Beverly Shores Plan Commission Minutes

March 4, 2019

6:30 P.M.

1. The meeting of the Beverly Shores Plan Commission was called to order at 6:30 p.m. at the Beverly Shores Administration Building. Members of the Plan Commission present were Brian O’Neil, Gabrielle Biciunas, Donna Norkus, Thomas Weber, and Greg Lyman. Members Brian Quealy and John Daraska were not in attendance.
2. Review of previous meeting minutes.

Minutes of the February 4, 2019 meeting were reviewed. Commissioner Norkus moved to accept, Weber seconded. Motion passed.

1. New Business
	1. Review of Certificate of Occupancy form and Building Commissioner checklists

Commission reviewed the proposed Certificate of Occupancy form put forth by the Building and Site Committee. A question was raised as to why the BSC wanted to change the form. Commissioner O’Neil agreed to ask at the next BSC meeting.

Building Commissioner checklists were reviewed. Commissioner Lyman questioned why there was only a yes/no question for steep slope compliance and no checklist for those requirements. Commissioner O’Neil reported that the BSC is in the process of finalizing recommendations on the step slope ordinance and should have recommendations by the next Plan Commission meeting.

The Commission declined to recommend the certificate of occupancy form or the BC checklists at this time without further clarification from the BSC.

* 1. Review of livestock ordinances regarding chickens and bees in town.

The existing ordinances covering livestock in town were reviewed and discussed. Commissioner Lyman moved to recommend that the ordinances not be changed and that raising chickens in town should remain prohibited. Biciunas seconded. All approved. It was determined that the current ordinances do not prohibit the housing of bees in town or the collection of honey from said bees, as long as it is not set up with a business in the residential zone. Bees are not considered livestock. Commissioner Lyman moved to recommend to make no changes to the existing ordinances prohibiting farm animals (livestock) in town. Weber seconded. All approved.

1. Old Business
2. Comprehensive Plan Discussion

Commissioner Norkus presented a spreadsheet of all the properties along the commercial district along Highway 12.

Commissioner Weber presented a draft town survey to gather input from town residents as part of the CP process. Others will review and edit and suggest additional questions to include in the final version.

Commissioner Lyman presented a draft plan and schedule for proceeding with and completing the CP review with an end date in 2021.

Commissioner Biciunas presented research she has conducted into the South Shore Line double-track project.

Commissioner O’Neil reported on the progress of his inventory and mapping of all the houses and other structures in Beverly Shores.

The commission agreed that inclusion of comprehensive maps of the town would be a good addition to the reviewed CP. Commissioner Biciunas volunteered to research the data available on existing GIS platforms.

Action Items:

Individual commissioners continue current assignments.

Team: Review draft plan and schedule and draft survey for discussion at next meeting.

1. Commissioner Lyman moved to adjourn the meeting, Weber seconded. Motion approved. Meeting adjourned at 8:45 pm.