

ST. MARY'S SCHOOL

Cortland, New York

TUITION CONTRACT FOR 2023-2024

Family Name _____ **Grade(s) of students** _____

Tuition is per year.

PRE-K Tuition - per child

Three full days - (Mon., Wed., Fri.)
 approx. \$144.14 per week
 = \$5,333.00

Five full days - Approx. \$155.00 per
 week = \$5,735.00

Please contact office for more options if needed

K - 6 Tuition

1 child K – 6.....\$5,000.00
 or

Family Tuition Rate - K-6

1st child.....\$4,900.00
 2nd child.....\$3,750.00
 3rd child.....\$3,250.00

****Deduct \$500.00 if a diocesan parishioner****

Camps offered during 2023-2024: Winter Break \$175.00 and Spring Recess \$175.00.
 Summer Camp for 9 weeks-\$175.00 per week except July 4th (\$145.00). A discount will apply when all weeks are paid in full prior to Summer Camp.

Pre-K tuition _____ + K- 6 tuition _____ = \$ _____

K - 6 - PARISHIONER DISCOUNT <minus> \$ _____

Tuition Balance \$ _____

Volunteer for 20 hours ***OR*** buy out of volunteering at \$400.00 + \$ _____

Your Family's Total Tuition *(We use FACTS for payments) = \$ _____

Adjustments: (TAP Awards, scholarships).....<minus> \$ _____

Adjusted total (We use FACTS to make payments) \$ _____

Your signature on this contract indicates your commitment to meet your financial obligations to the school and your child's education.

x _____
 Printed Parent Name Billing address city/state/zip date

x _____
Signature of Parent/Guardian(person responsible for payments) **Social Security Number**

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Tuition Payment

Tuition payments are made through a tuition payment company called FACTS.

Tuition Policy

St. Mary's School is dedicated to providing a Catholic elementary education and solid academic foundation while fostering spiritual growth. To fulfill this mission takes a dedicated staff of teachers and administrators, a well-maintained environment, and state of the art resources. In order for St. Mary's to offer an environment founded on spiritual growth and values, it must forgo the public monies that fund the operation of other schools. Instead, St. Mary's relies on volunteerism, fund raising, surrounding Parishes, Alumni, the Diocese, endowments, and the tuition provided by the parents who have chosen to make the sacrifice of offering their children a St. Mary's education. Without the full support of all of these funding sources, St. Mary's would not be able to meet all of the obligations that come with this important mission.

For this reason, the Administration and School Commission must maintain and enforce an effective school tuition policy that ensures that the tuition portion of its income does not fall short of its obligation. Just as the school has committed to providing a solid academic foundation, parents of students must be committed to meeting their obligation to help the school continue its operation.

The following procedure will be utilized in order to ensure tuition accounts remain current:

Notice of a tuition account that is 30 days overdue is mailed to the parent or guardian of a student, with a copy to the St. Mary's parish pastor. The letter states that the account must be current within 10 working days of the date of the letter. If this is not possible, the school must be contacted by the parent or guardian to reach agreement on a payment schedule.

After 10 working days without response from the first letter, a second letter will be mailed. This letter will indicate that continued delinquency will eventually result in the student not being admitted to the school. An additional 10-day deadline will be given in the letter. Again, the parent will be requested to get in contact with the school.

After 10 working days without a response to the second letter, a letter will be mailed from the pastor of the parish. This letter will contain the final deadline after which the student will not be admitted to the school. A meeting will be requested with the parent or guardian.

If no funds have been received or agreements made by the final deadline, a letter will be mailed indicating that the account has been turned over to a collection agency.

The administration can discuss a variety of options available, including loans and assistance, available to those that are having difficulty meeting financial obligations. If you foresee that a payment may be late, please work with the school to avoid the need for delinquent payment notifications.