

Edinburg Township Trustees – Regular Trustee Meeting

At Edinburg Administration Building

March 28th

2019

CALL MEETING TO ORDER BY: Chris Diehl @ 7:30 p.m. Pledge of Allegiance

Roll Call: Chair Diehl: Here; Vice Chair Bixler: Absent; Trustee Pfile; Here; Fiscal McCluskey: Here; Road, Cemetery, Parks: Biltz: Here; Fire: Jesse Baughman: Here; Zone: Lipply: Absent

Guest: Mathew Finney, introduced

Bill: NOPEC is offering a grant for an organization within the community that is putting on a community event. So the amount that Edinburg has available is \$1,000. The only scheduled event that we officially have is the Bicentennial Event. I submitted a letter requesting if the Park Advisory Board could be the recipient of that Grant since they are putting on the Bicentennial. I have not heard back. One of the sections on the application requires a bank account number for the organization. So if the Park Board were allowed then we would just put that through, if not they need to look at a private organization within the community to receive that money, but that money would still have to be used for the community event. I spoke to Jesse just a little bit earlier and I spoke with Matt in regards to the possibility of looking at the Boy Scouts receiving that grant money. I know at the parks meeting last night they were talking about involving the Boy Scouts with some of the events. Matt said that, do you want to tell them what you spoke to me about? Matt: I said that we do not have a problem working with the Community to make it possible, I understand that it has to run through a different checking account than the Parks and Recreations, so I mentioned to Bill that would be fine, we can do that and that would be fine. It is kind of time sensitive. Bill: I have to turn it in tomorrow. Matt: That is no problem either, we can get that taken care of. Bill: My suggestion the first route would be to go through the Parks Committee and then they can still feather out monies to different organizations involved. If that is not an option I know Matt is willing to work with all the troops in Edinburg Boy Scouts. Tim: That would be great and I know that they use the church's tax ID number which is up to date. So my suggestion would be if we cannot use the Park and Recreations then we allow Troop #355. Matt: It also falls under a Merit Badge requirement for scouts which is a personal management, I have a paper here, I have a section that is out lined you guys can read it if you like. It kind of fits perfect with what is going on. Chris: So Bill you are waiting to hear back from NOPEC to see if the Parks Board can use the money. Bill: I have a feeling it has to be a separate. Chris: I kind of think that you guys are going to be a better fit anyway, maybe we ought to just move on since we are so time restrained maybe we would be better off if we just jumped right in and let you guys use your name and move on with the Boy Scouts anyway, just to make sure that we get the money. Tim: You said that you would hear an answer tomorrow. Bill: I should. Tim: That is fine. Bill: If not I will just submit it with the Troop and I will talk to you later about getting your information. Chris: That is what my next question was, if you would be available tomorrow to help him fill in the blanks so to speak. Bill: The application is pretty simple, we just need the bank account and whoever the contact for that is going to be. So we could have a resolution to submit Community Event Grant from NOPEC to Troop #355 Boy Scouts.

MOTION: **RESOLUTION: 2019-018**

Motion: To submit NOPEC Community Event Grant from NOPEC to Boy Scout Troop#355.

Moved By: Chris Second: Tim
Mr. Diehl: Yes Mr. Pfile: Yes

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APPROVE AGENDA FOR: MARCH 28TH 2019

