

Town of Beverly Shores Capital Planning Advisory Committee
September 4, 2018 Regular Meeting
7:00pm – Beverly Shores Administration Building
Minutes

Meeting called to order at 7:00pm

Attendees: Adam Peterson, Paula Tillman, Matrona Malik, Ellen Hundt, Steve Meyer, Tom Weber

- **Minutes approved for the August 7, 2018 meeting**
 - **Additional Revenue Sources**
 - Additional revenue sources were discussed.
 - Mr. Weber looked into requiring a city sticker for all vehicles and presented an overview to the Committee in advance of the meeting. A discussion ensued regarding the viability of requiring a town-wide auto sticker. Ms. Hundt stated that as we are currently at a level of 511 Sanitation accounts, everyone would get one, volume would be increased. Second vehicles could have a discount for second pass and could generate \$13-14,000 per year. Ms. Hundt stated that the town currently issues approximately 700 auto stickers, (not all paid for) 70 golf carts. Get as many as you need for your vehicles. Could get several grand. Ms. Malik stated that town stickers would result in vehicles being more recognizable in town and be a way to note residents. It was noted that a disadvantage would be that it is a change with no notable benefit to the residents. Mr. Peterson noted that the town may be able to include the town sticker billing in the annual Sanitation bill. It was also note that raising the auto parking sticker to \$25.00 would accomplish the same thing. Upon motion duly made and seconded, the Capital Planning Advisory Committed resolved to recommend to the Town Council to raise the annual parking fee for residents to \$25 for the 2019 season.
- **Call to the public for capital project input**
 - Ms. Hundt stated that at the request of the Chair that the general obligation bond fund has approximately \$570,000 unexpended with all open road projects currently funded in full. In addition, the Town has submitted for Community Crossing Grant funding that could total approximately \$300,000 to fund 2019 road repairs. This year 2018, is the last year we are eligible for community crossing funds.
 - Mr. Peterson suggested that while we have the five year plan, that it would be advisable to reach out to the non-operating departments of the town to get

suggestions for capital projects that the community would like to see. Mr. Peterson suggested that the Committee could put out a town wide request for proposals from the community. The Committee would require oral and written presentations from the community and then make recommendations to the Town Council. The proposals would need to include, but not be limited to

- Benefit to the community as a whole
- Plan for ongoing maintenance
- Cost
- How the project would be ADA compliant
- Timing

Upon motion duly made and seconded, the Committee directed Mr. Peterson to distribute a form of Request for Proposal for the Committee to consider at the October meeting and then to further discuss this proposal.

It was noted that the next meeting would be October 2, 2018.

There being no further business before the Committee and upon motion duly made and seconded, the meeting was adjourned at 7:40 pm.