



## TWIN OAKS VILLAGE COMMUNITY ASSOCIATION BOARD OF DIRECTORS MEETING

The Board of Directors of the Twin Oaks Village Community Association, Inc. hereby gives notice that it will hold a regular meeting on **Tuesday, November 23, 2021 at 6:30 p.m. at 16225 Park Ten Place, Suite 260, Houston TX 77084;** to discuss and, if appropriate, act upon the following items. All are welcome to attend open session.

*Please note, park in the garage in visitors parking and enter through rear building door*

- 6:30 p.m. Call Meeting to Order & Adopt Agenda
- 6:31 p.m. Open Session (Open to the Public)**
- a. Open Forum Discussions (*Questions/Concerns from Public Addressed During this Time Only*)
- 6:46 p.m. Minutes, Meetings & Decisions
- a. Ratify Any Decisions Between Meetings [pg 3]
  - b. Recap Any Unannounced Meetings
  - c. Meeting Minutes
    - 1. Board Meeting October 26, 2021 [pg 4]
- 6:50 p.m. Management Report
- a. Preliminary October Financial Reports *Will email when completed*
  - b. Deed Restriction Reports [pg 7]
  - c. Architectural Review Reports [pg 26]
- 7:00 p.m. Maintenance Reports
- a. Maintenance Report [pg 30]
  - b. Big Oaks MUD (Sonyan)
- 7:20 p.m. Committee Reports
- a. ARC
  - b. Social
  - c. Yard of the Month
- 7:25 p.m. Unfinished Business
- a. Engagement Letter for CPA audit 2020/2021 [pg 37]
  - b. Any Other Unfinished Business
- 7:30 p.m. New Business
- a. Discuss Association Debit Card via CiT
  - b. Confirm date for next meeting
    - 1. **No December Meeting. Next Board Meeting 01/25/2022**
  - c. Any Other New Business
- 7:35 p.m. \*Closed Executive Session (Closed to the Public)**
- a. Hearing Before the Board, *If any*
  - b. Attorney Client Communications [pg 38]
  - c. Attorney Decisions Needed, *If any*
  - d. Collections Update [pg 66]
  - e. Discuss DR Compliance Process
  - f. DR Recommendations for Last Chance Letters, *If any*
  - g. Homeowner Correspondence [pg 70]
  - h. Any Other Executive Matters
- 8:00 p.m. Adjourn executive session
- 8:01 p.m. Open Session Called to Order (Open to the Public)**
- a. Announce any decisions made in executive session
- 8:02 p.m. Adjourn meeting

*\*The board may convene an Executive Session, as needed, to consider actions involving personnel, litigation, contract negotiations, enforcement actions, attorney communications, to conduct requested hearings or other confidential information as allowed under Texas Property Code section 209.0051.*