

North Manhattan Beach Business Improvement District
Advisory Board Meeting

www.northmb.info

Wednesday, December 7, 2016 at 6:00 PM

City of Manhattan Beach
City Hall – Community Development Conference Room
1400 Highland Ave - Manhattan Beach, CA 90266

Agenda

1. Roll Call
2. Public Comment - (3 Minute Time Limit)
3. Approval of Minutes from the November 2, 2016 North MB BID Meeting

Action: Approve
4. North MB BID 2016 9th Annual Special Event (Holiday Stroll) – December 8, 2016 City MB PD to be present (if available).

Action: Discuss / Update
5. 2017 Advisory Board Election Process

Action:
 - a. Receive Oral Presentations of Candidate Statements
- *(two minute statement for each candidate)*
 - b. Open Voting and Tally Ballots
- *(must be present to vote – see election rules and regulations)*
 - c. Elect a Chairperson, Vice Chairperson and Recording Secretary
(assignment of responsibilities)
 - d. Propose and Discuss 2017 Enhancement Projects, Budget and Activity Plan
6. Resolution of Intention – to Provide for Annual Levy and Collection of Assessments for the North MB BID is slated for the City Council meeting on January 17, 2017

Action: Receive and File
7. Adjournment to Next Meeting - January 4, 2017 at City Hall (Community Development Conference Room) - 6:00PM

Advisory Board Meeting Minutes

James McCleary, Recording Secretary

<http://www.northmb.info/index.html>

North Manhattan Beach Business Improvement District

City Hall – Community Development Conference Room

Manhattan Beach, CA 90266

Wednesday, November 2, 2016, 6:00 P.M.

The Meeting was called to order at 6:00 P.M. by James McCleary, BID Chairman

1. 2016 NMB Advisory Board – Roll Call / City Staff Present:

<u>Name</u>	<u>Function</u>	<u>Business</u>
Harry Ashikian	BID Vice Chairman	Salvatore's Shoe Repair
Steve Delk	BID Board Member	OB's
Peter Kim	BID Board Member	Sloopy's
James McCleary	BID Chairman	Sea View Inn
Steve Oliveira	BID Board Member	Dentist
Anthony Sulaiman	BID Board Member	Sharkeez
Andy Sywak	Economic Vitality Manager	City of Manhattan Beach
Steve Charelian	Revenue Services Member	City of Manhattan Beach

Absent:

Janice Davenport	Recording Secretary	Pancho's
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2. Public Comments – None

3. Approval of Minutes from the October 5, 2016 North MB BID Meeting

The North MB BID Board unanimously approved the minutes of the October 5, 2016 meeting.

4. 2016 North MB BID Annual Winter Event December 8, 2016 – ads to be placed in the Beach Reporter on November 24, December 1 and December 8; the power-wash is scheduled for December 6 and 8, from 6AM-10AM from North to South; banner up in North MB on November 7, and on 12th Street downtown MB on November 14; Santa Float/Santa to arrive at 34th Street at 5:00PM.

5. Update from Andy Sywak, Economic Vitality Manager City of Manhattan Beach – Quarterly sales tax report received by the City will now include Geography for the North End; encourage businesses to register with shopsmall.com for advertising; create a website for Manhattan Beach. In his update Andy Sywak also brought up the possibility of the Board approving a full or part associate/executive similar to the downtown BID position to assist with projects and programs as part of the proposed 2017 Activity Plan.

6. North MB BID Enhancement Projects and Activity Plan – create an agenda on important items for the 2017 Activity and Enhancement Projects plan, i.e. parking, sidewalk/grates, street lights (brighter/LED), etc. If approved, bring in a full or part time associate/executive similar to the downtown BID position, to assist with projects and programs.

7. Reminder – December 7, 2016 North MB Advisory Board Elections for Calendar Year 2017 – BID Board members were reminded that all election material/candidate statements are due by end of business day November 3, 2016.

8. Adjournment: at 7:05 PM, next meeting is on Wednesday, December 7, 2016, 6:00PM, City Hall, Community Development Conference Room.