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# Town of Latah

## TOWN COUNCIL MEETING MINUTES

*For October 04, 2016*

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- I. CALL TO ORDER:** Mayor Douglas Arnold called the meeting to order at 7:02 p.m. Council members present at the meeting were: Mayor Arnold, Larry LaBolle, Steve Leitz, Patricia Neumann and Garry Greenwalt. Also present was Clerk/Treasurer, Heidi Turnbough. Cathy Dunkle was absent.
- II. PLEDGE OF ALLEGIANCE:** Mayor Douglas Arnold asked those present to join him in the Pledge of Allegiance.
- III. REPORTS FROM COMMITTEES AND TOWN EMPLOYEES:**
- The request from Mike Connelly for utility easement was not approved by the town attorney. The attorney amended the agreement and submitted it to council for re-approval in the new owners name instead of Mike Connelly. Larry LaBolle made a motion to approve the amended use agreement to Kimberly Lewis, the new owner of 131 W. Market. Garry Greenwalt seconded the motion; all council members voted yes. The clerk would have the agreement filed.
- IV. READING OF PREVIOUS MEETING MINUTES:** The meeting minutes for September 06, 2016 were presented. Larry LaBolle made a motion to accept the meeting minutes as presented. Patricia Neumann seconded the motion; all council members voted yes.
- V. PRESENTATION OF VOUCHERS, WARRANTS, FINANCIAL STATEMENTS AND REPORTS:** The Clerk/Treasurer presented check numbers 7709 and 7718-7727 and EFT payment \$46.59 totaling \$33,826.17 as well as payroll check numbers 7710 through 7717 with EFT payment for 941 report totaling \$2,661.16. Larry LaBolle made a motion to accept the financial statements as presented. Patricia Neumann seconded the motion; all council members voted yes.
- VI. PRESENTATION OF PETITIONS, APPLICATIONS, CONCERNS, APPEALS, COMMUNICATIONS, ETC:**  
The Clerk reported to following:
- A concern from Roger Logan regarding barking dogs disturbing sleep. It was requested that the clerk send a letter to the owners. Garry Greenwalt had called the dog owners and there was no response nor compliance.
- VII. OLD BUSINESS:**
- A. WELL HOUSE PROJECT:** Layne Merritt was present to discuss the final punch list and the booster pump problems. The booster pump was working but it was leaking. There was discussion about running the booster pump through the winter and reassessing the condition of the pump in the

spring. Meanwhile, the town man would be asked to divert the water where the pump was leaking. There were two outstanding issues on the punch list. The flow meter was not working and there was no explanation. Layne Merritt was going to discuss to find out if the proper testing was done. Another issue was the generator would not run the main pump. The generator tripped the panel immediately. The town would need to have a couple of things replaced on the generator. Mr. Merritt and Kevin Turnbough would investigate the generator issue. There was a question of recourse if the payment was made, if the payment was made and the issues were not resolved, Mr. Merritt would be persistent to get the items resolved. Larry LaBolle asked if a letter of incompleteness should accompany the check, he also stated that if the contractors did not return within a week, the town would request an electrician to investigate the generator issues. It was decided to enclose a letter from the mayor with the payment to Wilson Brothers, Inc.

- B. ANIMAL CONTROL OFFICER RESOLUTION:** The resolution would not be need to be changed and the clerk would connect Garry Greenwalt with the sheriff department to get him commissioned to be in compliance with the resolution.
- C. WATER ORDINANCE:** There were no changes to this Ordinance at this time.
- D. STOP SIGN ON MAIN STREET:** There would not be another sign placed on Main Street at this time. Crime check would need to be called if speeding persists.

#### **VIII. NEW BUSINESS:**

- A. PUBLIC HEARING- CDBG APPLICATION:** Mayor Arnold opened the public hearing 7:10 p.m. Layne Merritt questioned the council if the application process should continue. There was discussion. No public comment was made. The public hearing was closed at 7:13 p.m. Patricia Neumann made a motion to wait on applying for the CDBG grant. Larry LaBolle seconded the motion; all council members voted yes
- B. PRELIMINARY BUDGET DISCUSSION:** A budget folder was given to council to examine. The preliminary budget would be presented at the November meeting.
- C. TOWN MAINTENANCE PERSON RESOLUTION 16-5:** Patricia Neumann made a motion to accept Resolution 16-4- Water Operator Resolution and 16-5- Town Maintenance Resolution as presented. Larry LaBolle seconded the motion ; all council members voted yes.

#### **IX. ROUNDTABLE:**

The clerk reminded the council that next meeting that next meeting was Tax Levy Meeting.

Steve Leitz wanted to discuss the large right-of-ways in Latah. Mr. Leitz was going to contact the zoning commission in Spokane County to find out what the requirements would be to reduce town's street easements.

#### **X. ADJOURNMENT:**

Larry LaBolle made a motion to adjourn the meeting at 9:07 p.m. Garry Greenwalt seconded the motion; all council members voted yes.

**APPROVED:**



Douglas Arnold- Mayor

**ATTEST:**



Heidi Turnbough- Clerk/Treasurer