

By-Laws  
of  
**Lancaster Boys Soccer Boosters**

**Article I**  
**Name and Purpose:**

Section 1.01 The name of the organization shall be Lancaster Boys Soccer Boosters, hereafter referred to as “The Club”.

Section 1.02 The objectives are to promote and perpetuate the development of boys soccer at Lancaster High School and in the community of Lancaster.

Section 1.02 The club is organized exclusively for charitable purposes under section 501(c)(3) of the Internal Revenue Services through the Council of Volunteer Organizations of the Lancaster City Schools umbrella through which the Club gains its non profit status.

Section 1.03 The Federal Identification Number of the Club is 31-1686338

Section 1.04 The club is a nonprofit corporation in the State of Ohio.

Section 1.05 All correspondence/solicitations shall be done in the name of Lancaster Boys Soccer Boosters % Lancaster High School, 1314 Granville Pike, Lancaster Ohio 43130.

**Article II**  
**Membership:**

Section 2.01 General membership in the Club is granted to parents, legal guardians and/or caregivers of members of the Lancaster High Schoolboys soccer teams; the Athletic Director of the Lancaster City Schools; and the Head and Assistant Coaches of the boys soccer teams. Participation in the Club is open to any citizens of the community actively interested in promoting soccer.

Section 2.02 General members are permitted to make motions, but are not permitted to cast votes on issues. However, general members are permitted to cast votes in the election of officers’ process.

**Article III**  
**Officers:**

Section 3.01 The elected officers of the Club are: President; a Vice-President; a Secretary; a Treasurer; and a Volunteer Coordinator.

Section 3.02 The elected officers will be elected annually no later than December 31.

Section 3.02 Duties of the Officers:

- (1) President: The President shall be elected by majority vote of the general membership of the Club. The President shall oversee the operation of the Club and all of its functions. They shall develop an agenda and preside over all Club meetings. The President shall assist the Treasurer in the creation of the proposed annual budget. The President shall possess no voting power other than the President may cast a vote to break a tie.

- (2) Vice-President: The Vice-President shall be elected by majority vote of the general membership of the Club. The Vice-President serves as the communication liaison to the parents, guardians, and/or caregivers of the players. The Vice-President shall be entitled to one vote.
- (3) Secretary: The Secretary shall be elected by majority vote of the general membership of the Club. The Secretary is responsible for the recording of the minutes of the meetings of the Club and for maintaining contact with the general membership. The Secretary shall present at each meeting a copy of the minutes from the previous meeting to be approved. The Secretary shall be entitled to one vote.
- (4) Treasurer: The Treasurer shall be elected by majority vote of the general membership of the Club. The Treasurer is responsible for overseeing the receipt and disbursement of the Club's funds. The Treasurer will provide a written financial report at each meeting to be approved. The Treasurer is responsible for complying with any tax filings or reporting requirements. The Treasurer shall work with the President in the creation of the proposed annual budget. The Treasurer shall be entitled to one vote.
- (5) Volunteer Coordinator: The Volunteer Coordinator shall be elected by majority vote of the general membership of the Club. The Volunteer Coordinator is responsible for securing volunteers for the Club's various fundraising activities and events. The Volunteer Coordinator shall be entitled to one vote.

#### **Article IV**

##### **Voting:**

Section 4.01 Voting members shall include: Vice-President, Secretary, Treasurer, Volunteer Coordinator, Head Coach. Each voting member shall be entitled to one vote.

Section 4.02 In the event of a tie vote, the President will cast a vote to break the tie.

Section 4.03 Votes shall be permitted via the following methods: Made in person, presented in writing, or presented by an electronic medium such as an e-mail or a text message.

#### **Article V**

##### **Committees:**

Section 5.01 Executive Committee: The Executive Committee will consist of the elected officers. The Executive Committee will act upon matters as directed by the Club. The Executive Committee may act upon matters deemed to be necessary between meeting and, by majority vote of the Executive Committee, may expend funds necessary for the benefit of the Club. The Executive Committee will report any actions taken at the next regular Club meeting.

Section 5.02 Other Committees: The Executive Committee will appoint any additional committees as deemed necessary.

#### **Article VI**

##### **Meetings:**

Section 6.01 Regular Meeting: Regular meetings shall be held at such times and places as designated by the Club and will be communicated to the general membership.

Section 6.02 Special Meeting: A special meeting may be called by the President upon reasonable notification to the general membership.

Section 6.03 Annual Meeting: The Club shall hold an annual meeting that shall take place in August. The proposed annual budget shall be presented at the annual meeting, or the next available meeting to be voted on for approval.

Section 6.04 Matters may be brought to the attention of the Club at regular meetings, special meetings or annual meetings by any member of this organization.

## **Article VII**

### **Funds:**

Section 7.01 No unbudgeted funds shall be dispersed without the approval of the majority vote at a regular or special meeting or an executive committee meeting.

Section 7.02 The fiscal year for the Club shall be consistent with that of the Lancaster City Schools and the Council of Volunteer Organizations of the Lancaster City Schools in accordance with Article VII, Section 2 of the Standard Articles of Association of the Council of Volunteer Organizations of the Lancaster City Schools which runs July 1- June 30.

Section 7.03 The President shall appoint an auditor, not an elected officer, to audit the Treasurer's books prior to the annual meeting. Such audit shall be reported to the Executive Committee for review prior to the annual meeting. The audit will be reported to the Club at the annual meeting.

## **Article VIII**

### **Parliamentary Procedure:**

Section 8.01 Roberts Rules of Order, Revised, when not in conflict with these by-laws, shall govern the proceedings of this organization.

## **Article IX**

### **Amendments:**

Section 9.01 These by-laws may be revised or amended, at a regular or special meeting, by the voting members, provided that a copy of the proposed changes shall have been presented at least one (1) week in advance to the voting members.

Section 9.02 Dates of Amendments:

- (1) June 12, 2018
- (2) November 11, 2015
- (3) December 7, 2010

## **Article X**

### **Property and Dissolution:**

Section 10.01 The interest of a member in the property of the Club is limited to its use for Club purposes.

Section 10.02 If the Club is dissolved, all its property not needed for the payment of its debts and expenses shall be transferred or conveyed to one or more organizations that engage in activities related to the support of athletics within the Lancaster City Schools districts and that qualify for exemption under Section 501(c)(3) of the Internal Revenue Code of 1954 (or similar statuses hereafter enacted). The Executive Committee shall select the organization(s) to which such transfer or conveyance is made and shall determine how the property is apportioned between them. In the absence of such a selection or determination by the Executive Committee, it may be made by the Lancaster School Board.

Approved :June 12, 2018