

# CENTENNIAL BOARD OF COOPERATIVE EDUCATIONAL SERVICES BOARD OF DIRECTORS

December 11, 2008  
MINUTES

## OPENING OF MEETING

The Board of Directors of the Centennial Board of Cooperative Educational Services met on December 11, 2008 at the Centennial BOCES Office - 2020 Clubhouse Drive – Greeley, Colorado.

## 1.1 CALL TO ORDER

Mr. John Dudley, Board President, called the meeting to order at 6:30 p.m.

## 1.2 SELF INTRODUCTIONS

## 1.3 ROLL CALL

### **Board Members (or alternates) present:**

- 1) Don Abbott – Thompson RE-2J
- 2) Milton Beydler – Wiggins RE-50J
- 3) Carolyn Breninger – Johnstown / Milliken RE-5J
- 4) Don Dillehay – Brush RE-2J
- 5) John Dudley – Ault / Highland RE-9
- 6) Marlene Hale, Alternate – Briggsdale RE-10
- 7) Donald Johnston – Pawnee RE-11J
- 8) Marianne Kaiser – Prairie RE-11J
- 9) Pat Montoya – Weld RE-1
- 10) Ron Pfliederer – Platte Valley RE-7 (arrived after Agenda Item 2.0)
- 11) Bob Richardson – Park R-3
- 12) Sandi Searls – St Vrain RE-1J (arrived after Agenda Item 2.0)
- 13) Tim Swain – Eaton RE-2
- 14) Kathy Wood – Weldon Valley RE-20J

### **Board Members (or alternates) absent:**

- 1) Rob Carruth – Morgan RE-3

### **Superintendents present:**

- 1) Dr. Sharol Little – Wiggins RE-50J
- 2) Mr. Tony Graham – Pawnee RE-11J
- 3) Dr. Glenn McClain – Platte Valley RE-7

### **BOCES Staff present:**

Mary Ellen Good, Federal Programs Director  
Terry Buswell, CFO / HR Director  
Denise Atkinson/Shorey, Chief Technology Officer  
Jack McCabe, Executive Director  
Melony Sandquist, Executive Administrative Assistant

**Guests present:**

Wendy Swanhorst, Swanhorst & Company, LLC

**1.4 APPROVAL OF AGENDA**

**Ms. Kathy Wood moved to approve the Agenda as presented. Seconded by Mr. Milton Beydler.**

**The motion passed by a unanimous roll call vote: Don Abbott, yes; Milton Beydler, yes; Carolyn Breninger, yes; Don Dillehay, yes; John Dudley, yes; Marlene Hale, yes; Donald Johnston, yes; Marianne Kaiser, yes; Pat Montoya, yes; Bob Richardson, yes; Tim Swain, yes; Kathy Wood, yes.**

**1.5 APPROVAL OF MINUTES**

**Mr. Tim Swain moved to approve the Minutes from November 20, 2008. Seconded by Ms. Kathy Wood.**

**The motion passed by a unanimous roll call vote: Don Abbott, yes; Milton Beydler, yes; Carolyn Breninger, yes; Don Dillehay, yes; John Dudley, yes; Marlene Hale, yes; Donald Johnston, yes; Marianne Kaiser, abstain; Pat Montoya, yes; Bob Richardson, yes; Tim Swain, yes; Kathy Wood, yes.**

**2.0 AUDIT REPORT**

Ms. Wendy Swanhorst with Swanhorst & Company, LLC was present to review the Audit – Financial Statements and the Management Letter. Each Board Member and Superintendent received a copy of the Centennial BOCES Audit and Management Letter for fiscal year ending June 30, 2008. Ms. Swanhorst responded to questions.

**Mr. Tim Swain moved to approve the Audit and Management Letter for fiscal year ending June 30, 2008 as presented by Swanhorst & Company, LLC. Seconded by Mr. Ron Pfeleiderer.**

**The motion passed by a unanimous roll call vote: Don Abbott, yes; Milton Beydler, yes; Carolyn Breninger, yes; Don Dillehay, yes; John Dudley, yes; Marlene Hale, yes; Donald Johnston, yes; Marianne Kaiser, yes; Pat Montoya, yes; Bob Richardson, yes; Tim Swain, yes; Kathy Wood, yes.**

**3.0 REPORTS / DISCUSSION**

**3.1 Program Directors' Reports**

- Denise Atkinson / Shorey – Chief Technology Officer
  - Busy with E-Rate – reported on details and deadlines
- Mary Ellen Good - Federal Programs Director
  - Reported on Christmas Fiestas held for Migrant Families
- Terry Buswell – CFO / HR Director
  - Reported BOCES HR is ready for go-live with IFAS Payroll eff 1-1-09
  - HR has received health and dental information from 13 of 15 districts and is compiling a spreadsheet on each plan.
- Jack McCabe – Executive Director
  - Update on St Vrain / Technology
    - St Vrain Board voted to continue IFAS Technology through CBOCES for one more year with certain stipulations regarding customer service, etc.
  - Update on WOHS / District 6
    - Greeley District 6 advised Mr. McCabe that they will not renew their contract with CBOCES / WOHS for the 2009/2010 school year.

- A Superintendents meeting has been scheduled for Tuesday, December 16<sup>th</sup> to discuss options and plan a strategy for the future of WOHS. All district Superintendents are welcome to attend this meeting, even if they currently do not send students to WOHS.

