

# Township of Hampshire



County Of Kane

State Of Illinois

## Minutes

October 10, 2023

The Board of Trustees met at the Hampshire Township Administration Offices at 170 Mill Ave., Hampshire, IL on the 10<sup>th</sup> day of October, 2023 at 7:00 pm.

Jody Remakel, Supervisor;  
Dan Rowlett, Hwy Commissioner;  
Rebecca Penkaty, Assessor;  
Lori Marwig, Clerk;

Bob Becker, Trustee;  
Dale Drendel, Trustee;  
Steven Gustafson, Trustee;  
Roger Paddock, Trustee;

Also in attendance was Mr. Brian LeFevre, Sikich.  
Mr. Rowlett arrived to the meeting at 7:06pm

1) The meeting opened with the pledge to the flag. Mrs. Remakel then asked for any changes or additions to the agenda. There were none.

2) Audit presented by Brian LeFevre, Sikich. Mr. LeFevre provided an overview of the audit that Sikich conducted. There was a question and answer portion. A motion was made by Trustee Gustafson to approve the FY23 Audit conducted by Sikich. Trustee Paddock seconded the motion and it was approved unanimously by all those present. Mr. LeFevre left the meeting at 7:18pm.

3) Minutes. The Board reviewed the Budget & Re-Appropriation Hearing Minutes from September 12, 2023. A motion was made by Trustee Paddock to approve the minutes as presented. Trustee Drendel seconded the motion and it was approved unanimously by all those present. The Board then reviewed the Board of Trustee Minutes from September 12, 2023. A motion was made by Trustee Gustafson to approve the minutes as presented. Trustee Paddock seconded the motion and it was approved unanimously by all those present.

4) Treasurer's Report. The Board reviewed the September Treasurer's report. A motion was made by Trustee Becker to approve the September Treasurer's report. Trustee Paddock seconded the motion and it was approved by all those present. A roll call vote was taken.

Trustee Gustafson Aye Trustee Drendel Aye Trustee Paddock Aye Trustee Becker Aye  
Supervisor Remakel Aye

5) Public Comment. There was none.

### 6) Reports

Assessor: Assessor Penkaty reported on the seminar she recently attended in East Peoria. They are currently out measuring in the Tamms Farm subdivision and then will move onto the Prairie Ridge subdivision to continue measuring. Ms. Penkaty then informed the Board that there are 2 townhome blocks that are ready for rent at the corner of Allen and State St. She has a few more months of catch-up measuring.

Highway Commissioner: Highway Commissioner Rowlett reported that they have done a lot of hot patching this past month. They did hot patching on Stoxen Rd, Felsmith Dr, and Higgins Road. There were two new driveways being installed on Briarwood Lane and Factly Road, so they had the homeowners install a new

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culvert. The roof to the old part of the Road garage was painted. Mr. Rowlett had his employees begin going over the trucks to get them ready for the winter. They patched a culvert on Immelman Road and also a driveway culvert on Oakgrove Lane. They then did more hot patching on Ketchum Road. The road crew did some ditch work for a homeowner in the Briar Pines Subdivision. They ran conduit from the new addition to the new bus barn for future internet access. They also installed a drain time in the new bus barn and also a furnace. Mr. Rowlett also had one of his crew members finish up tiger mowing for the year.

Supervisor: Supervisor Remakel informed the Board about the recent Village Board meeting and that the industrial park off of Dietrich Road was approved. Their meeting did not end until 1:45am. The Village will approve what businesses go into the park. We have a new rider who is disabled and works at Minerallac which she has approved for transportation 3 times a week to work. The grant has been submitted. Supervisor Remakel and Ashley are working with a company designing software for the seniors to check into events. It will be cost \$150 a month. The Township won the scarecrow contest through the Hampshire Chamber. We have bragging rights for a whole year. We recently hired a new senior driver and we have one out with a broken hip.

7) Old Business. There was none.

8) New Business.

Approval of Weight Restrictions Ordinance R-24-05. A motion was made by Supervisor Remakel to approve Weight Restrictions Ordinance R-24-05, which formalizes the weight restrictions that were approved at the September 2023 meeting. Trustee Paddock seconded the motion and it was approved unanimously by all those present. A roll call vote was taken.

