HOA Tentative Events Calendar

**January**

Form Nominating Committee, prioritize spending & projects for New Year, reserve room, advertise annual meeting, check status of annual dues billing.

**February**

Prepare General Meeting agenda for members to handout including list of prior year accomplishments, check on nominating committee

**March**

General meeting, prepare chairs tables and meeting handouts, sign-in sheet, voting ballots with names

from nominating committee. Ask for project ideas from members, vote, and recover HOA keys from

Board members who are leaving.

**April**

Advertise May Work Party & Garage Sale last Saturday, Vote in new officers- update website, lake treatment, walk through for work party 2nd Saturday in May. Contact Landscaper and Work Party Committees. See Work Party instructions and Garage Sale Instructions EOM Saturday.

**May**

2nd Saturday Work Party - see work party preparation outline. Turn on Pump?

**June**

Turn on Pump

**July**

Contact Landscape and Work Party Committees to review any Work Party list and prepare for

Fall Work Party.

**August**

Walk through fro Fall Work Party lists. Advertise Fall Work Party.

**September**

Fall work Party, see set-up instructions.

Last Saturday of Month Garage Sale

**October**

Review new year’s Budget, dues and invoicing time table, Turn-off pump

Review Landscaper Budget

**November**

Invoicing for dues time table, newsletter with calendar of major events; Garage Sale,

Work Parties, News. etc.

**December**

Send Newsletter, invoices, Prepare budget & multi-year forecasting for next year.