Discussion: It was discussed how dealing with the St Vrain technology and WOHS / District 6 situations have taken much of Mr. McCabe's time over the past several months. Mr. Dudley suggested that the Board consider a special meeting in January to help Mr. McCabe move forward with strategic planning and to also consider the Superintendents' Council recommendation regarding future planning for WOHS. It is expected that the Superintendents will issue a recommendation / decision at their special meeting on December 16, 2008 or at their regular meeting on January 9, 2009. Each district involved will need to have adequate time to take the recommendation to their local Board of Education before a decision can be considered by the BOCES.

**Mr. Tim Swain moved to call a Special Board of Directors Meeting on January 29, 2009 to begin at 6:30 p.m. at the Greeley Centennial BOCES Office. Seconded by Ms. Pat Montoya.**

**The motion passed by a unanimous roll call vote: Don Abbott, yes; Milton Beydler, yes; Carolyn Breninger, yes; Don Dillehay, yes; John Dudley, yes; Marlene Hale, yes; Donald Johnston, yes; Marianne Kaiser, yes; Pat Montoya, yes; Ron Pfleiderer, yes; Bob Richardson, yes; Sandi Searls, yes; Tim Swain, yes; Kathy Wood, yes.**

- 3.2 Financial Reports – Terry Buswell
- December 11<sup>th</sup> Board Notes
  - Investment Report as of November 30, 2008
  - Financial Summary July 1, 2008 – November 30, 2008
  - Expense Detail Report July 1, 2008 – November 30, 2008

#### **4.0 CONSENT AGENDA / ACTION ITEMS**

- 4.1 Approve Personnel Items
- Staff Appointments
  - Staff Agreement Changes
  - Staff Resignations / Releases
- 4.2 Approve Academic Affiliation Agreement between Colorado State University and Weld Opportunity High School
- See copy attached
- 4.3 Approve Supplemental Appropriation
- See copy attached

**Mr. Don Abbott moved to approve the Consent Agenda as presented with one stipulation, that the BOCES insurance company approves the Academic Affiliation Agreement with Colorado State University; Mr. Terry Buswell is to follow-up. Seconded by Mr. Ron Pfleiderer.**

**The motion passed by a unanimous roll call vote: Don Abbott, yes; Milton Beydler, yes; Carolyn Breninger, yes; Don Dillehay, yes; John Dudley, yes; Marlene Hale, yes; Donald Johnston, yes; Marianne Kaiser, yes; Pat Montoya, yes; Ron Pfleiderer, yes; Bob Richardson, yes; Sandi Searls, yes; Tim Swain, yes; Kathy Wood, yes.**

## **5.0 ACTION ITEMS**

- 5.1** The Policy Review Committee met on November 20, 2008 and recommend the following policies be approved on first reading:
- AC – Revised Policy
  - AC-E-1 Revised Exhibit
  - AC-R New Regulation
  - ACD – Delete / Repeal Current Policy
  - ~~EFEA – New Policy~~ **Strike this policy and bring back at a later date after CDE has issued their guidelines for Nutritious Food Choices**
  - EGAEA – Revised Policy
  - GBEE – Revised Policy
  - GBEE-E – Delete Exhibit and Replace with GBEE/EGAEA – E
  - JB – New Policy
  - JICEC – Delete / Repeal Current Policy

**Ms. Kathy Wood moved to approve the policies as presented on first reading – minus policy EFEA. Seconded by Mr. Milton Beydler.**

**The motion passed by a unanimous roll call vote: Don Abbott, yes; Milton Beydler, yes; Carolyn Breninger, yes; Don Dillehay, yes; John Dudley, yes; Marlene Hale, yes; Donald Johnston, yes; Marianne Kaiser, yes; Pat Montoya, yes; Ron Pfleiderer, yes; Bob Richardson, yes; Sandi Searls, yes; Tim Swain, yes; Kathy Wood, yes.**

## **6.0 EXECUTIVE SESSION - PERSONNEL**

**At 8:15 p.m. Ms. Sandi Searls moved to go into Executive Session for the purpose of discussions regarding personnel as authorized by C.R.S. §24-6-402(4)(f). Seconded by Mr. Ron Pfleiderer.**

**The motion passed by a unanimous roll call vote: Don Abbott, yes; Milton Beydler, yes; Carolyn Breninger, yes; Don Dillehay, yes; John Dudley, yes; Marlene Hale, yes; Donald Johnston, yes; Marianne Kaiser, yes; Pat Montoya, yes; Ron Pfleiderer, yes; Bob Richardson, yes; Sandi Searls, yes; Tim Swain, yes; Kathy Wood, yes.**

Executive Session: For purpose of discussing the timeline for Mr. Jack McCabe's performance evaluation as outlined in his contract. Those present during Executive Session were Board of Directors and Superintendents who were present at the meeting. Mr. McCabe was subsequently called into the Executive Session.

**Regular meeting was called back to order at 8:25 p.m.**

**Mr. Don Abbott moved to adjourn the meeting at 8:27 p.m. Seconded by Mr. Milton Beydler.**

**The motion passed by a unanimous roll call vote: Don Abbott, yes; Milton Beydler, yes; Carolyn Breninger, yes; Don Dillehay, yes; John Dudley, yes; Marlene Hale, yes; Donald Johnston, yes; Marianne Kaiser, yes; Pat Montoya, yes; Ron Pfleiderer, yes; Bob Richardson, yes; Sandi Searls, yes; Tim Swain, yes; Kathy Wood, yes.**

Respectfully Submitted,

Melony Sandquist  
Executive Administrative Assistant