

# Belmore Arena Board Meeting MINUTES July 15, 2024

*Time: 8:00pm Location: Lounge, Belmore Community Centre*

**Attendees:** Jeremy Underwood, Lindsay Underwood, Jenn Van Dyk, Marvin Grimes, Warren Weber, Kim Harris, Mark Ireland, Coreen Gautreau, Chris Inglis, Ian Inglis, Jamie McCallum, Kyra Wright, Dave Eadie, Brett McPherson

**Regrets:** Heidi Dupuis, Nigel Van Dyk, Randy Scott, Wanda Inglis

**Secretary/Recorder:** Darlene Loos

<i>Time</i>	<i>ITEM</i>	<i>(Discussion, Approval, Information Sharing)</i>	<i>Meeting Notes/Action Items</i>
8:00	<b>Call to Order</b> <b>Approval of June 17, 2024 Agenda</b> - <i>Jeremy Underwood</i>		Jeremy Underwood called the meeting to order 8:03pm Motion to approve agenda by Marvin Grimes, 2 <sup>nd</sup> Jamie McCallum
8:02	<b>Approve Previous Mtg Minutes May 27, 2024 (attached)</b> - <i>Board</i>		Motion to approve minutes by Dave Eadie, 2 <sup>nd</sup> by Kim Harris. Carried
<b>Agenda Items</b>			
8:05	<b>Update Previous Action Items (below agenda items)</b> - <i>Jeremy Underwood</i>	<b>Standing</b>	Reviewed Action Items below.
8:15	<b>NWMO Meeting</b> - <i>Chris Inglis</i>	<b>Information Sharing</b>	Coffee hour hosted. Approximately 19 attendees and 4 presenters in attendance. Very informative and attendees were happy with the meeting. Chris will make a suggestion to Chamber to host a meeting prior to the referendum in October – perhaps in September.
8:20	<b>Correspondence</b> - <i>Board</i>	<b>Standing</b>	Diabetes recycling program wondered if they could put a metal collection bin for clothing in the parking lot. - They are 100% responsible for bins and do weekly pickup and clean up around the bin. Jeremy will talk to Bob and see if the bin could sit at his shop – more room and always accessible.  Ken Thompson, from Bluevale Homecoming stopped in asking to borrow our picnic tables for their homecoming Aug 9, 10, 11 <sup>th</sup> . They will pick up and bring back. - Will want to borrow theirs next year for our homecoming.

			<p>Jamie McCallum motion to lend Bluevale Homecoming the tables, 2<sup>nd</sup> by Kim Harris, carried.</p> <p>The Hoffman Family contacted Kim Harris and Eddie wants to put Belmore Community Centre in his will. They wanted the full amount to be received by the Belmore Community Centre and no fees/cuts taken by the township. Kim will advise Hoffman family that the Township does not take a cut.</p>
8:25	<b>Grants Update</b> - <i>Kyra Wright</i>	<b>Standing</b>	Kyra will look into grants for defib, hand dryers, urinals.
8:30	<b>Treasurer's Report</b> - <i>Jenn VanDyk</i>	<b>Standing</b>	Bills to be paid \$21,380.19 Motion to pay all bills by Jenn VanDyk, 2nd by Mark Ireland. Carried
8:35	<b>Belmore Catering</b> - <i>Chris Inglis/Kim Harris</i>	<b>Committee Report</b>	No update. No meetings until September.
8:40	<b>General Maintenance</b> - <i>Jeremy Underwood/Warren Weber</i>	<b>Committee Report</b>	No updates
8:50	<b>Parks Board</b> - <i>Brett McPherson</i>	<b>Committee Report</b>	<ul style="list-style-type: none"> <li>• Mulch around trees bought from South Bruce Flooring. They donated half of what we got.</li> <li>• Both rows of trees belong to the Belmore Community Centre. Willow tree in back corner needs to be taken down before it crashes down. Should do this before winter.</li> <li>• Contact for Ball Diamond Rental will go on the website (Dave Eadie's info)</li> <li>• Wingham resident contacted Dave - looking to use the old Ball Diamond (behind arena) for Cricket – 2 to 3 times per week. They will pay by donation unless they are using the actual Diamond. Dave will let them know we are fine with their use.</li> <li>• Donation box to be put up on outside wall by public washrooms and put sign up in pavilion advising of the donation box.</li> </ul>
8:55	<b>Rentals - Hall &amp; Lounge</b> - <i>Kim Harris</i>	<b>Committee Report</b>	Brian is back on site painting, touching cupboards up, outside bathrooms. Stag & Doe booked for week before Lottery Dinner & Dance. Weddings already booked for next year.
9:05	<b>Ice Rentals &amp; Installation</b> - <i>Warren Weber</i>	<b>Committee Report</b>	Nothing to report.
9:10	<b>Belmore Curling</b> - <i>Dave Eadie</i>	<b>Committee Report</b>	Nothing to report.
9:15	<b>Belmore Figure Skating</b> - <i>Heidi Dupuis, Andrea Warwick</i>	<b>Committee Report</b>	Heidi sent regrets but advised there is no update.

