

CALL MEETING TO ORDER BY: Bixler, Jeffrey 7:32 p.m. Pledge of Allegiance

Roll Call

Bixler: Chair, present, Vice chair:, Diehl present Trustee Pfile: present, Bill McCluskey, Fiscal officer, present , Jesse Baughman, fire chief, absent. Rhonda Lippy, zoning, arrived late.

Guest :Residents: Paul Kubala, Gabby Perez, Ava Stephens, Julia Frick, Sydney Sloan, Candence Hoover, Brooklynn Beetler, Marcia Wasmuth, Irish Ageline Gacho, Hanna McPeak.

I. MOTION TO APPROVE AGENDA FOR 5/09/2024

Moved By: Pfile Second: Diehl
Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

II. MOTION TO APPROVE MINUTES:

A. 4/25/2024 Special Trustee meeting
Moved By: Diehl Second: Bixler
Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

III. Correspondences. Annual Land Bank report shared

Tim shared email relating to land at town center under land bank, Jeffrey shared information on Parmor oil company information.

IV. Old BUSINESS.

Chris mentioned property on corner of Tallmadge and sr 14. Jeffrey informed of his discussion with land bank.

Motion: Resolution 2024- 015 Chris made a motion to approve the purchase of the property from the land back for \$100 plus closing costs. Estimate of \$1000.00

Moved By: Diehl Second: Pfile
Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

Tim discussed Dumpster days and 4 dumpsters filled with about \$900 in scrap metal collected. Windham Township assisted cleanup held with about 4 hours staff hauling 2 truck loads of debris to recycle. About 6 townships participated. Tim explained tornado cleanup assistance to the guests. Park cleanup 5/26/ with Boy Scouts and Saturday, South East high school for staining tables and cleanup. Township to pay for materials. Tim switched days.

Jeffrey discussed EPA at Fire department corner relating to septic. Mike Wohlwend of EPA will coordinate effort and meetings. Will need to be complete within one year of permitting. Jeffrey discussed need to use with the potentially new building. Frank Pavliga being contacted. Chris mentioned need to move forward with the drawing for public discussions.

Jeffrey reviewed lease, asking for clarification regards to different statements regarding time frame in approval of lease. Jeffrey state lease will be for 2 years to present lease at 25 an acre, totaling 200.00. Chris to get contract signed and payment.

Jeffrey shared bill from court relating to a zoning charge, he received from Bill. Jeffrey said court costs were supposed to be included in the settlement. Trustees asked Bill to follow up with Prosecutor. (not zoning inspector).

IV. New business: Information shared regarding Portage County Township Association meeting being held next weekend.

V. Trustee Report:

Chris mentioned he has talked to someone who is interested in a position of part time zoning inspector assistant. She works from home and wanted to do something with the township. He mentioned it will have to be advertised but have one interested candidate. Bill to post information for letter/resume of interest on the website and Nate will post on township information board. Cut off will be June 13th. Position is already listed in approved positions. Pay will be \$2 below zoning inspector, potentially. Margo Netting. Chris mentioned they have had position in the past and he would like to offer it to her. Jeffrey said he would like to have someone help relieve Rhonda's load. He would like to have her do it. Bill mentioned it would include need to handle meeting minutes as well if Rhonda is not doing them. Jeffrey said to do the same as meetings. Bill said he is not sure if it needs to be in the paper. No one took paper posting responsibility. Bill said she needs to supply a letter at least. Rhonda to follow up with her.

Chris mentioned Nate sent information in to champion windows. No response yet. Again stated truck fee is about \$100.00 total. (Bill asked if per window) Chris said no. Jeffrey discussed an interview with Portager about a new Fire station in Edinburg.