Moved by: Tim Second: Chris

Mr. Pfile: Yes; Mr. Diehl: Yes

II. MOTION TO APPROVE MINUTES : MARCH 14TH 2019 Regular Meeting

Moved By: Tim Second: Chris

Mr. Diehl: Yes; Mr. Pfile: Yes

III. CORRESPONDENCE:

A. Tim: Portage Recycle there is a letter here. Basically they are saying they spent \$49,000 last year for Tire Disposal and so they are going to put some implements on changes. Basically it comes down to they are going to restrict and have a limit of 10 tires per vehicle and they are basically saying it is against the law to transport more than 10 tires at a time, now I do not know where they came up with that. They are going to restrict it to 10 tires per vehicle, tires with rims are accepted, tractor tires with rims will be accepted, cut sheared tires will not be accepted, tires that are muddy or filled with dirt will not be accepted, semi tires will not be accepted, no heavy equipment tires, no mini excavator treads none of that. There will be no chunk rubber or tubes and no tires from businesses. We have to make sure that the tires below the top of the container, they cannot be above the container. Chris: It is going to be tough to get all of those regulations on the committee board, can we get it on the website somehow? Kevin: And also no TV's or Paint. Tim: I think that our thing to do is. Chris: I think that it is pretty easy to put no liquids and that covers Paint and anything else. Tim: I am going to make some copies of this and then if anybody gives us a hard time basically we are just going to say here you go these are the rules, we are not making the rules up we are just following them. Kevin: We are going to have to make sure, like that one lady kept coming back last year, she lives in Atwater, she was at Atwater the week before and they had told her to quit coming. Tim: Well as soon as we suspect something like that, we just need to ask for an ID, because the Tires can be County Wide, but the trash is for Edinburg residents. General Discussion regarding issues at last year's clean up. Bill: I will get a copy of that and I will piggy back on what we printed up last time and then I will put it on the website. Are we using the same dates that we had at the last meeting? Kevin: Yes, we are already booked for those days, the 26th and 27th. We have to get a hold of Bob Grudosky with the Boy Scouts and see if they are going to do the aluminum again. Chris: Maybe what we should do is ask Matt if they want to do it this year, so that we could switch back and forth, It is not that big of a deal but I am not sure whether they do that kind of deal anyway. Maybe we should at least ask them, since there are two scout troops. Kevin: A lot of people have been asking if the Boy Scouts were going to be there, they were saving stuff for them. Chris: Well one way or another I am sure that one of them will be here, but I think that we should at least ask them. Bill: Just to verify April 26th 8:00 am to 8:00 pm and April 27th 8:00 am to noon. Chris: Yes. Maybe if you would not mind Bill you will be talking to Matt probably one on one, make sure that he understands that there are two groups in the township now and we are just trying to open the door, if they want to do it OK, but if they do not want to do it we are pretty sure that the other group will do it, but maybe try to be a little bit diplomatic about it Bill. We are just trying to be equal partners in this. Bill: And then I would give him Kevin's number.

IV. OLD BUSINESS:

A. E-Check: Jesse: We are going to do it tomorrow.

B. Tim: Check pavilion usage for the Dillon baseball Tournament. Chris: She took care of that the pavilions are good, the other part of it she was. Kevin: We have something in here both Sat and Sun of the trash day and I told her Sat. they could just park over there

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until noon. Chris: She is supposed to talk to them and make sure that everyone understood.

Tim: Remember we are looking for a Veteran for Memorial Day parade. Bill: I could put that on the website. Tim: That would be great we are having a hard time finding somebody. Bill: They could nominate somebody.

V. TRUSTEE REPORTS:

A. Chris: Reeny got a hold of me she was taking care of the Pavilion for the Ben Dillion Baseball Tournaments and then she was letting people know about parking and so forth for the trash day.

Maureen asked me about redoing the floor again this year and I thought that we all liked the looks of it last year and so she talked to the same guys and they would charge us the same price as last year to re-wax the floor and everything and they would charge us the same price of \$600.00 and I kind of tentatively told her to set it up and told her that I would bring it up tonight to make sure. Tim: That is fine with me.

MOTION: RESOLUTION: 2019-018

Motion: To strip and re-wax the floor for \$600.00 using the same company as last year.

Moved By: Chris Second: Tim

Mr. Diehl: Yes Mr. Pfile: Yes

B. Tim: I attended the Portage County Combined General Health District Meeting and really the only thing out of that that we need to look at is for the mosquito trap locations. It says here 2017 it tested negative and then last year it was positive and we had the spraying done and everything. So if we want to stay with having them do that I can just fill this out and send it back to them, or we can opt out of it, or we can add additional locations. So if we opt out of it then they will not put the traps up and we will not get notified and all of that or we can take the chance of them finding them again. I wondered what your opinion was on that. Chris: I kind of think that we should opt out. Tim: I agree, so lets do that.

MOTION: RESOLUTION: 2019-019

Motion: To opt out of Portage County Combined General Health District Mosquito Trap and testing for West Nile Virus.

Moved By: Chris Second: Tim

Mr. Pfile: Yes . Diehl: Yes

Tim: ODOT Salt Contract, Did you get anything, the deadline is April 19th. So we need to decide on how many tons. Chris: We did not participate last year did we? Tim: yes.

Kevin: We still have 60 to get. Tim: We do not have to buy 60, we have to buy 45. So what are you thinking? Kevin: 60 ton would not hurt us again.

MOTION: RESOLUTION: 2019-020

Motion: ODOT Salt Contract of 60 Ton.

Moved By: Tim Second: Chris

Mr. Diehl: Yes Mr. Pfile: Yes

Tim: We need to decide on which roads that we are going to Chip and Seal and how much stone that we are going to buy and all of that. Do you have figures for that? Do you want to talk about that? Kevin: I figured that we would do 2.5 miles, From Stroup to 183, Giddings, then from 183 to 14. that is just under 2.5 miles, then the next year I wanted to do the rest of Porter and the rest of Giddings then we should be in pretty good shape or might need to start all over. General discussion regarding the amount of

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stone, oil and Bid Timing.

