

**Jackson Township  
Board of Fire Commissioners  
District #1**

81 South Hope Chapel Road Jackson, New Jersey 08527  
732-363-2595  
Jacksonfiredistrict1.org

<u>President</u> David L. Johnson	<u>Vice President</u> Martin Flemming III	<u>Secretary</u> Robert Redington Jr.	<u>Treasurer</u> Martin Flemming IV	<u>Commissioner</u> Clarence E Aldrich IV
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**Monthly Business Meeting  
December 9, 2013**

The regular business meeting of the Board of Fire Commissioners of District #1 was held at 81 South Hope Chapel Road on December 9, 2013. The meeting was called to order at 8:00 PM by President Johnson. In attendance were Commissioner Johnson, Commissioner Flemming III, Commissioner Redington, Commissioner Flemming IV and Commissioner Aldrich. Also in attendance were Chief Rauch, Assistant Chief Johnson, and Board Accountant Robert Elliott.

Minutes from the November 2013 were read.

Without further comment Commissioner Aldrich made a motion to approve the November 2013 minutes. The motion was seconded by Commissioner Flemming III.

With no further discussion a vote was called.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Commissioner Johnson	X			
Commissioner Flemming III	X			
Commissioner Redington	X			
Commissioner Flemming IV	X			
Commissioner Aldrich	X			

The motion passed.

## **NOTICES AND COMMUNICATIONS**

Asbury Park Press Amanda Oglesby requested a copy of a map of District #1 under OPRA. Commissioner Redington e-mailed a copy of such map to her.

### **CHIEF'S REPORT**

Total Fires	19
In District	7
Out of District	12
Drills	3

Chief Rauch received a communiqué from the Chief of the Lakewood Fire Department requesting permission that Whitesville Volunteer Fire Company #1 be added to the call for service card, should a "structure fire" alarm be received in Lakewood. WVFC would respond as a mutual aid response. Chief Rauch responded in the affirmative.

The fire alarm system at the fire house is inspected for the next year and in serviceable working order.

A recently completed inspection of the building's boiler system by the State of NJ received a failing mark due to recent update requirements for installation of additional safety valves. (see attached letter).

A letter was sent to the Ocean County Office of Emergency Services (radio communications center) by Chief Rauch requesting Jackson Township Fire Services be included in the planning process for an anticipated radio frequency change in the future (see attached letter).

5709 Fire pump is repaired and in service.

The Jackson Township Training Task Force reports the November program was a success and they now have approximately \$6000 in their account for future training programs.

#### Vehicles

5700 No Issues

5710 No Issues

5701 A recent list of equipment problems were corrected by Blaze Service Company (all minor)..

5705 No issues.

5708 No issues.

5709 Fire pump repaired and in service.

## **BUILDING AND PROPERTY**

Work has begun on installation of the fence around the emergency generator and the vehicle access gate to the south parking lot.

## **UNFINISHED BUSINESS**

Recent discussions on acquiring a FUEL FARM for installation at the fire house finds the following:

1. Dover Oil can supply the fuel farm system at no cost to the District.
2. The District will have to apply for a tax exempt certificate for the purchase of said fuel.
3. We must buy all fuel from Dover Oil.

After some discussion this arrangement will need further review. Commissioner Aldrich indicated we may be able to purchase fuel from Ocean County under Schedule C and at a better price than that offered by Dover Oil.

Robert Elliott attended the evenings meeting to review the 2014 Budget, proposal and review. Some changes were discussed and the budget will be re-worked for presentation at the January meeting.

Commissioner Aldrich brought up the discussions of using the ACTIVE 911 cell phone notification system. He indicated Ocean County is planning to review a possible similar system within the SPILLMAN dispatch system that could be available to District #1. Commissioner Aldrich asked if the Board would table any further action on the ACTIVE 911 system so we could attend a display (show-n-tell) of this SPILLMAN system. All agreed.

## **NEW BUSINESS**

In anticipation of the April 1<sup>st</sup> hiring of a fire fighter and administrator in District #1, District #3 was approached and agreed to consider allowing one fire fighter from District #3 to Transfer to District #1 under the State's inter departmental transfer agreement.

