

FLEETWOOD PROPERTY OWNERS ASSOCIATION, INC.

MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING

at 6:30 P.M. Tuesday, September 8, 2020

17171 Park Row Dr. Ste 310 Houston, Texas 77084

DIRECTORS PRESENT IN PERSON OR BY PHONE: Donna Haines, Caryn Craig, Sharon Swanson, Dan Bonner, and Brian Hefty.

ALSO, PRESENT: Jessica Loving, representing Crest Management Company

CALL TO ORDER

With notice properly served and quorum duly established, the meeting was called to order at 6:33 PM.

APPROVAL OF MINUTES

Upon motion made and duly seconded, motion carried to unanimously approve the minutes from the August 11, 2020 meeting.

HOMEOWNER INPUT

No homeowners present

OPEN SESSION

COMMITTEE REPORTS

- **ACC:** Director Swanson reported in the past month there were 13 applications submitted. 11 were approved and 2 were denied decision. During a trail run of the BDA, the committee hit a snag. Commented on the missing documents when submitting applications and request that no more hand drawn pictures for applications. Homeowners are consistently making changes to their property without proper approval. Management will make sure the requests are communicated to the assistant.
- **LANDSCAPE & IRRIGATION:** Director Haines spoke on the consistent issue with lack of communication. No response on the needed major irrigation repairs. Misinformation on reports vs irrigation reports received from Brightview. Requested if the license plate numbers of the crews, can be obtained with the new bids. Management will send out 30-day termination notice to Brightview. Request a tree trim bid from Greenfeet, for trees along Memorial Drive.
- **COURTESY OFFICERS:** Director Craig reported the neighborhood has been relatively quiet.
- **TRASH SERVICE:** Director Swanson spoke on the possible savings if part of the community switch to City of Houston trash services. A group chat was created on telegram, to track trash issues in community.
- **WALLS, STREETS, ALLEYS, SEWERS & LIGHTS, MISC:** Director Bonner reported the alleys on the southside need to be cleaned up, will visit the alleys on the northside soon.
- **TREASURER:** Director Hefty requested a follow up on the association's audit and asked for clarification on footnote 8. Management will contact Canady and Canady.

FINANCIALS

Agent reviewed the August 31, 2020 financials. Total cash was noted at \$385,494.53. Total outstanding assessments for 2019 was reported as \$4,016.08. Assessment Receivables decreased \$13,036.17 from the prior month's balance. The Income Statement for the same period reflected that the Association was under budget with a surplus of \$18,226.00 for the month of August.

2020 COLLETION

The Board reviewed the Accounts Receivables report for August 31, 2020, upon motion made and duly seconded, motion passed: No accounts this month

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BUSINESS

- **Amendment Status Update:** Upon motion made and duly seconded, motion passed to table Amendment Draft, pending a review from Greg & Greg.
- **Landscape Maintenance Contract:** Upon motion made and duly seconded, motion passed to table the quote for tree trimming
- **Force Mow Estimate:** Upon motion made and duly seconded, motion passed to approve the estimate for Force Mowing the properties in the community.
- **2021 Budget Review:** Upon motion made and duly seconded, motion passed to table the review of the budget.
- **Foreclosure and Enforcement Actions:** Upon motion made and duly seconded, motion carried to approve the Association's Attorney to proceed with Enforcement for the following account: 2110303011
- **Management** instructed to send final demand letters for the following accounts: 2110609010 and 2110305031

EXECUTIVE SESSION

The Board adjourned the open session of the meeting and proceeded into Executive Session. Upon the adjournment of the Executive Session at 8:40 p.m., list the following results:

ATTORNEY STATUS REPORT

The board was provided the most recent status report for Holt and Young. Questions arose regarding the status of a few accounts. Management will follow up with the Attorney.

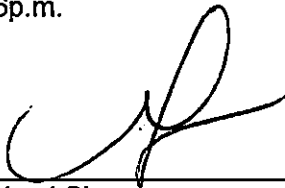
DEED RESTRICTION REPORT

The board was provided the most recent deed restriction report. There are quite a few homes with obstacle course hanging between trees and lawn chairs in the front yards. Homes are and will continue to be addressed.

Next Meeting Date – October 13, 2020 at 6:30pm.

ADJOURNMENT

There being no further business to come before the Board, a motion was made to adjourn the meeting at 9:46p.m.



Authorized Signer

10/13/2020

Date