MOTION:

Motion: To receive bids on 325 ton of Slag and 10,000 gallons of MC 3000 sealed bids to be received by April 24th and will be opened on April 25th.

Moved By: Chris Second: Tim

Mr. Diehl: Yes Mr. Pfile: Yes

Tim: The Park Committee is talking about designating the center of town where the Gazebo is as the Center Square, what they would do is on the information that they put out they would say information is available at the Center Square of Town, that is what they want to be able to do, I do not know if that is something that we need to talk about or if they can just refer to it as that and it does not matter, they kind of talked about it and they wanted us to discuss it. Chris: I do not have a problem with them referring to it as such Tim. I guess that I just want to make sure that we are just a little bit careful, I still think that we have not actually went on record as but it has been heading in that direction, but we need to start heading in the direction of to do something about a new fire station and I think that we have all been tentatively thinking that we are going to build a fire station on that property and I guess that I do not want to necessarily get to carried away about designating that as a town center and town square and then all of the sudden we cannot build a fire station there because we designated it as a town square or town center as a permanent identity, that would be the only thing that I would be a little bit careful about. Tim: How about for sake of the Bi-Centennial we can refer to it as that. Chris: Exactly that would be fine. Tim: We talked about trimming some trees and doing some mulching and planting flowers and stuff like that, I do not think that there is anything major going on. Chris: That sounds good, some day or another if this does come to be those trees are probably going to go and not that there would not be some new trees put up more or less in place of them. Tim: Things are just going to shift, because you are going to build a new building and tear the old one down and everything will just shift.

VI DEPARTMENT REPORTS:

A. Kevin Biltz- Roads/Buildings/Cemetery/Park Report: Roads: We have been servicing equipment and changing oil and getting things ready. We have been cleaning up branches and we cut a few more trees at the park. We picked up little branches and picked up leaves. We rented a chipper and chipped up all the branches at the park and cemetery. We had another funeral. We fixed some graves and fixed where we got stuck.

B. Jesse Baughman/Fire Department- We had our joint EMS training with basically the Southeast Fire Departments last week. I got a phone call last week with Ray Bates from UH, because of his grades in both the class and at Maplewood Adam decided to drop from the EMS class and wants to re-attend it in the fall after he graduates high school. So Ray Bates from UH spoke to me and said that they would hold the money and just honor that money until the fall class. I spoke with Jeff yesterday a little bit about it and he wanted me to try and see if we could get the money back first. So I sent Ray an email, he is out of town until Monday but he was going to check with Holly at the office to see if the check has been cashed yet. Ray said that when he spoke with me last week that he do whatever he could to make sure that the township was taken care of if that was the route that we want. I am disappointed, I guess that I am glad that he realized that it was too much and not try to do it and end up failing the class so to be continued. As soon as I find out more information from Ray or Holly I will pass it on to you guys. Again thank you for passing the 300 class we are going to start that this Sunday for 10 hours and then again next Saturday for the second half for 10hours. We are going to start that this Sunday Spaghetti Dinner was a huge success it ran from 5-7 people started coming in

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the doors about 4:45 and it was non-stop, I think the last people left about 7:30. We actually had people waiting because we could not keep up with the noodles. Then once we had noodles, we actually had people waiting because people were not leaving for seating. All in all, after expenses between the gun raffle and what we made at the dinner we cleared \$2600. So that was a huge success. The ladies' auxiliary also made another 92.00 with their bake sale. We are going to use that money to replace the cold water rescue suites, we are starting to look at those and so once I get that information I will share that with you guys also. Chris: I stopped for the Spaghetti Dinner I thought that it went really well too. The only suggestion that I would make Jesse and you guys do whatever you want to with it. The gun raffle seemed to go so good and everything I know that I had a few people and I tried to buy tickets, I like the limited tickets being sold, it made it a good turn around for people. I do not know if you just added another gun or something to it and sell some more tickets I guess. Jesse: I guess the year before they did not sell out right away and I guess the day of the drawing somebody stepped up and bought the remaining of the tickets so that is why they thought I guess we better just stick with this 300 tickets. Well they were gone in like two weeks. I think that we either need to look at increasing the number of tickets or getting a second gun. Jesse: We even talked about adding a cross bow for next year.