VI. Department Reports.

1. Roads: Tim reported road department activities relating to mulching, banners and flags. Stated they wanted to buy a laptop at best buy. Bill stated no, as he was working on this project with UAN regarding cemetery program from UAN and the specifications He reported he will need to administer setup as it will interface with UAN system, and need to be configured for the township, not road department. He understands the desire to have available asap due to Nate return on light duty, but cannot move any faster and he has explained this to them. Bill said they have another laptop. Tim said it is not working. Bill said he talked and Nate was going to get his mom to look at it. Tim said it never worked. Bill said that is not true as he set it up and was using it. Something was downloaded and locked the computer out. Bill said he would look at it again when he has time. A bit heated regarding use between Bill and Tim.

Mowing in the park and will work with school kids in park cleanup. Mowing, weeding, seeding at cemetery. Footers are to be poured tomorrow.

Bill mentioned Nate will need a release from medical regarding work restrictions. Chris mentioned he has not heard the cemetery program is very easy to use. Tim said it works well from what he has heard. Bill said he and Nate have both gone though online training on it.

2. Fire: Jeffrey presented a check written out to the Edinburg fire department and Jesse would like the check deposited and then donated to Fire Fighters Association. Jeffery said it was donated to the fire station. Bill said so you want it deposited in the fire department fund and then donate 50 dollars out of the fire department fund to the Fire Fighters Association?

Motion to deposit \$50.00 check for fire department and then make a warrant to donate that money (\$50.00)to the Edinburg FFA. Jeffrey said yes. Seconded by Tim

Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

Jeffrey shared fire report. 2024 runs last month 44, 2023 same month 2023, to date 150 runs in 2024, compared to 182 in 2023. Mutual aid 21 times, received once.

Motion: Chris Fredmonsky to resign due to medical, Jeffrey made a motion to approve resignation of Chris Fredmonsky after years of good service. Seconded by Tim

Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

Motion. Jeffrey mentioned need to testing hose scba. \$913.00. Shared fire report.

Motion: Chris made motion to approve hose testing. Tim Seconded.

Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

3. Zoning: Rhonda presented activities. Mr. Keener has not received a court order on cleanup strt 14. Schill property discussed regarding leasing property for raising bulls possible rodeo once a month and changing building to agricultural. Some general discussion about permitting and traffic discussion with prosecutor. Garage permit on Giddings, Starcher sale of house and asking for building on Giddings and Stroup with potential building of Agricultural building for storage of equipment, 40x80.

VII. Fiscal Officer: Bill provided financial reports, payments report and warrants EFT reports.

Review need to complete final work on ARP Ambulance grant and ordering training equipment purchase. He has not received any information from Fire Chief nor EMS Coordinator per previous requests. EMS coordinator said she forwarded information to the chief. Jeffrey to follow up.

Jeffrey gave Bill approval to complete ARP ambulance grant purchases after final payroll calculation and receipt of training, based on remaining amount of grant. Seconded by Time

Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

Tom Eland has not completed appropriate signatures on purchases. Fiscal officer suggested if employees cannot complete a legible signature or printing of name and department, they should not be able to use credit purchases.

Bill asked for clarification regarding Fire department decals for employee cars, as if a policy has changed with use of personal vehicles for fire employees. Jeffrey said it allows them to approach a scene in their own vehicle. Jeffrey said it does not change the policy. The only time they are able to bring their vehicle to a scene is with the direction of the officer in charge, only time. General clarification discussed. He stated if so he will need to notify insurance company and will affect policies. (workers comp, driver insurance, employee manual changes, Township liability.)

Bill asked for approval of paying 45 hours to Zoning inspector as he did not receive her hours in required time for payroll.

Tim made motion to pay Rhonda her 45 hours, seconded by Chris.

Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

Tim made motion to pay the bill, eft and warrants; 43451-43472 , seconded by Chris.

Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

Mr. Pfile made a motion to Adjourn the meeting at 8:21 pm seconded by Chris.

Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

Edinburg Township Trustees Meeting

Town Hall

May 9 th

2024

Jeffrey Bixler, Chairman

Chris Diehl, Vice Chairman

Tim Pfile, Trustee

William McCluskey, Fiscal Officer