

KINGSWOOD HOMEOWNER COMPLAINT FORM

Date: _____

Name:

Email Address:

Address:

Home Phone:

- Have you attempted to resolve/abate the situation prior to submitting complaint? Y N
- Have you contacted the City of St. Charles regarding complaint? Y N

Provide a description of the complaint; identify the location, situation or activity (general description), estimated time table, and other related information. Additionally, identify the provisions set forth in the Declaration of Covenants, Conditions and Restrictions, and the Rules and Regulations associated with complaint.

Location:

Situation:

Provision:

Signature: _____

Provide a signed complaint to the KHOA Board; upon receipt the Board shall schedule a hearing within thirty (30) days and give the owner at least ten (10) days advance written notice of the date, time, and place of the hearing.
