

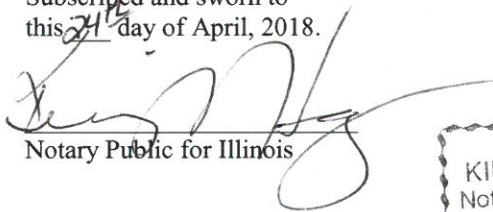
CERTIFICATION  
OF MINUTES OF THE BOARD OF TRUSTEES  
MEETING FOR MARCH 27, 2018

I hereby certify that the attached minutes were reviewed and approved at the April 24, 2018 Meeting of the Board of Trustees for the Mill Creek Water Reclamation District.



MARK HAMMOND  
DISTRICT CLERK

Subscribed and sworn to  
this 21<sup>st</sup> day of April, 2018.



Notary Public for Illinois



**MINUTES OF THE MARCH 27, 2018 MONTHLY MEETING  
OF THE BOARD OF TRUSTEES OF THE  
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date: Tuesday, March 27, 2018  
Place: SSA Office in the Mill Creek Village Center,  
39W250 Herrington Boulevard, Suite R-1  
Blackberry Township, IL  
Time: 7:00 p.m.  
Attendance: Trustees: James Dougherty, Mark Hammond, Ben D'Andrea  
Others: Charles Radovich, James Hare, Jason Fowler, George  
Mahoney

**AGENDA ITEM NUMBER:**

**1. and 2.**

**CALL TO ORDER and ROLL CALL**

The monthly meeting of the Mill Creek Water Reclamation District Board of Trustees ("District") for March 27, 2018 was called to order at 7:05 p.m. at the SSA Office in the Mill Creek Village Center, Blackberry Township, Illinois on Tuesday, March 27, 2017 by Trustee Dougherty. Trustees present were Mark Hammond, Ben D'Andrea and James Dougherty.

**3. ANNOUNCEMENTS AND PUBLIC COMMENT.** No members of the public were present and there were no announcements

**4. LONG RANGE PLAN SUBCOMMITTEE REPORT.** Tabled to April Meeting.

**5. OLD BUSINESS**

**5.a. *Approval of the Minutes of the February 27, 2018 Board of Trustees' meeting.***

Motion by Trustee Hammond to approve the meeting minutes of the February 27, 2018 Board of Trustees' meeting; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

**6. NEW BUSINESS**

**6.a. Financial Reports, including discussion and approval or disapproval of accounts payable list, Treasurer's Report, financial statements, past due account payment plans, and outstanding invoices.**

James Hare of Mueller & Co. presented the Accounts Payable List, Treasurer's Report, financial statements, past due account payment plans, outstanding invoices and a past due payment report.

Hare advised that there are additional accounts payable including Mahoney, Silverman & Cross in the sum of \$455.00, two invoices payable to Midwest Meter in the sum of \$43.98 and \$4,010.95 and invoice payable to Midwest Salt in the sum \$26,861.04 totaling \$31,370.97. Fowler advised that the meter invoice is reimbursed to the District.

Hare stated he will have a member of Sikich attend the April meeting and present the results of the 2017 audit.

Motion by Trustee Dougherty to approve the financial reports, including accounts payable list which also includes additional payments as outlined by Jim Hare totaling \$31,370.97, Treasurer's Report, Financial Statements, outstanding invoices as presented, second by Trustee Hammond.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

**6.b. Operations Report from Sheaffer & Roland and Discussion Regarding the Same.**

The Operations Report was presented by Jason Fowler of Sheaffer & Roland. There was an emergency repair to a storm sewer on Tanna Golf Course (3rd hole). An inspection revealed a 6 x 8 foot sinkhole. The estimated repair cost was \$21,174. The repair was completed after consultation with Attorney Radovich and President Dougherty. Fowler heard from G. Snow, the contractor for the repair, and the final amount is over the estimate, Fowler has not received an invoice but the invoice will be in by the next meeting. Discussion regarding the scope of the storm water repair. Continued discussion regarding completing the finish on the repair project with sod or seed. Tanna Golf Course management prefers that the area be sodded versus seeded. Fowler recommended that the area be allowed to settle prior to any installation of sod. Fowler explained that Tanna would need to be the responsible party for maintenance of the sod after installation. Fowler will obtain bids for sod and present the estimates at the next meeting. The easement that contains the repair is in neighborhood J.

