

WILLIAMSON COUNTY EMERGENCY SERVICES DISTRICT #2 MINUTES OF THE REGULAR MEETING – August 27, 2020

The Williamson County Emergency Services District #2 held a regular meeting on August 27, 2020 at Sam Bass Fire Department Station 2, 16248 Great Oaks Drive, Round Rock, Texas and on-line at meet.google.com/zeu-kcvj-cot and by phone at 1-707-732-9386 or 1-888-465-5095.

Commissioners in Attendance:

Commissioners present in person: Thom Nanninga, Darryl Pool.

Commissioners present on-line: Russell Strahan, Tim Hunsberger, Jordan Baltazor.

Others in Attendance:

Sam Bass Fire Dept.: Chief David Kieschnick (in person) and Corby Bryan (on-line).

Municipal Accounts & Consulting: Taylor Kolmodin (in person).

Public: Bob Shugart (in person).

Meeting was called to order at 7:02pm by Commissioner Nanninga.

Pledge of Allegiance was led by Commissioner Nanninga.

Public Comment: Commissioner Pool noted there had been a vacancy on the board of Williamson County ESD #8. That vacancy was filled by the county Commissioners Court on August 18, 2020 with the appointment of Lisa Birkman, former Precinct 1 County Commissioner.

Bob Shugart asked about the posting of District meeting minutes on-line. He had not been able to find the minutes of recent meetings. Commissioner Nanninga stated it has always been the board's intent to have minutes posted on-line as soon as practicable after approval, and that any authorized minutes would be promptly posted.

Action items

ITEM 4: *Approve minutes of prior meeting(s).*

Motion to approve minutes of meeting held August 13, 2020 as presented.

Motion: Hunsberger Second: Strahan [Unanimous]

ITEM 5: *Review bookkeeper's report from Municipal Accounts & Consulting and consent to: a) approval of payment of monthly bills and invoices, b) approval of monthly financial report.*

Kolmodin presented the District's monthly financial statements, monthly bills, and invoices. All billings for Station 3 have now been received and paid. Kolmodin said First Citizens Bank has offered the District a money market interest rate of 0.75% but would require a \$3 million deposit of new funds. MAC will continue to monitor interest rate changes, and Commissioners will consider First Citizens Bank proposal later this year.

Motion to approve reports as presented.

Motion: Nanninga Second: Baltazor [Unanimous]

ITEM 6: *Discuss and take action relative to finalizing 2021 Budget.*

Discussion of adopting a District budget for fiscal year 2021 continued from previous meetings with Commissioner Nanninga leading a line-by-line review of a draft budget as revised at the August 13, 2020 meeting. No changes were requested. Commissioner Hunsberger will meet with Chief Kieschnick next week to discuss whether it would be more cost effective to replace or to refurbish two SBFDF vehicles and recommend a course of action to the Board.

Motion to adopt a District budget for fiscal year 2021.

Motion: Baltazor Second: Nanninga [Unanimous]

Kolmodin noted Commissioners had previously agreed to conduct a quarterly budget review.

ITEM 7: *Discuss and take action relative to adopting 2020 Tax Rate.*

Motion made to set a 2020 property tax rate of \$0.10 per \$100 of assessed value.

Motion: Nanninga Second: Pool

In favor: Nanninga, Strahan, Hunsberger, Pool, Baltazor Opposed: none

ITEM 8: *Receive monthly report from Sam Bass Fire Department regarding operations, including but not limited to: A) Total number of calls, B) Training, C) Fire Marshall Activities, D) Breakdown of activities and E) Information of any major incidents.*

Chief Kieschnick presented incident report data for July, 2020. No personnel have contracted COVID-19, no one is in quarantine, and they have an adequate supply of personal protective equipment. The new vehicle for battalion chiefs will be available for use around late September.

Commissioner Baltazor asked about SBFDF response times once new traffic signals on O'Connor Drive are installed. Chief Kieschnick believes they will not have a significant negative impact on response times.

Commissioner Pool asked about the status of a proposed inter-local agreement with the city of Austin Fire Department. Chief Kieschnick said the city of Round Rock Fire Department has entered into the agreement and that SBFDF will consider the proposal in January once specific wording is available and reviewing how the arrangement between the Round Rock and Austin fire departments is operating in practice.

ITEM 9: *Discuss and take any action relative to operations, as may be needed following above report.*

No action needed.

ITEM 10: *Discuss potential agenda items, time and date for future business meetings. (09/17/2020).*

Next regular meeting to be held on September 17, 2020 beginning at 7:00pm at Sam Bass Fire Station #2.

Adjournment:

Motion to adjourn made at 7:49pm.

Motion: Strahan Second: Nanninga [Unanimous]

“I attest that all the above information is true and correct to the best of my knowledge.”

Submitted by Darryl Pool, Secretary, Williamson County ESD #2