Trustee Gustafson Aye Trustee Becker Aye Trustee Drendel Aye Trustee Paddock Aye  
Supervisor Remakel Aye

Approval of Budget Transfer #1. A motion was made by Trustee Paddock to approve the budget transfer of \$381,000 from the Town Capital Fund to the Building and Equipment Fund. Trustee Becker seconded the motion and it was approved unanimously by all those present.

Approval of Budget Transfer #2. A motion was made by Trustee Drendel to approve the budget transfer of \$105,000 from the Town Fund to the Building and Equipment Fund. Trustee Paddock seconded the motion and it was approved unanimously by all those present.

Approval of Budget Transfer #3. A motion was made by Trustee Gustafson to approve the budget transfer of \$25,000 from the Town Fund to the Seniors Fund. Trustee Becker seconded the motion and it was approved unanimously by all those present.

Approval of Budget Transfer #4. A motion was made by Trustee Gustafson to approve the budget transfer of \$25,000 from the Town Fund to the Road Fund. Trustee Becker seconded the motion and it was approved unanimously by all those present.

A roll call vote was taken.

Trustee Drendel Aye Trustee Becker Aye Trustee Gustafson Aye Trustee Paddock Aye  
Supervisor Remakel Aye

Discussion and Approval to request engagement letter for FY24 audit. A motion was made by Trustee Gustafson to approve the request for an engagement letter for the FY24 audit. Trustee Drendel seconded the motion and it was approved unanimously by all those present.

9) Correspondence. Supervisor Remakel informed the Board about a letter she received from Bonnie Engel, Hampshire Township Historical Society, asking us to paint a white area onto our green wall. Supervisor Remakel will be responding to her, that her request will not be approved.

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10) Board of Trustee Comments.

Policy of Subsidized Graves. This is tabled.

11) Hampshire Township Development.

Parking Lot Addition Update. There is no new update. Mr. Rowlett is waiting to hear on a date that they will begin paving.

Administration Building Addition Update. Supervisor Remakel informed the Board that the drywall has been put up. We just received draw #3 so we will see an addition to the warrant list. They have not fixed the kitchen and at this time, the sidewalk has not been put in.

Road District Development. This topic was tabled.

5-10 Year Goals. This topic was tabled.

12) Approval of Current Bills. Invoices for the Road Fund and Town Fund were reviewed and audited by all Trustees present. A motion was made by Trustee Gustafson to pay the October bills with the addition of a check being written to Efram Construction for Draw #3 in the amount of \$112,980.21 from the Building and Equipment Fund. Trustee Paddock seconded the motion and it was approved unanimously. (Warrants and signatures are attached hereto). A roll call vote was taken.

Trustee Drendel Aye Trustee Becker Aye Supervisor Remakel Aye Trustee Gustafson Aye Trustee Paddock Aye

There was an expense report for an elected official.

For Highway Commissioner Rowlett there was an expense report of \$291.47 for mileage reimbursement. For Assessor Penkaty there was an expense report of \$661.75 for lodging reimbursement and \$168.48 for mileage reimbursement.

A motion was made by Supervisor Remakel to approve the expense report. Trustee Paddock seconded the motion. A roll call vote was taken.

Trustee Gustafson Aye Trustee Paddock Aye Trustee Drendel Aye Trustee Becker Aye Supervisor Remakel Aye

13) Closed Session. A motion was made by Trustee Gustafson to go into closed session at 7:58pm to discuss a potential real estate transaction. Trustee Becker seconded the motion and it was approved unanimously by all those present. A roll call vote was taken.

Trustee Paddock Aye Supervisor Remakel Aye Trustee Drendel Aye Trustee Becker Aye Trustee Gustafson Aye

The Board came back into open session at 8:30 pm.

14) There being no further business, a motion was made by Trustee Gustafson to adjourn the meeting. The motion was seconded by Trustee Drendel, and then carried unanimously. The meeting closed at 8:30 p.m.

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Approved on:

Respectfully Submitted:

Lori Marwig  
Township Clerk