## **JOINT BOARD OF FIRE COMMISSIONERS**

No report..

# Financial Report November, 2013

Date	Check #	Payee	Use	Voucher #	Amount
12/8/2013	7763	JCP&L	Electrical Service	5797	\$ 502.49
12/8/2013	7764	Verizon Wireless	5700 Cell Service	5798	\$ 57.77
12/8/2013	7765	Waste Management	Garbage Service	5799	\$ 252.85
12/8/2013	7766	Richard Braslow Esq.	Legal Service	5800	\$ 70.00
12/8/2013	7767	JTMUA	Water Bill	5801	\$ 501.71
12/8/2013	7768	JTMUA	4th Qtr Hydrant Rental	5802	\$ 4,760.00
12/8/2013	7769	Busch Auto	Truck Repair	5803	\$ 506.40
12/8/2013	7770	Blaze Emergency Equipment LLC	Truck Repair	5804	\$ 818.73
12/8/2013	7771	Daniel Bradley	Office Supplies	5805	\$ 154.87
12/8/2013	7772	County Line Hardware	Truck Repair	5806	\$ 429.87
12/8/2013	7773	JTBFC Dist #3	Contractual Services	5807	\$ 39,015.00
12/8/2013	7774	Caitlin Flemming	Salary	5808	\$ 400.00
12/8/2013	7775	David Johnson	Salary	5809	\$ 400.00
12/8/2013	7776	Martin Flemming III	Salary	5810	\$ 400.00
12/8/2013	7777	Clarence Aldrich	Salary	5811	\$ 400.00
12/8/2013	7778	Robert Redington	Salary	5812	\$ 1,400.00
12/8/2013	7779	Martin Flemming IV	Salary	5813	\$ 1,400.00
					<u>\$ 51,469.69</u>
		<b>11/8/13 Deposit</b>	<b>Harmony Bank</b>		\$ 208,138.26
		\$ 515.00 Cell Tower Rental	<b>Deposit 11/8/13</b>		<u>\$ 125,452.46</u>
		\$ 515.00 Cell Tower Rental			\$ 333,590.72
		\$ 1,172.46 Insurance Rebate	<b>Cost for new checks</b>		\$ 423.99
		<u>\$ 123,250.00</u> 3rd Qtr Tax Check	<b>Checks 7763-7779</b>		<u>\$ 333,166.73</u>
		\$ 125,452.46	<b>Cash Management</b>		\$ 51,469.69
					<u>\$ 281,697.04</u>
					\$ 118,553.89
					<u>\$ 400,250.93</u>
					\$ 7,165.00 Cell Tower Rental to Date

**TREASURERS REPORT**

Per Lt. Tim Flemming a recent charge by All Comm (pager repair service) for the repair of two pagers should not be paid as these two pagers were returned not functioning properly. They will be returned to All Comm.

KC Computer specialist sent an invoice to District #1 requesting payment for services rendered in 2012 (not paid) and 2013 (also not yet paid). Since the District was utilizing KC Computer Specialists in 2012 the approval for payment of that portion of the invoice was approved. In 2013 however, no agreement was in place or a request for service was made. The 2013 invoice payment was denied.

See the attached report.

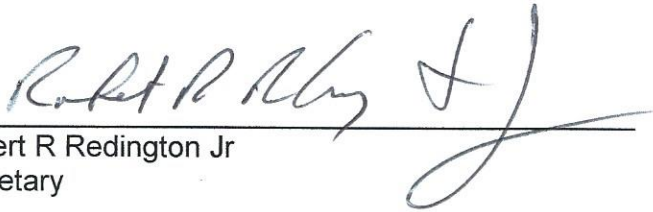
A motion authorizing payment of funds to these services and materials was made by Commissioner Redington and seconded by Commissioner Johnson.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Commissioner Johnson	X			
Commissioner Flemming III	X			
Commissioner Redington	X			
Commissioner Flemming IV	X			
Commissioner Aldrich	X			

The motion passed.

Next regular meeting is scheduled for January 13, 2013 at 8:00 PM.

Meeting adjourned.

  
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Robert R Redington Jr  
Secretary

