

Poplar Springs Fire Department Position Description

Classification/Job Title:	Firefighter
Type of Work:	Full-Time
Job Title of Supervisor:	Shift Officer

General Responsibilities:

- The Firefighter will be responsible for all Fire Suppression duties.
- The Firefighter will be responsible for assisting with all Fire Prevention duties pertaining to that shift.
- The Firefighter will be responsible for checking first out response units.
- The Firefighter will be responsible for assisting with all company pre-fire plans or inspections that are assigned to that shift.
- The Firefighter will be responsible for the general upkeep of the station assigned to.
- Act as Driver/Operator in the absence of the Station Engineer or on an as needed basis.
- Perform any and all reasonable tasks assigned.

Specific Responsibilities of a Firefighter:

- Safely and efficiently respond to emergency calls in order to provide initial fire attack, perform immediate rescues and provide emergency care to those persons threatened by fire or other hazards.
- In charge of any fire or emergency scene, including medical scenes, unless other trained personnel or higher ranking personnel are present.
- Accurately assess and supervise the scene of any emergency to ensure that all needed equipment and personnel are appropriately dispatched and utilized in the most efficient manner possible.
- Ensure as best as possible the safety of all personnel and the public at the scene of any emergency.
- Maintain proper inventory of equipment in a safe and efficient manner using properly accepted techniques.
- Keep detailed records in all areas of job.
- Operate all apparatus and equipment in a safe and efficient manner using properly accepted techniques.
- Maintain communication as needed between all other emergency agencies.
- Attend in-service training, drills and all other training as may be required in the performance of the job.
- Maintain quality public relations between the departments and the community.
- Perform fire ground operations in accordance with all written Sops' of the department.
- Acquire and retain knowledge of the location of streets, fire hydrants, business locations, and types of building construction within the district.

- Maintain knowledge all fire department rules and regulations and efficiently carry out the same.
- Must be able to obtain a Firefighter Clearance Form annually, issued by the Department Physician.

Minimum Qualifications

- High School Diploma or equivalent
- Fire Fighter II.
- 18 Years of Age or older
- Must be able to pass a job related abilities test.
- Must be able to obtain a Firefighter Clearance Form annually, issued by the Department Physician.
- Must be able to maintain a SC issued DL, class E when age 21.

Desirable Qualifications

- Nationally Registered EMT
- Associates Degree in applicable discipline