Motion by Trustee Dougherty, to accept the Operations Report as presented seconded by Trustee Hamond.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

6.c. **Consideration of Grass Mowing Contract with Cornerstone Contractors at \$3,706 per season.** Fowler reminded the Board that last year only one bid was received when this was put out for pricing. Cornerstone Contractors 2018 season price increased by 1.8%. Fowler said they did a good job last year. Radovich recommended that in addition to being under the bid threshold, that the Board waive the bidding based upon the experience of the vendor.

Motion by Trustee Hammond, to approve the 2018 mowing contract with Cornerstone Contractors in the sum of \$3,706 and also waive the competitive bid process, second by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

6.d. **Consideration of Request for Proposal Responses for Flow Monitoring.** Three firms were contacted to prepare quotes for flow monitoring, Gasvoda & Associates at \$29,760, RJN Group at \$36,000 with an option for data reporting at \$8,000 and RA Smith at \$18,750 plus \$150 for meter relocations. Discussion of placement of flow meters. All three companies quoted five meters installed, data acquisition and providing data in raw spreadsheet format. The monitoring will run for a three month period. Discussion regarding billing and terms of the RA Smith contract. Radovich recommended that the cost not be paid upfront.

Motion by Trustee Hammond, to approve the flow monitoring proposal from RA Smith in the amount of \$18,750 contingent upon verification that the District pay monthly or upon completion of the work, seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Fowler brought up Shodeen's request for 16 rowhome meters for discussion. Fowler preformed a quick review of the flow of the request. 5600 gallons per day, net increase of over 1,000 per day projected. After adding the flow from the buildings currently going up, that leaves the District at 18.7% capacity. Radovich asked that Fowler reiterate for the Board the criteria for determination of when it would be imperative to start planning for an expansion to the system. Fowler stated 10%, but this percentage is dependant upon irrigation on the golf course. Fowler said this is has been a condition of all negotiations that Shodeen guarantee that irrigation be available between April 1 through September 1. The Board discussed the issues. Irrigation on Mill Creek Golf Course would affect capacity and the matter of the course not opening could make it unavailable for irrigation. It was decided that Dougherty and Radovich would prepare a letter to Shodeen addressing the District's concerns regarding signing off on the permit for construction of the 16 rowhomes. The request was made by Skidmore from Shodeen Group, LLC. This would also be discussed with Attorney Reuland.

## 7. **Closed Session.**

A motion was made by Trustee Dougherty and seconded by Trustee Hammond to adjourn to closed session to discuss the consideration of the purchase or lease of real property for the use of the

District pursuant to 5 ILCS 120/2(c)(5) as well as consideration of probably or imminent litigation pursuant to 5 ILCS 120/2(c)(11).

Roll Call vote: Ayes: 3 Nays: 0 Absent: 0

Motion approved.

**8. Consideration of Purchase or Lease of Real Property and/or pending/anticipated litigation, subject to closed session consideration.**

The Board returned to open session.

**9. Consideration of an Ordinance (Ordinance 2018-02) authorizing the acquisition of certain real estate by eminent domain, namely**

- a. Schingoethe (Parcel 1) PIN: 11-14-200-016 (Affects part of Parcel 1) and 11-11-400-002 (Affects part of Parcel 1); and
- b. Wennlund (Parcel 2) PIN: 11-14-200-014 (Affects part of Parcel 2) and 11-11-400-004 (Affects part of Parcel 2)

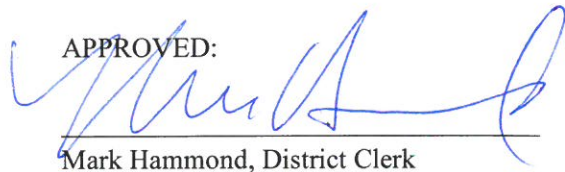
No Action.

**Upon motion duly made by Trustee Dougherty to adjourn until the next regular meeting of April 24, 2018, seconded by Trustee Hammond and unanimously carried. The March 27, 2018 Meeting of the Board of Trustees was adjourned.**

Roll Call Vote: AYES: 3 NAYS: 0 ABSENT: 0

Motion approved.

APPROVED:



Mark Hammond, District Clerk