

# Coaches

It is **YOUR** responsibility to make sure **YOUR SCHOOL** has sent their Certificates of Insurance to Bergen County Parks Department before **YOUR** team can run at Darlington County Park. If your school's insurance info is not received before meet day – **YOUR SCHOOL** will **NOT** be allowed to run,

This has not changed since last year – Your Board Office should be familiar with this procedure.

Please follow the letter below:

Dear Athletic Director:

Each year the Department of Parks receives numerous requests from schools for field-use permits. Before a permit can be issued a Certificate of Insurance (for all schools) must be on file with the Parks office.

The Certificate is to show a **minimum** of \$1,000,000 per occurrence, \$2,000,000 aggregate

General Liability and \$10,000/person Medical Expense **covering participants**. If athletic participants are excluded from the General Liability Policy, then we require **Student Accident Insurance** covering the athletic participants for a **minimum** of \$10,000/person. **THE COUNTY OF BERGEN AND ITS OFFICIALS, EMPLOYEES AND AGENTS** must be named as **ADDITIONAL INSURED** and **COUNTY OF BERGEN** shown as **CERTIFICATE HOLDER**.

(**Please note:** If the athletic participant is covered under the General Liability Medical Expense, it must state so on the certificate.)

Your insurance company (agent) must be told, through your Board of Education, of this requirement and the above underlined paragraphs. They will, at that time, send you the Certificate of Insurance.

Please make sure the term of the insurance (effective date to expiration date) falls within the dates you anticipate your school will be using the Bergen County Department of Parks facilities.

Once again, you must submit **both** general liability insurance **and** student accident insurance covering the athletes **for you and your opponents** before you can play on Bergen County fields.

Should you have any questions concerning this matter, please call me at (201) 336-7275

Sincerely,

Bergen County Parks Department

***Your Buses MUST drop off at Darlington and then go to the Campgaw Parking Lot to park.***

***After the meet, they can pick your team up in the lower parking lot***

# *Season Opener Invitational Cross-Country Meet*

Dear Coach,

The Bergen Track & Field LLC is proud to announce their annual Season Opener Invitational Cross-Country Meet to be held at Darlington County Park in Mahwah on **Saturday, September 8, 2018**. There will be races run in the Frosh, Soph., J.-V. and Varsity divisions. You may enter individuals or teams.

See you on the 8<sup>th</sup>,

Tom Zaccone/Brian Rodak

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## Meet Information

1. Entry Fee:                    \$60.00 per team            \$10.00 per individual
2. Awards:                    Medals to top three teams in each race (**EXCEPT J.V.**)  
Medals to top twenty-five in all races.
3. Schools will be placed into races according to their student enrollment.  
Schools will be divided equally between each of the Varsity races.
4. Order of Events:  
9:00 AM      Frosh Boys  
9:10 AM      Frosh Girls  
9:15 AM      Soph Boys  
9:30 AM      J-V Girls  
9:55 AM      J-V Boys  
10:15 AM     Varsity A Boys  
10:35 AM     Varsity B Boys  
10:55 AM     Varsity A Girls  
11:15 AM     Varsity B Girls
5. We are using **NJ Mile Split** to enter your rosters and declare that you are coming to the meet. All you have to do is enter **ALL your athletes competing in the meet.**
6. Since this is an early season meet, we do not require you to run your top seven in the varsity race.
7. Bring **PINS!!!!**
8. Entries are due:            **Saturday, September 1, 2018**
9. Make check payable to:    **Bergen Track & Field LLC**

10. Questions call: 201-529-8217 Tom Zaccone  
973-831-2412 Brian Rodak

**REMEMBER to Enter on NJ Mile Split**

