

6-1

Minutes of the Regular Board Meeting
Of the Board of Directors
Apple Valley Heights County Water District

Tuesday, July 9, 2019

The Board of Directors of the Apple Valley Heights County Water District met in regular session and held the regular meeting at 6:00 P.M. at the regular meeting place, 9429 Cerra Vista, Apple Valley, California. The meeting was called to order at 6:00 P.M. BOD President Hunter led the Pledge of Allegiance.

ROLL CALL:

Directors Present: Hunter, Woody, Duwel (via teleconference), Kaminsky & Roberson.

Absent: None.

Also Present: General Manager Smith, Secretary Patterson.

Public Present: None.

Public Comment: None

PUBLIC HEARING:

1. Public Hearing – By Director Roberson to open the public hearing; second by Vice-President Woody. Yes: Hunter, Woody, Duwel, Kaminsky, Roberson. No: None. Abstain: None. Absent: None.

2. Standby 2019-20; Resolution # 204-2019 – Secretary Patterson briefed the BOD that the Stand-by list remains the same from the previous BOD meeting and that no parcel acreage or calculated fee totals have changed.

By Vice-President Woody to adopt Resolution # 204-2019; second by Director Kaminsky. Yes: Hunter, Woody, Duwel, Kaminsky, Roberson. No: None. Abstain: None. Absent: None.

3. Office Rental 2019-20 – Secretary Patterson briefed the BOD that nothing had changed on the office rental verbiage from the previous BOD meeting, as well as reminding the BOD that the rental verbiage contained a period of twenty-four (24) months that the price would remain fixed at \$ 400/month.

By Director Kaminsky to approve the Office Rental for 2019-20; second by Director Roberson. Yes: Woody, Duwel, Kaminsky, Roberson. No: None. Abstain: Hunter. Absent: None.

4. Budget 2019-20 – Secretary Patterson briefed the BOD that the total income includes anticipated water sales and stand-by revenue, as well as the fact that the anticipated expenditures meet the anticipated revenue.

By Vice-President Woody to adopt the 2019-20 Budget as presented; second by Director Roberson. Yes: Hunter, Woody, Duwel, Kaminsky, Roberson. No: None. Abstain: None. Absent: None.

6. By Director Roberson to close the public hearing; second by Director Kaminsky. Yes: Hunter, Woody, Duwel, Kaminsky, Roberson. No: None. Abstain: None. Absent: None.

GENERAL MANAGER REPORT:

1. July 2019 – The GM briefed the BOD that all water samples collected came back absent. The GM briefed the BOD that the fire-hydrant at the intersection of Roundup and Allegra Vista was replaced, as well as the addition of a 2" flush-out valve at the south-end of Allegra Vista. The GM briefed the BOD that staff has been working on weed abatement around all district facilities. The GM briefed the BOD that the storage tanks had been inspected/cleaned.

2. Efficiency Report – The GM briefed the BOD that the efficiency showed some improvement and that the efficiency appears to be higher in the summer months and lower in the winter months; additionally, the GM briefed the BOD that staff is working on some customer meter replacement options.

GRANT FUNDING UPDATE & PROGRESS/DISCUSSION/ACTION ITEMS:

1. Meeting Update – The GM briefed the BOD that staff had a teleconference meeting with James Owens (NV5) and Mario Ramirez (SWRCB); the summary of the meeting was that there was some clarification needed on storage tank capacity; as a result of the meeting, it appears that all parties are in agreement on the amount of storage capacity needed.
2. Grant Checking Account Report – Secretary Patterson briefed the BOD that the largest change to the grant checking account balance was the receipt of the disbursement payment for \$17,416.00.
3. NEPA / BLM Document – Preliminary Draft Available for Review (Verbal) – The GM briefed the BOD that the DRAFT version of the NEPA / BLM Document was available for review.
4. BOD Appointment of Interconnection Committee Directors – Secretary Patterson briefed the BOD that as meetings progress on the topic of interconnection, it is important to have two (2) directors, from AVHCWD, to serve as the interconnection representatives for AVHCWD.
By Director Roberson to nominate Vice-President Woody and Director Duwel as the AVHCWD Interconnection Committee members, with Director Roberson serving as a substitute if one of the aforementioned directors cannot make the meeting; second by Vice-President Woody. Yes: Hunter, Woody, Duwel, Kaminsky, Roberson. No: None. Abstain: None. Absent: None.
5. Approve Accounts Payable/Pay Warrants (Bills to be paid) – Secretary Patterson briefed the BOD that the accounts payable for the grant project are for NV5, with AVHCWD retaining \$1000 for the Chicago Title Invoice that was already paid through AVHCWD funds.
By Director Duwel to approve the grant project bills to pay as presented; second by Vice-President Woody. Yes: Hunter, Woody, Duwel, Kaminsky, Roberson. No: None. Abstain: None. Absent: None.

DISCUSSION/INFORMATION:

1. June 2019 Delinquency. (Verbal) – President Hunter asked the BOD if there were any questions related to the June 2019 delinquency information; None.
2. Profit/Loss: June 2019 – Secretary Patterson briefed the BOD that the net income appears higher, due to the receipt of disbursement funds from the state of CA. President Hunter asked the BOD if there were any questions related to the June 2019 Profit/Loss report; None
3. Revenue Report: June 2019 – Secretary Patterson briefed the BOD that the most significant changes in the revenue report were that the water sales increased from the previous month and the grant checking account increased due to the receipt of the most recent disbursement from the state of CA. President Hunter asked the BOD if there were any questions related to the June 2019 Revenue report; None
4. G.A. Hunter Transparency Report: May 2019 – President Hunter asked the BOD if there were any questions or concerns on the G.A. Hunter Transparency Report: May 2019; None.
5. 3rd QTR Production – Well 3: 13.85 AF; Well 4: 13.43 AF; Total: 27.28 AF – Secretary Patterson briefed the BOD on the amount of water production from well # 3 and 4 for the 3rd quarter of the 2018-19 water year. President Hunter asked the BOD if there were any questions related to the 3rd QTR production; None

CONSENT LIST:

1. Approve June 11, 2019 Regular Meeting Minutes.
2. Approve Accounts Payable/Pay Warrants (Bills to be paid).

By Vice-President Woody to approve the consent list, as presented; second by Director Kaminsky. Yes: Woody, Duwel, Kaminsky, Roberson. No: None. Abstain: Hunter. Absent: None.

DISCUSSION/ACTION ITEMS:

1. CSDA BOD Seat B – Selection of Candidate and Direction to AVHCWD Staff for Assignment of Vote:
1(a) – R. Coats; (b) – D. LaMoreaux; (c) – M. Mack; (d) – G. Mills; (e) – K. Rivers
1(f) – K. Tiegs, (g) – L. Woods

By Director Duwel to assign vote to L. Woods for the CSDA BOD Seat B; second by Vice-President Woody. Yes: Hunter, Woody, Duwel, Kaminsky, Roberson. No: None. Abstain: None. Absent: None.

DIRECTORS COMMENTS:

None.

ADJOURNMENT MOTION:

On motion of Vice-President Woody that there being no further business to discuss, the regular meeting be adjourned; second by Director Roberson and carried. Meeting adjourned at 1822 hours. Yes: Hunter, Woody, Duwel, Kaminsky, Roberson. No: None. Abstain: None. Absent: None.

Matthew K. Patterson, Administrative Secretary-Treasurer

APPROVED:

Larry Hunter, President
Board of Directors