

February 1st, 2023

The February meeting of the Board of Trustees of the Camanche Public Library was called to order by Vice President Linda Foster. Roll call was held and members present were Griswold, Foster, and Reuter, along with Librarian Evans, and City Council liaison Dave Bowman.

A motion to the agenda was made by Trustee Griswold and a second was made by Trustee Reuter. All trustees aye. A motion to approve the minutes from the January 4th, 2023 was made by Trustee Griswold and a second was made by Trustee Reuter. All ayes by the trustees. Financials for January 2023 were discussed and discussion was held regarding wages, insurance, budget, and utilities. Trustee Griswold made a motion to approve the claims of \$5249.01 (bills/book orders) with Trustee Reuter seconded the motion. Unanimous consent of the board members was done through roll call.

Book orders in the amount of \$1142.60 were approved to order from Ingram.

New Bills for February 2023 approved for payment:

- Amazon (books/supplies) \$1015.98
- MicroMarketing (books/audio) \$329.31
- Playaway (audio) \$214.97
- Penworthy \$565.00 (Friends of the Library paying \$300)
- MidAmerica \$175.88
- Alliant \$641.61
- Culligan \$10.00
- PrestoX \$38.50
- Sparklean \$125.00
- Des Moines Register (online) \$177.16 *Librarian Evans needs to determine if this requires payment as it is believed this is already paid
- City's Master Card (stamps for the Summer Reading Program) \$180.00
- American Library Association (ALA membership) \$225.00
- MobileBeacon \$360.00
- City's Master Card (stamps for Summer Reading Program) \$48.00

Total of bills including Ingram: \$5249.01

Friends of the Library paying \$550.00 (\$250 for Ingram and \$300 for Penworthy)

Grand Total of Bills: \$4699.01

Director's Report:

Financial: Librarian Evans explained to the trustees she is working on a couple of things for the city council which require presentations. One of the things is funding for repair of the parking lot which will require additional funding from the city council to achieve this goal. Librarian Evans reported she talked with McManus Concrete and they only do concrete work, not asphalt. She was given the number to Manatts Inc and is attempting to get a quote.

Personnel/Operational: Librarian Evans reported she has not heard from the city council regarding hiring another person and discussion was held over bringing this matter to the city council in March.

Programming: Librarian Evans reported the library has started a free subscription box containing books and a few items the patrons could keep. These boxes are going over well and several libraries have started these.

Collection Development: no report given

Facilities: no report given

Summer Reading Program: Children's librarian Kerri has sent out sponsorship letters to various individuals and companies for the summer reading program. The library has received positive response already and it has only been a short time since the letters were mailed out.

Miscellaneous: Librarian Evans reported the library was having a book sale on March 17 and 18th. Librarian Evans also stated there would be a wine tasting/author meeting on April 14th.

Old Business:

Librarian Evans explained the Midwest Pano offer to the board and explained the benefits she felt it would provide to the library. The initial cost would be \$1000 and then \$189 a year to maintain the site. The board decided to table this to next month for further exploration could be done on the topic.

New Business:

Librarian Evans presented the topic of the library going "fine free" as other libraries in Clinton County are doing this. Librarian Evans felt this would be a way to remove any restrictions income challenged individuals would have when borrowing materials from the library. The trustees requested more information and this issue was tabled until next month when Librarian Evans will provide more information on this topic.

Librarian Evans provided copies of a proposal for her hourly wage change to a fixed salary of \$55,960. Discussion was held over the topic and a motion was made by Trustee Griswold to change Librarian Evan from a hourly wage to a fixed salary of \$55,960 a year. A second was made by Trustee Reuter and all trustees were aye.

Liaisons Report:

Council member Bowman stated he had recently attended a conference and found out Iowa has a high radon rates. He stated he was obtaining testing at his home and it was fairly inexpensive. Council member Bowman recommended everyone have their home tested and the trustees held a discussion over having the library tested. Librarian Evans is seeking a quote from the company testing Council member Bowman's home and a motion was made by trustee Griswold to approve radon testing for the library if the quote was under \$50.00. A second was made by Trustee Reuter and all trustees were aye.

There were no public comments. Vice President Foster adjourned the meeting.

The next meeting of the Camanche Public Library Board of Trustees will be held on March 1st, 2023 at 4:00 pm at the Camanche Public Library

Respectfully submitted,
Janeen Reuter, secretary