

AFFILIATED WITH MUSIC TEACHERS NATIONAL ASSOCIATION**OMTA Executive Committee**

Columbus, OH: Friday June 6, 2014

Present: Richard Van Dyke, Cheryl Staats, Judy Bede, Brent Schloneger, Suzanne Newcomb, and Annette Hoverman.

The meeting was called to order at 10:15 AM by President, Richard Van Dyke.

Meeting Minutes from January 31, 2014 were approved via email March 21, 2014.

Treasurer's Report

Brent reported a checking account balance of \$87,588.23, which is a little better than this time last year.

The 2014-15 budget was presented and approved, with motion by Annette and seconded by Suzanne.

Officer's Reports**President, Richard Van Dyke**

A. MTNA FTC guidelines were read. Discussion of guidelines followed. Richard signed and dated the certification as of today (6/6/14). Reading of guidelines and discussion are required annually at all OhioMTA meetings. This will take place for the Executive Committee, Board and General Business meetings, at the Fall Conference, beginning in 2014. Suzanne will contact State Affiliates to remind them to update their by-laws to comply with the FTC guidelines and send in certification by August 28, or file for an extension by that date, which will give them an additional 130 days. Richard will also send email to remind Local Affiliates of the deadline, and to post their by-laws on their website. The President-Elect (Andi) should have copies of each affiliate's by-laws.

B. Assignment of Administrative Assistant's duties

1. Newsletter—Andi will be publishing the annual newsletter
2. Conference Program—Conference Committee
3. Advertising—Andi and Suzanne have been assigned to explore options for reformatting, designing and developing protocol, including fee schedule, prepaid offers, how to get ads, etc. Conference ads are to be done by Conference Committee.
4. Annual Report—Immediate Past President (Judy)
5. Mailing Newsletters to members without E-mail addresses--Andi

C. National Conference

1. Kate Young and Janice Cook were nominated for 2015 Fellows
2. Las Vegas, March 21-25, 2015

D. Governance Structure has been revised to cover executive assistant's responsibilities.

E. Website Updates

1. New website launched July 21, 2013
2. Calendar—would like to use Google account (ohiomta@gmail.com) and have 4-5 administrators (president, president-elect, webmaster, affiliates, etc.).

F. New and Open Board Positions

1. Voice—open
2. Composer of the Year—Lucia Unrau
3. College Faculty Forum—Open

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G. Newsletter/Advertising Options

1. Currently sending bi-monthly E-Notes, which have received favorable comments.
2. Use current E-notes/Constant Contact/Website updates for communication.
3. Currently use older version of Publisher (2003) Need to update.
4. Andi will be publishing the annual newsletter August 15, deadline July 15, which will also include forms for upcoming annual events, and conference registration.

President-Elect, Andi McAlister

- A. Technology—Currently we use Constant Contact for e-notes and newsletter. Andi has sent 70+ letters to members to request email addresses.
- B. Annual Newsletter August 15, deadline July 15
- C. IMTF
- D. CFF--Open
- E. Wellness

VP for Conferences, Annette Hoverman,

- A. 2014 Conference Oct. 16-18 Western District at Wilmington College.
 1. Annette read the schedule. There was discussion on exhibitors and registration fee, which will be set at \$95, same as last year.
 2. Richard will have PDF registration forms available by July 1 on the website. Brent will coordinate with Sonya to get online registration ready by July 15.
 3. Brent will send invoices to the advertisers.
 4. Composer of the Year is Ty Emerson.
- B. Future Conferences
 1. Sonja is working on a sample timeline, protocol and budget to present to the next conference committee.
 2. Richard will create a Drop box account for conference documents for future committees.

VP for Membership ,Christopher Fisher (absent)

- A. Certification
 1. Siok Lian Tan is the new certification chair. She has not received district nominations for Teacher of the Year.
 2. Annette moved to combine College Faculty and Independent Teacher of the Year beginning in 2015, instead of having two separate ones, as some districts do not have enough members to sustain candidates for both. Cheryl seconded the motion. Motion Passed
- B. Membership
 1. 600 members (down 30 from last year)
 2. Death of members—it was decided that condolences should be a district responsibility, as we are generally not notified of deceased members.

VP for Affiliated Districts, Suzanne Newcomb,

- A. Membership/Recruitment--Suzanne will see that each district president receives a copy of Beth Klingenstein's MTNA article on outreach for member recruitment/retention.

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- A. MTNA Competitions
 - 1. I-Chen Yeh resigned from the position of Junior/Senior Chair
 - 2. Cole Burger from BGSU will be the new Junior/Senior Chair
 - 3. OU is a possibility for 2015-16 site. Chris will need to confirm and let us know.
 - 4. Past locations
 - a. 2009 Cleveland State
 - b. 2010 UC-CCM
 - c. 2011 BGSU
 - d. 2012 Oberlin
 - e. 2013 Kent State
 - f. 2014 Capital University (Columbus)
- B. Buckeye Competitions
 - 1. 2014 Malone University
 - 2. Michael Benson 2014 Chair
- C. Music Development Program (MDP)
 - 1. Sheila Vail is sending order next week (week of June 8) for 2012-13 Medals of Excellence for students who have received a practical score of 90 or higher. Teachers must have submitted a PDF copy of the examination results to the chair prior to this.
 - 2. Instructions for the new procedure of submitting PDF copies of examination results to the chair will be included in the annual August Newsletter.
 - 3. Practical and Theory exams will be offered in Cincinnati in August.

Immediate Past President, Judy Bede,

- A. Richard will send out a Notice of Election for the 2014-16 Executive Committee by August 1, which will be by General Consent, since there is only one candidate per position. On-line voting will begin by August 1, with a ballot to be included in the August 15 Newsletter. Judy will contact candidates to submit their bios and pictures by July 15, so they can be published by the August 1 deadline.
- B. Job Descriptions--Judy will send email reminders to all Executive Committee and general board members to update their current job description, deadline September 15. She will then format them to be included on Drop Box.
- C. Annual Report—Judy will send reminders to all board members to submit their annual report to her by September 15, so she can compile them in a booklet to give to board members at the annual meeting at the conference.

Meeting was adjourned at 12 Noon.

Respectfully Submitted,



Judy Bede
Immediate Past President