9:20	South Bruce - <i>Mark Ireland</i>	Committee Report	Nothing to report.
9:25	Morris-Turnberry - <i>Jamie McCallum</i>	Committee Report	Nothing to report.
9:30	Howick - <i>Marvin Grimes</i>	Committee Report	Marvin Grimes looked into the grass cutting in cul de sac. The County is to look after it. It has been cut now.
9:35	Communication - <i>Lyndsay Underwood</i>	Committee Report	Nothing more
9:40	Belmore Chamber of Commerce - <i>Randy Scott</i>	Committee Report	Nothing to report

**Next Meeting - August 19, 2024 at 8pm**

Adjournment of Meeting at 8:46pm

Motion to adjourn by Mark Ireland

### Previous Action Items

Lead	Agenda Item/Topic	Actions for Follow Up
Jeremy/Jenn	General Maintenance	<p>20231218: Jeremy will talk to Paul Inglis regarding closing in gap in table storage container</p> <p>20240115: A plan has been set to close the gap in the table storage container.</p> <p>20240226: Paul did measuring and is to be fixing the gap.</p> <p>20240318: Outside bathroom light not working again.</p> <p>20240415: No update on Container or Bathroom Light. Jeremy will message Advanced Electric</p> <p>20240617: Bathroom light has been fixed.</p>
Kyra / Jeremy / Kim	Grants	<p>20240415: Jeremy to email Karn's quote to Kyra Wright for grant research</p> <p>20240527: No update</p> <p>20240527: Suggestion made that stone be put between parking barriers and wall (<i>very difficult to cut the grass &amp; adds a lot of weedeating</i>). If grant money available poured concrete sidewalk would be the way to go – possibility accessibility grant? Kyra may know more.</p> <p>20240617: No update</p> <p>20240715: Kyra will look into grants for defibs, hand dryers and urinals</p>
Chris/Marvin	Defibrillators	<p>20240527: Marvin to check with Howick Twp if they install defibrillators in public facilities.</p> <p>20240617: We will have to purchase. \$2300.00 each through Huron County Paramedics. Currently the fire chief inspects them at all municipality buildings. Marvin will ask Howick Twp if there is a grant for this.</p> <p>Possibly this could be put into the Homecoming Budget</p> <p>20240617: Kim to ask Kyra if there might be a grant for defibrillator</p> <p>20240715: no update</p>

Jeremy / Kim / Chris	<b>Festival Maintenance Items</b>	<p>20240415: Kim Harris and Chris Inglis will look after getting quotes for new urinals and hand dryers.</p> <p>20240415: Chris Inglis will notify Jane they are approved to order 25 more bucket chairs.</p> <p><b>20240527:</b> Kim got quotes for hand dryers (PBJ -approx. \$1000/each and Elaine Fisher – approx. \$568/each).</p> <p><b>20240527:</b> Chris motion to purchase 6 from Elaine Fisher – for arena and curling club. Two of the older dryers will go to the outside washrooms. Second by Dave Eadie</p> <p><b>20240527:</b> Brian Dobbyn – provided a quote for 6 urinals for \$3349.00 plus HST. He may have to snake drains prior to install.</p> <p><b>20240617: No update</b></p>
Jeremy	<b>Parks Board</b>	<p>20240515: Jeremy Underwood will ask Jamie Dickson if there is a Parks Board Committee. If not, we will have to bring forward names for nomination to the Parks Committee.</p> <p>20240527: No update.</p> <p>20240617: Jamie said there isn't really a committee, just him remaining. Kim will send a mass email out looking for a couple of Parks Board members.</p> <p><b>20240715:</b> Brett MacPherson willing to help with Parks Board. Lorne Underwood will also help.</p> <p><b>20240715:</b> Willow tree in back corner needs to be taken down before it crashes down. Should do this before winter.</p> <p><b>20240715:</b> Donation box to be put up on outside wall by public washrooms and put sign up in pavilion advising of the donation box.</p>
Jeremy/ Warren	<b>General Maintenance – for Summer</b>	<p>20230228:</p> <ol style="list-style-type: none"> <li>1) Brine header – preventa.ve maintenance by 2025. <ul style="list-style-type: none"> <li>o <b>20230821:</b> Need to let Municipali.es know (in November/December) about Brine Header replacement project before their budgets are made.</li> <li>o <b>20231016:</b> working on a couple of quotes for brine headers.</li> <li>o <b>20240617:</b> spoke with Ben and his company should have time to repair it. Moving ahead with this.</li> </ul> </li> <li>2) Rooves in tractor room need to be repaired – leaking. Currently flat roof, want to change to sloped rooves. <ul style="list-style-type: none"> <li>o <b>20230821:</b> Warren made some calls but never heard back from anyone</li> </ul> </li> <li>3) Boards around the ice surface need to be replaced.</li> </ol>
Jeremy	<b>Correspondence – Diabetes Collection Bin</b>	<p><b>20240715:</b> Jeremy will talk to Bob and see if the bin could sit at his shop – more room and always accessible.</p>

