

## **Dadlington Village Hall Committee Meeting**

**Thursday March 12<sup>th</sup> 2020**

1. **Apologies:** Kate, Michael, Julia, Simon
2. **Minutes of meeting** held on 9<sup>th</sup> January 2020: accepted
3. **Matters arising**
  - a. Employers liability: DR believes this is covered by the Zurich insurance policy but will double check
    - i. **Action:** DR
4. **Correspondence:** NP Stakeholder notification letter. It was agreed that as a committee we need to make representations to protect the village hall and Green
5. **Financial Report (DR)**
  - a. Film licence paid. Takings from film night look very healthy. All agreed that the Film Night must not become a revenue making activity.
  - b. Premises licence paid
  - c. JW will pass Lottery licence to DR for payment **Action:** JW
  - d. SJ now has online access to the bank account
  - e. There is a healthy surplus even with various expenses and maintenance costs
6. **Bookings (SJ)**
  - a. Very few external bookings
  - b. Becky Friar from Hawkwise has not paid for her last booking. It was agreed that we will no longer accept bookings from her. SJ to inform her.
    - i. **Action:** SJ
  - c. It was agreed that external hirers will be asked to bring their own tea towels.
    - i. **Action:** SJ
  - d. Two will be left for general use. The rest stored in the cupboard in the Ladies toilet
    - i. **Action:** PK

Due to issues with external hirers it was agreed to a 6 month trial of not accepting external bookings. MD to change information on website  
**Action:** MD

There was a discussion about paying for a paid retainer to open and close the hall for each external booking.
7. **DVH Development and maintenance (PK)**
  - a. MD has framed 6 historical photos of the village. It was agreed where to hang them. Plus one from the Bishop
    - i. **Action:** SRJ
  - b. Different options for heaters and coolers discussed.
  - c. Electricity usage still very high. Could we apply for a smart meter? Could we replace all lights with LEDs and install PIR sensors outside. Are there any available grants?
    - i. **Action:** MD

Cycle rack: agreed to purchase 5 rings to attach to car park wall. Notice to say that they are used at own risk.

**Action:** SRJ and BS

Window cleaner: it was agreed to engage a window cleaner for one clean of external windows at £15 and one clean of internal and external windows at £30

**Action:** GK

Key code: agreed that this needs to be changed and GK and SJ informed

**Action:** SRJ

8. **Lottery (JW):** 48 members
9. **Licensing licence:** BS has passed to KW
10. **Screen on the Green:** 25 attended the Van Gogh film
11. **BT box and defibrillator (JW):** Tim Hood has agreed to fix warped door when it is dry.
12. **Coffee Morning (GK):** no meeting in May. Discussions about an event to coincide with VE Day or the Flower Festival are now redundant given Coronavirus restrictions.
13. **Event feedback:** none
14. **Future events:** in abeyance
15. **Neighbourhood Plan (JW):** grant has been approved (£1396) and paid to SCPC. All invoices need to go this month, including for hall hire

**Action:** DR to send invoice to JW

There will be a further £7500 in April. JW has met with our new MP and he was very supportive. Stakeholder and Open meetings were planned but have been cancelled.

16. **Coronavirus (JW):** JW passed around a draft note to send round to all villagers to offer support which was supported by the whole committee.
17. **AOB:** GK reported that some details on the website need updating. She will contact MD.

i. **Action:** GK and MD

18. **Date of next meeting:** Thursday 14th May 2020, to include the AGM