C. Zoning- Rhonda Lippy: absent

D. Fiscal Officer-William McCluskey-shared warrant, PO's, financial reports. I will pass around the NOPEC Grant. The Energize Communities grant vs the event grant that we discussed earlier. This letter was forwarded to me by Mr. Bixler but I will read it and you tell me if I am just confused. My interpretation is that we have to execute a new resolution to accept the money that has already been put aside, this is how it reads, since Edinburg Township executed a grant agreement in 2018 there is no need to execute a new one, new legislation is required to accept the 2019 grant, we are attaching a model resolution which is what I read there for your convenience it goes on to say please review the position and person identified on page 4 of the grant agreement which I do not have a page 4, now it is referring back to 2018. I just found it a little confusing, I did not get any information saying that your eligible for a new grant in 2019; but when you read this it kind of makes it sound like that. So, I will double check with it, but my first take is we just need to get a new resolution since it is 2019. Chris: This is where I sign to allow us to execute

MOTION: RESOLUTION: 2019-021

Motion: The resolution authorizing all actions necessary to accept North East Ohio Public Energy Council NOPEC 2019 Energized Community Grant and it goes on explaining that we are going to apply for this grant and hopefully receive this grant and asking for the president of the board of trustees which is that is where I signed and Bill signed it as the township clerk, including Bill McCluskey as the local contact.

Moved By: Tim

Second:Chris

Mr. Diehl: Yes

Mr. Pfile: Yes

Bill: Do you remember the last time that we went over the budget and we discussed how we had to resubmit those funds into payroll verses non payroll. So we did our first real estate taxes for the year, what happens is each specific fund gets a certain amount based on the levy, of the amount that is received the County takes out money to pay for their and election expenses, so what I do is put in as how much money we got, so I put the total amount that we got, then I have to take out the amount that the County kept. In doing that one of the lines I failed to complete correctly, I did not include a tax collection fee So in doing that I did not include the tax collection fee in fire account

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ending in 2192; so even though that money is there I need the approval to move \$2,213.16 from the salaries category into the tax collection fee, to pay the tax on that.

MOTION: RESOLUTION: 2019-022

MOTION: To move \$2,213.16 from account 2192 into tax collection fee.

Moved By: Tim Second: Chris

Mr. Diehl: Yes Mr. Pfile: Yes

Bill: Fire Force, I do not know what that item is and the amount is over \$500.00. Jesse: This is the irons, the set of irons that you approved, the only thing is I do not know why, I asked him to do it in two, because the association was buying one set and the township was buying two, but he has them all three on here. Bill: So you had \$500.00. Jesse: Well, It would have been a little bit over \$500.00, they were \$285.00 for a pair. Chris: So 2/3 of the bill is for the township and 1/3 is for you guys. Jesse: I can have him resubmit the bill or can we just right the township a check for the one set. Chris: What is easier for you? Bill: Fire Fighters Association write us a check? Bill: Well the check is already printed out, so why don't we just have the association reimburse the township.

MOTION: RESOLUTION: 2019-023

Township is paying Fire Force \$911.00 for three sets of irons for the fire department and the Fire Association will reimburse the township \$ 304.00

Bill: you did receive the items. Jesse: We have not received it yet. Bill: I will hold the check until Jesse receives the merchandise.

Moved By: Chris Second: Tim

Mr. Diehl: Yes Mr. Pfile: Yes

Bill: I received a check for Edinburg Fire Department which I thought was an EMS payment, that is usually what I receive checks for, I checked with EMS collection agency and I realized in the memo line it says James Floyd, so it was not an EMS bill, it was a donation for the fire department. It was from the Strebber Family Daniel. So that was for \$100.00. I deposited that into the fire department fund or you guys can decide what you want to do with that. Jesse: She was supposed to make that out to the Fire Fighter Association and it got changed at some point but apparently it did not get changed quick enough because we are receiving several checks mailed to the fire station as Edinburg Fire Department. Bill: So the appropriate way, we went through this before; The association cannot deposit a check that says Edinburg Fire Department, so just like this one, it would get submitted and deposited into our fire department account and then it would be up to the trustees to forward that to the association. The best route would be that they write it directly to the Fire Association. Chris: How about we wait until the next meeting and he will keep track of how much this is and then we will just make one check sent back to the auxiliary. Then as far as thank you letters the association will take care of that. Jesse: Yes we will take care of that.

VII. MOTION TO PAY THE BILLS: WARRANTS 41125 THRU 41140

Moved By: Tim Second: Chris

Mr. Diehl: Yes Mr. Pfile: Yes

VII. Motion: MEETING ADJOURNED, 8:28 pm

Moved By: Tim Second: Chris

Mr. Diehl: Yes Mr. Pfile: Yes

Chris Diehl, Chairman

Tim Pfile, Vice Chairman

Jeffrey Bixler, Trustee

William McCluskey, Fiscal Officer