



# THE VILLAS COMMUNITY ASSOCIATION

## NOTICE & AGENDA BOARD OF DIRECTORS MEETING

**DATE: Thursday, February 22, 2024**

**TIME: 6:00 P.M. Executive Session | 7:00 P.M. General Session**

**LOCATION: Optimum's Irvine Office and Zoom**

**GENERAL: CALL-IN 669-444-9171 | MEETING ID 890 5993 0937 | PASSWORD 317760**

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Civil Code §4930: The Board may not discuss or act on any item at a non-emergency meeting unless the item was placed on the agenda included in the notice that was posted and distributed pursuant to subdivision (a) of Section 4920.

### **EXECUTIVE SESSION**

Pursuant to Civil Code §4935(a) an Executive Session will be held prior to the General Session to consider any of the following: litigation, matters relating to the formation of contracts with third parties, member discipline, personnel matters, or to meet with a member, upon member's request, regarding the member's payment of assessments, as specified in Section 5665. This is a closed meeting and is not open to owners unless specifically agreed to by the Board per Civil Code §4925(a).

- I. DECLARATION OF QUORUM / CALL TO ORDER** 6:00 P.M.
- II. CONTRACTS**
- III. DELINQUENCIES**
  - A. A/R Aging & Collections Report 01/31/23
- IV. HEARINGS / NON-COMPLIANCE**
  - A. Hearing Report
  - B. Hearing: - Arc Application – NOC
  - C. Hearing: – Exterior Maintenance
  - D. Hearing: – Architectural Improvements
- V. LEGAL**
- VI. MINUTES**
  - A. 01/25/24 Executive Session
- VII. NON-COMPLIANCE**
- VIII. ADJOURN EXECUTIVE SESSION** 7:00 P.M.

## **GENERAL SESSION**

- I. DECLARATION OF QUORUM / CALL TO ORDER** 7:00 P.M.
- II. EXECUTIVE SESSION DISCLOSURE**  
Civil Code §4935(e): Any matter discussed in executive session shall be generally noted in the minutes of the immediately following meeting that is open to the entire membership.
- III. HOMEOWNER FORUM (15 Minutes)** 7:20 P.M.  
**(3 minutes per member / 15 minutes maximum)**  
Civil Code §4925(b), 5000(b): The board shall permit any member to speak at any meeting of the association or the board, except for meetings of the board held in executive session. A reasonable time limit for all members of the association to speak to the board or before a meeting of the association shall be established by the board.
- IV. COMMITTEE REPORTS**  
A. Landscape Report/Update  
B. Architecture Report  
C. Cool Block Club Committee
- V. SECRETARY'S REPORT / MINUTES**  
A. 01/25/24 General Session  
B. 01/25/24 Organizational
- VI. TREASURER'S REPORT / FINANCIALS**  
A. January 2024 Financial Statement  
B. Board Resolution: Transfers Over \$10K
- VII. GENERAL BUSINESS**  
A. Proposal from Wash Bins  
B. Approve Invoices – 24 HRC  
C. Approve Invoices – Flood Pro  
D. Review Proposals from Villa Park Landscape  
E. Review Proposals from Professional Craftsmen  
F. Slurry Seal
- VIII. ITEMS NEEDING IMMEDIATE ACTION**  
Before discussing any item not on the posted Agenda pursuant to Civil Code §4930(d), the Board shall openly identify the item to the members in attendance at the meeting.
- IX. NEXT MEETING**  
The next meeting of the Board of Directors will be held on **Thursday, March 28, 2024, at 6:00 pm Executive Session and 7:00 pm General Session** at Optimum's Irvine Office and Via Zoom.
- X. ADJOURN GENERAL SESSION** 8:00

## **MAKING A DIFFERENCE TOGETHER**



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