

Minutes of the August 5, 2019 meeting of Sherman Township Board

The regular meeting of the Sherman Township Board was held on Monday August 5, 2019 at 7:00pm in the meeting room of the township hall. Meeting was called to order by supervisor-Miller at 7:04pm. After the pledge of allegiance, roll call was taken and members present were; Doug Berens, Karen Berens, Ken Smalligan, Roman Miller and Jamie Kukal. No members were absent.

Motion was made by K Smalligan and 2nd by D Berens to approve the agenda as presented. All approved, motion passed.

Megan Roschek from Burnham & Flower Insurance Group was present to go over the township insurance policy for renewal. Once Megan introduced herself and gave us a little of her personal background, she guided the board through the policy page by page. She also provided some advice for the new clerk to on when to expect renewal information and possible grant opportunities. G Smalligan had a question related to worker's comp and although she did not have that answer she put it on her list to follow up on. She cleared up a few questions about extended automobile coverage on personal vehicles if damaged while being used for township business. The township insurance would cover as secondary after their personal insurance. Megan also explained that the addition of the cyber coverage is for compensation of loss and expenses incurred with such a claim. Supervisor Miller thanked Mrs. Roschek for coming and explaining the policy.

Motion was made by K Smalligan and 2nd by K Berens to approve the July minutes as presented. All approved, motion passed. There was no public comment.

Treasurer-Berens presented the treasurer's report and explained the extra expenses of millage & reimbursements for last month's retreats that several board members attended. There is still no bill for junk clean up yet, so she was not able to report on the final numbers with that. K Berens did report the passing of Warren Jahr and thought others would like to show their respect by signing a card. K Smalligan suggested that those interested could make a personal donation to the charity of Warren's choice. K Berens requested that those interested see her after the meeting. Warren's passing will also leave an opening on the board of review and an advertisement will need to be placed for his replacement. Motion was made by D Berens and 2nd by K Smalligan to approve the treasurer's report and authorize the paying of bills. Roll call vote was taken, yes; K Berens, D Berens, K Smalligan, R. Miller, J Kukal no; none. All approved, motion passed.

Clerk-Kukal presented the clerk's report highlighting the new balance sheet reports and the growth of knowledge she gained from the clerk's retreat last month. K Kukal reported that the meeting with the auditor went well and the books are back in order with no negative effects. Kukal relayed the information pertaining to the John Hancock retirement program and explained the original stipulations for eligibility. The transfer of contact personal and address change is waiting on signatures and submission of paperwork. All billing and scheduled payments are up to date and active members may choose to make addition contributions. Any actively enrolled member wishing to make alterations will need to see J Kukal for that. Kukal also reported that she has another upcoming training for the Electronic Poll Book and will receive the grant laptop at that time.

Supervisor-Miller reported on the DTE flyer that was a safety reminder about the natural gas pipeline and Consumers Energy letter pertaining to a public hearing for reconciliation of the 2018 demand response program costs. Miller relayed his approval of the supervisor's conference, well attended, comfortable atmosphere and a wealth of information. R Miller updated the board on the information he had gathered about the gypsy moths. He claimed several property owners had issues with the moths and one resident had inquired with a company about spraying options. He claimed that they could spray individual's properties with the use of a helicopter. Miller suggested that we make our own inquiries and provide that information to the public through the winter tax mailing as an option for property owners. The subject was tabled until further information is gathered.

Minutes of the August 5, 2019 meeting of Sherman Township Board

Trustee-Smalligan reported on the phone system upgrade and asked if anyone was having any issues or concerns with the new system. He said the installer would be in the next day around 4pm to check on things and if anyone wanted to, they were welcome to meet with her then. K Berens mentioned all the run around she had been through with AT&T about a roll over line and how they claimed we did not need one. C Wallace asked what the reasoning behind the roll over line and fax issue was and if it was more important to save money rather than avoiding a possible missed fax that is not used often anymore. It was agreed that this was a question for the installer.

Trustee-Berens reported that he had a call about an accident on the intersection of Baldwin and 48th ST, questioning the issue of obstruction of view. The concern was that the old lot was not maintained with regular grass trimming and the overgrowth was obstructing the sight line needed to make safe driving decisions while at the intersection. It was discussed that the biggest issue was the overgrown trees and the new landowner refused to remove them and not much could really be done at our level.

For the Fremont fire runs, K Berens reported that she billed \$1933.11 and collected \$141.19 last month.

For the planning commission D Berens reported the group of residence from Robinson Lake are still unhappy with the situation there, but we are still going through the legal process to address the cleanup. The new revised master plan is just waiting on the updated maps. The new marijuana ordinance sample from the lawyer has arrived and will be presented to the planning commission this month.

Building Inspector-Smalligan reported that 6 permits and 8 inspections were handled last month.

Zoning Administrator-Kukul reported the same 6 permits as the inspector and 5 complaints that were handled last month. C Kukul also provided a copy of the Violation Enforcement Policy and Resolution Procedure just to show that legally we cannot move any faster on some violation issues. As for the junk drive it is still unclear the total cost incurred due to the lack of billing from the companies used for the disposal of the junk and the issue of free or not for next year will be tabled until all information is gathered.

Karen Koproles reported for the White Cloud Sherman Utilities that officers were reelected earlier at the meeting today and the board remains the same as previous. The main topics of the meeting were the added expense of renting generators for last month's power outage and lateral policy. She provided a copy of the new Lateral Policy and said it was passed with a vote of 3-2.

Assessor-Wallace presented two requests for further learning opportunities for her at the cost of @205 apiece. She also submitted a request for a laptop and Data migration programming that is required for CAMA updates at Equalization in August. Her final request was for the purchase of business cards and door hangers for when out in the field. There were a few options of quality and price point for both the equipment and products the board could choose from. Wallace reported that she was still working on the materials needed for the upcoming AMAR audit but felt comfortable with her progress. Wallace also warned us that her personal email had been compromised and was no longer in use. Motion was made by K Berens and 2nd by K Smalligan to approve the purposed requests as provided for the Off Leas15.6" Screen, Business Grade, \$450 laptop with the additional \$50 Data migration program, the two learning opportunities at the cost of \$410, and the purchase of business cards and doorhangers at the cost of \$232.43. Roll call vote was taken, yes; K Berens, D Berens, K Smalligan, R. Miller, J Kukul no; none. All approved, motion passed.

Sexton-DeVisser gave the cemetery report of dry grass and waiting on the surveyors which Kukul confirmed that the surveyors have not set up an appointment with him yet.

No information to report on either fire district board for the month.

No new or unfinished business to discuss.

Minutes of the August 5, 2019 meeting of Sherman Township Board

For public comment Bill Bowen questioned the checks cut to WCSUA last month and treasure Berens explained that it was to cover delinquent sewer charges associated with delinquent property taxpayers. Jim Maike was present and the first thing he advised was to not make our junk drive free. He recommended the first load free and anything after charge for. Maike reminded the clerk that the first Wednesday of the month the county clerks meet at 7pm. Maike also referenced the new hiking and biking trail just approved for the Hardy Pond area.

No further comments or business and meeting adjourned at 8:27pm.

Visitors to the meeting;	Lee Hoppa	Karen Koproloes	Cindy Wallace	Karl DeVisser	Jerry Miller
	Bill Bowen	Gary Smalligan	Butch Deur	Chad Kukal	Jim Maike
Megan Roschek					