for Village Office: Council has moved the meetings of Council to the Recreation Centre for the foreseeable future as there was no room in the Village Office to store files. This desk was

purchased second hand at a price of \$800.00. Council and Administration also talked about purchasing a screen door for the front door of the Village Office. The building can become extremely hot during any heat spell. Having the doors and windows open to create a cross breeze does help this considerably. Administration asked that Council approve these two expenses.

RES 124-2022: Deputy Mayor Heinz moved that the desk purchased for \$800.00 be accepted as presented as Administration had made room in the Budget for this office furniture.

CARRIED

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- Renewing the Contract with Townfolio: The current contract with Townfolio is now complete. Administration has recommended that we enter a second contract.

RES 125-2022: Moved by Councillor Berkholtz that the TownFolio Contract be extended for a further 3 years at a rate of \$550.00 per year.

CARRIED

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- Telegraph Park Agreement – tabled until the next meeting (see committee reports)

#### Committee Reports:

- Infrastructure: The final date to receive that Request for Proposals from the Engineering firms is Thursday, July 21 at which time Council will review the proposals and select the Firm that will complete the Infrastructure Study.
- Protective Services: Nothing to Report
- Fire Department Report: Councillor Patterson and Councillor Blanchard reported that the Fire Department is answering any calls that come in. They also related that the Fire Department having a problem even getting a quote for the new overhead doors for the Fire Hall.
- Development: Nothing to report.
- HARRB: Nothing to October.
- Ag Society: Mayor These reported that the multipurpose building has been rented with the riding rings to host a horse show. Hay Lakes Fun Fest is scheduled to take place at the Ag Grounds on August 27, 2022. Council was

asked by Iva Harberg to make a motion that Children could lead a bicycle parade from the Fire Hall to the Ag Grounds to kick off the Fun Fest.

RES 126-2022: Moved by Deputy Mayor Heinz that the Children can begin their parade from Main Street and end at the Ag Grounds to officially start the Hay Lakes Fun Fest on Saturday, August 27, 2022.

CARRIED

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- Library: Councillor Berkholtz reported that the library has extended their summer hours and are now offering a Summer Program for kids.
  - Telegraph Park: Mayor These, Deputy Mayor Heinz, Councillor Blanchard and Councillor Patterson attended the last meeting held by Telegraph Park on Wednesday, July 13, 2022. This was to discuss with Council the Terms of the Agreement between the Park and the Village. Council was each given a copy of the new Agreement that Telegraph Park Chairperson, Rick Dale has put forward. Councillor Patterson asked to table this to the next meeting so that Council can further study the Agreement.
  - Recreation Centre: The renovation of the Recreation Building is close to being completed. Currently they are waiting for the counter tops and the 3 basin sink to be delivered before it can be installed.
  - School Council: No further meetings until September.
  - Rural Crime Watch: Nothing to report.
  - CRSWSC: Next meeting is scheduled for September.
  - Go-East – Nothing to report
  - OHS Committee: A meeting was to be held today at the Village Office, but this did not take place. The meeting will be rescheduled to another date.

RES 127-2022: Moved by Councillor Berkholtz to accept the Committee Reports as presented.

CARRIED

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**Information and Correspondence:**

RES 128-2022: Councillor Patterson moved to accept the Information and Correspondence as presented.

CARRIED

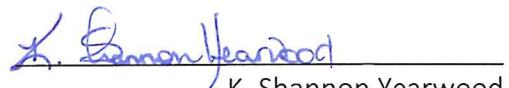
Next Meetings of Council:

The next Regular Meeting of Council will be held on Monday, August 15, 2022, at the Recreation Centre beginning at 7:00 p.m.

Adjournment:

There being no further business to discuss Mayor These adjourned the meeting at 10:57 p.m.

  
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Mayor Ron These

  
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K. Shannon Yearwood  
Chief Administrative Officer