**Parking Lot**

<p>Arena Board/ Howick Twp</p>	<p><b>Sandblasting &amp; Painting</b></p>	<p>20221017: Due to unsatisfactory work, Board passed motion to hold back payment to J-K Sandblasting</p> <p>20221121: Jeremy contacted J-K and advised of partial payment and once he returned to do touchups and around door. J-K advised he could come back in spring but more money would be due.</p> <p>20221121: Jeremy will advise J-K that Board will pay for lift but will not be paying more money for the job quoted.</p> <p>20221219: Nothing to Report – defer to next meeting</p> <p>2023016: Supposed to come – we look. May charge interest on balance owing.</p> <p>20230228: No further communication.</p> <p>20230417: Next step is, we need to speak with Howick and see if they will back us if this goes to court.</p> <p>- Speak to CAO and Operations Manager to see if they can reach out to J-K regarding the contract and our (Belmore and Twp) concerns.</p> <p>Motion to continue to hold payment and speak to Howick Twp as to next steps.</p> <p><b>20230515:</b> J-K will not speak with Jeremy. Only wants to speak to Howick Twp. Howick Twp is in support of us. J-K is 100% at fault for the poor workmanship. Three townships are onboard and have their lawyers working on it. The lawyers want Burnside (Engineers) to come in and assess the work again. The matter is now out of our hands. <b>MOVE TO PARKING LOT</b></p> <p>20230821: No further update.</p> <p><b>20240226:</b> Marvin reported no further word from Lawyer on this matter.</p> <p><b>20240226:</b> Jeremy reported something will have to be done with the loose paint before Syrup Festival. Paint is falling off. Would be good to do between shut down and Syrup Festival. Marvin will report this back to Howick Township.</p> <p><b>20240318:</b> No updates regarding the bubbling/peeling paint in the arena. Marvin acknowledges something needs to be done before the syrup festival. Marvin will speak with Caitlyn (CAO). Jeremy spoke with Caitlyn today, told her the plan to remove peeling paint; was told to take pictures before doing the work.</p> <p><b>20240617:</b> Send an email to the Municipality about the status of this issue. Marvin will speak to Caitlyn and ask them to put a push on things due to Homecoming. Would Marvin ask Municipality if they could pay for sandblasting to Arena and Curling Club to be redone as the legal battle carries on. Formal request from the Arena Board for Howick to put it in their budget. Jamie made motion to send a letter to Howick, 2<sup>nd</sup> by Kim. Carried. Jenn V will draft a letter to Howick Township and cc other 2 municipality CAOs.</p> <p>202407154: 3 Municipalities met in Belmore, but no update received from that meeting yet.</p> <p>20240715: Lawyer has filed.</p>
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Group	<b>Suggestion of Installation of Acoustic Panels in Arena – by Pickleball</b>	<b>200115:</b> Dan Renwick attended Board Mtg on behalf of Pickleball. He raised the suggestion of putting up Acoustic Panels to control the sound on the arena side. Board suggested the Pickleball group will have to do more research on the panels and get pricing. Putting in Parking Lot, will look back at this after the Whitewashing and Painting is looked after on the arena side.
Gord Harris / Paul Inglis	<b>Lobby Bench Steel</b>	<p>20230717: Arena Board paid Mr. Martin for lobby bench steel, not picked up yet. Gord Harris and Paul Inglis are looking after this project. Follow-up at August 21<sup>st</sup> meeting</p> <p>20230821: No update on the steel</p> <p>20230918: No update.</p> <p><b>20231016:</b> Lobby benches arrived yesterday. Just needs to be attached.</p> <p><b>20231120:</b> No update</p> <p>20240115: Will do after syrup festival – move to PARKING LOT</p> <p><b>20240115: Moved to Parking Lot</b></p> <p><b>20240617: Gord will look after this with a couple of guys on a rainy Friday. Moved back to Parking Lot</b></p>
<b>Adjournment:</b>		<b>Next Meeting: Next Meeting - August 19, 2024 at 8pm</b>