

MADISON AREA EDUCATIONAL
SPECIAL SERVICES UNIT

NOTICE OF EXECUTIVE SESSION

10:00 A.M.
Friday, August 13, 2021
702 Elm Street
Madison, IN 47250

Personnel

AGENDA
MADISON AREA EDUCATIONAL SPECIAL SERVICES UNIT
Board of Directors' Meeting
Immediately following Executive Session
August 13, 2021
702 Elm Street
Madison, IN 47250

Public Comments

- I. Call to Order
- II. Routine Matters
 - A. Approval of Minutes of July 7, 2021 Meeting
 - B. Approval and/or Amendment of Agenda
 - C. Circulation/Approval of Claim Docket
- III. Personnel Matters
 - A. Request Employment*
 - B. Request Resignations*
 - C. Request Transfers*
- IV. Action Items
 - A. Instructional Assistant Salary Schedule*
 - B. LPN/HI/VI/Secretary Salary Schedule*
- V. Director's Report
- VI. Adjourn

Next Meeting – September 1, 2021

*See Information Sheets

PERSONNEL

Information Sheet (a)

A. Request Employment

1. Jayme Johnston, Resource Aide (Switz) effective 8/5/21 (Switz. Specific)
2. Teri Crank, Preschool Aide (Switz) effective 8/10/21 (PIP)
3. Whitney “Nikki” Kendall, Part-Time 1:1 Autism Aide (Sct 1) effective 8/2/21 (Sct 1 Specific)
4. Tina Johnson, CDC Assistant (Sct 1) effective 7/26/21 (CDC)
5. Matalin Staser, ED Teacher (SoWest) effective 8/3/21 (Ed)
6. Kristen Morrison, MoMD Aide (Clark) effective 8/3/21 (PIE)
7. Christina Kondrat, ED Aide (SoWest) effective 8/4/21 (PIE)
8. Nanette June, ED Aide (Crothersville) effective 8/2/21 (PIE)
9. Margaret Blatsioris, ED Teacher (SoWest) effective 8/3/21 (Ed)
10. Breanna Seabolt, Intense Intervention Teacher (Clark) effective 8/3/21 (Ed)
11. Shahala Brown, 1:1 Autism Aide (SoWest) effective 8/4/21 (SoWest Specific)
12. Leatha Denison, Intense Intervention Aide (Crothersville) effective 8/2/21 (PIE)
13. Gabriella “Gabe” Walters, ED Teacher (Crothersville) effective 8/9/21 (PIE)

B. Request Resignation

1. Haley Swafford, MoMD Aide (Clark) effective 7/8/21
2. Misty Ely, MoMD Teacher (Clark) effective 8/2/21
3. Kim Tingle, ED Teacher (SoWest) effective 7/27/21
4. Michelle Smith, Preschool Aide (Sct 1) effective 7/27/21
5. Sydney Stidham, ED/Intense Floater (Sct 1) effective 7/26/21

6. Kacey Carlton, ED Teacher (Clark) effective 8/2/21
7. Krissy Crooks, Preschool Teacher (Sct 1) effective 8/6/21

C. Request Transfer

1. Elizabeth Rickett, Distance Learning Asst. (Switz) to ED Aide (Switz) effective 8/5/21
2. Charity Herr, ED Teacher (Crothersville) to ED Teacher (SoWest) effective 8/3/21
3. Carmen Colwell, ED Aide (Sct 1) to Preschool Aide (Sct 1) effective 8/2/21

MADISON AREA EDUCATIONAL SPECIAL SERVICES UNIT

BOARD OF DIRECTORS' MEETING

July 7, 2021

MEMBERS PRESENT: T. Bennett R. Hite
 J. Bates T. Jones

MEMBER ABSENT: T. Goodin

STAFF PRESENT: M. Jones C. Trader
 A. Conover

Mr. Jeff Bates chaired the meeting at the SSU Board Room, 702 Elm Street, Madison, Indiana.

The meeting was called to order at 11:03 A.M. The Board confirmed that personnel issues were discussed in Executive Session.

The Minutes of the June 3, 2021 Board of Directors' Meeting were APPROVED BY MOTION (Jones/Hite).

APPROVE AGENDA

The Board APPROVED BY MOTION (Hite/Jones) the Agenda as amended, adding Item C, WHAS Grant, under Action Items.

FINANCIAL MATTERS

Circulation and Approval of Claim Docket – The claim docket was circulated and the following claims were APPROVED BY MOTION (Jones/Bennett):

Claims numbered 4519-4562 totaling \$180,705.01
Payrolls totaling \$161,741.61

PERSONNEL

Request Employment – The Board APPROVED BY MOTION (Hite/Bennett) employment of the following:

1. Kacey Carlton, Homebound Teacher (Clark) effective 4/22/21 (Clark HB)
2. Cannada Covey, Intense Intervention Teacher (Clark) effective 8/3/21 (PIE)
3. Kelsey Steuver, Occupational Therapist (All Corps) effective 7/21/21 (PIE)

Request Resignations – The Board APPROVED BY MOTION (Jones/Hite) the following resignations:

1. Christian Herald, CDC Assistant (Sct 1) effective 6/25/21
2. Christina Phelps, Preschool Aide (Switz) effective 6/3/21
3. Erin Deck, Inclusion Aide (Switz) effective 6/3/21
4. Mindy Turner, ED Aide (Switz) effective 6/7/21
5. Edna Curl, ED Teacher (SoWest) effective at the close of the 2020-2021 school year
6. Cara Shaffer, ED Teacher (SoWest) effective at the close of the 2020-2021 school year

Request Transfers– The Board APPROVED BY MOTION (Hite/Bennett) the following transfers:

1. Lindy Bear, ED Aide (Switz) to MoMD Aide (Switz) effective 8/9/21
2. Kristian Drake, MoMD Aide (Switz) to ED Aide (Switz) effective 8/9/21
3. Candy Sizemore, MoMD Teacher (Switz) to ED Teacher (Switz) effective 8/5/21
4. Kaulene Green, ED Teacher (Switz) to MoMD Teacher (Switz) effective 8/5/21

ACTION ITEMS

Appoint Treasurer and Deputy Treasurer – The Board APPROVED BY MOTION (Jones/Hite) the appointment of Chris Trader as Treasurer and Barbara Moore as Deputy Treasurer.

CY 2022 Budget – The Board APPROVED BY MOTION (Jones/Hite) the CY 2022 Budget as presented.

WHAS Grant – The Board APPROVED BY MOTION (Hite/Bennett) the WHAS grant in the amount of \$6,000.

DIRECTOR'S REPORT

Mr. Jones reported that he received the WHAS grant notification this week and will go through the list of items to see what can be purchased.

Mr. Jones stated that he is half way finished with CPI training. There are two virtual days, two testing days, and he will then go to Indianapolis for two days.

Mr. Jones thanked the board for approving the hiring of Kelsey Steuver as our Occupational Therapist. He will have her connect with the COTA to begin working on a schedule.

The next board meeting will be held on August 13, 2021 at 10:00 a.m.

There being no additional business, the Board APPROVED BY MOTION (Jones/Hite) adjournment at 11:13 a.m.

Respectfully submitted,

Michael L. Jones
Executive Director

MLJ/acc