

North Central IA Regional Solid Waste Agency

Minutes of Meeting
February 2019

The regular monthly meeting of the Executive Board was held on February 5, 2019 at the Fort Dodge Growth Alliance Building, Fort Dodge, IA. Chairman Donovan Adson called the meeting to order at 5:31 P.M.

Members present: Wally Lorenzen – Eagle Grove, Dale Graham – Ellsworth, Jeffrey Halter – Fort Dodge, Jamie Bemrich – Fort Dodge, Donna Bice – Fort Dodge, Rick Pedersen – Humboldt County, Donovan Adson – Vincent, Jerry Kloberdanz – Webster City, and Mark Campbell – Webster County.

Also present were Attorney Steve Kersten, HLW Engineering Group, Lori Lindstrom-CFO, staff and visitors.

Kloberdanz moved to approve the Agenda. Bice seconded. Motion carried unanimously.

Campbell moved to approve the December 18, 2018 Meeting Minutes. Pedersen seconded. Motion carried unanimously.

HLW Engineering Group provided an “Air Permitting Update” – no action item.

HLW Engineering Group provided an update regarding Phase 2 Expansion Project – no action item.

Campbell moved to approve the NCIRSWA employee wages paid in 2018. Halter seconded. Motion carried unanimously.

Campbell moved to approve HHM Pricing for Mobile Events to present to the Full Board for approval to be free pricing for the first year. Pedersen seconded. Campbell amended his motion to present to the Full Board for approval to be free pricing for the first ten events for the first year. After the first ten events, the regular schedule will be in place. Pedersen amended his second. Motion carried unanimously.

Halter moved to approve HHM Revised VSQG Pricing to present to the Full Board for approval. Kloberdanz seconded. Motion carried unanimously.

Halter moved to approve Single Stream Recycling Fee to present to the Full Board for approval. Lorenzen seconded. Motion carried unanimously.

Pedersen moved to approve the FY20 Budget, to include single stream recycling and 3% cost of living pay increase, to present to the Full Board for approval. Lorenzen seconded. Motion carried unanimously.

Halter moved to approve the “Return-to-Work Policy” with amending the documents, specifically paragraph 6 of the *Return-to-Work Agreement* and amending it from “I also understand that it is my responsibility to provide my manager with current work status reports from my physician” to “I understand that it is my responsibility to provide my manager with current work status reports from the designated medical provider”; and also for the *Temporary/Modified Alternate Duty Agreement Form*, amending the line that currently reads “Yes, I understand this agreement and I accept this work. I will comply with restrictions as prescribed by my treating physician” amending it to “Yes, I understand this agreement and I accept this

work. I will comply with restrictions as prescribed by the designated medical provider.” Bice seconded. Motion carried unanimously.

Campbell moved to approve the Amendment of Article III (E) and III (F) of the Agency’s 28(E) Agreement setting the annual meeting from January to October, to present to the Full Board for approval. Kloberdanz seconded. Motion carried unanimously.

Campbell moved to approve a landfill fee of \$25 per customer for cleaning customer frozen boxes, to update the release, and to present to the Full Board for approval. Halter seconded. Motion carried unanimously.

Financial Report – Bice moved to approve the Financial Reports for the month of December 2018. Campbell seconded. Motion carried unanimously.

Accounts Payable Invoices – Kloberdanz moved to approve the Accounts Payable invoices for the months of December 2018 and January 2019. Lorenzen seconded. Motion carried unanimously.

Chairman’s/Operation Manager’s Report –

1. Adson – employee’s received hazard pay for the dangerous subzero weather; employees were grateful.
2. Anderson – ERRAP reviewed with employees.
3. Moffitt – reviewed ERRAP and Operation Plan for safety meeting; annual OSHA training next Monday; 8 hour Hazwoper refresher training end of March.
4. Slinker – will be doing a noise assessment for hearing conservation; air filtration system working great; update on bump caps and lockers.

Halter moved to approve the Chairman’s/Operation Manager’s Report. Bice seconded. Motion carried unanimously.

CFO’s Report –

1. Lindstrom informed the Board that she is reviewing the FY18 State Audit draft and will have that back to them this week.
2. Lindstrom informed the Board that she and Kersten discussed holding a special meeting on Tuesday, February 26th so the Board can approve a recruiter(s) to fill the COO position; and to decide if her part-time assistant can go full-time.
3. Lindstrom and Slinker informed the Board of a recycling accident in the warehouse which caused damage to the Agency’s wheel loader. Would the Board like this to be turned into insurance (\$1,000 deductible) or should the Agency pay for damages (approximately \$2,446). Board said to turn into insurance.

Lorenzen moved to approve the CFO’s Report. Halter seconded. Motion carried unanimously.

Other Business – None.

Public Questions or Comments – None.

The next regular meeting for the NCIRSWA will be held on March 19, 2019. Halter moved to adjourn. Kloberdanz seconded. Motion carried unanimously at 6.33 PM.

Lori Lindstrom
Secretary/Treasurer

Donovan Adson
Chairman