## Videographer/Photographer

## POSITION SUMMARY

To assist in the development and promotion of PCCC program camps by connecting campers to Christ through personal interaction, creation of program movies, and concept work for summer and future program camps.

Start Date: June 3, 2018

End Date: August 11, 2018

## **ESSENTIAL DUTIES AND RESPONSIBILITIES**

- Help in the creation, implementation, and management of media (photos, video, graphics)
  - Website graphics and editing videos
  - Creation of Program Movies
- Help in the capture of video and photos during camps
- Concept work / creation of marketing materials for program
- Concept work / creation of program camps for 2017
- Assist in posting summer updates on our various program blogs
- · Overlap may occur in oversight of activities, registration duties, and various other program-related needs
- Responsible for guests' care, safety, and wellbeing
- Ensure that the guest needs are met at all times
- Look for and make use of teachable moments
- Pray for the staff, campers, and churches
- Participate in staff Bible studies
- Assist with wild land fire emergencies
- Keep regular, timely attendance while maintaining a clean, safe and unobstructed workplace
- Regularly required to stand, sit, walk, use hands to handle or grasp, reach with hands and arms, talk. Occasionally required to climb or balance and stoop, kneel, crouch, or crawl. May be required to lift a minimum of 25 pounds.

## JOB SKILLS AND QUALIFICATIONS

- Demonstrates a personal relationship with God through Jesus Christ, exercising personal faith through consistent daily living in accordance to God's Word.
- Understands the mission of Palomar Christian Conference Center and is in agreement with its Statement of Faith, and submits all other goals and desires to that main goal.
- Excellent verbal and written communication skills.
- Interpersonal skills such as are required to maintain positive relations with both staff and guests.
- Good customer service skills, presenting a professional appearance and demeanor.
- Strong attention to detail and organization while managing multiple priorities.
- Able to lift a minimum of 25 lbs.
- First Aid and CPR certified (will train).
- Ensures that s/he could lead or introduce campers to Jesus Christ as Savior.
- Athletic lifestyle
- Enjoys and relates well with others, exhibiting patience and a strong Christian witness.
- Able to work in a fast-paced environment.
- Is proficient in basic Microsoft applications (Windows, Office, )
- Must have experience and knowledge through personal study and work experience
- Proficient in Photoshop, Final Cut or iMovie and similar editing programs
- Should have good analytical and networking skills
- Must have good leadership quality

The above statements are intended to describe the general nature and level of work being performed by people assigned to this position. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel. All personnel may be required by their immediate supervisor to perform duties outside of their normal responsibilities. The physical demands described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.