



## 2023 SUMMER EMPLOYMENT APPLICATION

### PERSONAL INFORMATION

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_ Pronouns: \_\_\_\_\_

Address \_\_\_\_\_

City/Town \_\_\_\_\_ Postal Code \_\_\_\_\_

Telephone (home) \_\_\_\_\_ (cell) \_\_\_\_\_ Email \_\_\_\_\_

Date of Birth \_\_\_\_\_  
(year) (month) (day)

In order to be an employee of Goulds Recreation Association, you need a social insurance number. Do you currently have a social insurance number?

☐ Yes ☐ No ☐ In the process of getting one

*\*\*a person cannot be hired without a social insurance number\*\**

### POSITION(S) APPLIED FOR (all positions may not be available; check all you are interested in)

☐ Day Camp Head Counselor ☐ Sports Head Counselor ☐ Programming Head Counselor ☐ Inclusion Counselor  
☐ Kids at Play Counselor ☐ Sports Counselor: \_\_\_\_\_ Tennis \_\_\_\_\_ Outdoor Basketball  
☐ Day Camp Counselor \_\_\_\_\_ Softball \_\_\_\_\_ \*Soccer

### CERTIFICATIONS

1. Have you ever been employed with Goulds Recreation? ☐ Yes ☐ No
2. Have you ever volunteered with Goulds Recreation? ☐ Yes ☐ No
3. Do you have **Standard** First Aid? ☐ Yes (expiry date: \_\_\_\_\_) ☐ No
4. Do you have CPR **LEVEL C**? ☐ Yes (expiry date: \_\_\_\_\_) ☐ No
5. Do you have **AED** certification? ☐ Yes (expiry date: \_\_\_\_\_) ☐ No
6. Do you have High Five Principles of Healthy Child Development completed? ☐ Yes ☐ No
7. Please list any other certification you may have that could benefit you working with Goulds Recreation:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### EDUCATION

Are you currently enrolled in Secondary or Post-Secondary Education? ☐ Yes ☐ No

If currently enrolled in High School, what grade level will you complete this year? \_\_\_\_\_

Educational Institute	Program of Study	# of years at institute	Anticipated completion date

**WORK EXPERIENCE (attach letters of reference from previous employers if available)**

<b>Previous Employer</b>	<b>Date Employed</b>	<b>Position/Responsibilities</b>

**EXPERIENCE/TRAINING**

Indicate/elaborate on any experience working/volunteering or education/training in the following areas:

- ☐ Children aged 5-12 years
- ☐ Youth ages 13-16 years
- ☐ Working with persons with a disability or special needs
- ☐ Knowledge of Child Development
- ☐ Behavior management
- ☐ Supervising/evaluating staff, leadership
- ☐ Planning and coordinating children's programs
- ☐ Other relevant experience/training

**REFERENCES:** Employment related, volunteer work related or educator references are preferred. ***Do NOT list relatives, friends or current Goulds Recreation Board Members as references.***

I hereby authorize Goulds Recreation Association to contact the persons or organizations listed on this application and/or my resume for the purpose of obtaining reference information, including contents of my personnel file. The following individuals are authorized to disclose such information.

Name of Reference	How do you know this reference?	Contact Information for Reference (home #, work # and email)

For employment reference, may we approach:      Your present employer?      ☐ Yes      ☐ No  
Your former employers?      ☐ Yes      ☐ No

**CHECK LIST:** check each item if it is enclosed with application. ***Resume is required with application.***

- ☐ Current resume
- ☐ 2023 RNC Certificate of Conduct with Vulnerable Sector Check or dated receipt of application

Attach a photocopy of the following if completed and current:

- ☐ First Aid Certificate
- ☐ CPR (level C) and AED Certificate
- ☐ High Five Certification (Principles of Healthy Child Development and/or High Five Sport)
- ☐ Any other certification

**DECLARATION (to be signed by the applicant – read carefully before signing)**

I acknowledge that employment and continuing employment are conditional upon observance of the rules, regulations and instructions governing employment by Goulds Recreation Association as in effect at the time of employment, or established at any subsequent time.

I am available for the period of employment indicated in the job description of the positions for which I have applied.

I understand that positions require physical agility, constant mobility, lifting and comfort in aquatic settings.

It is understood and agreed that the information given on this application is true to the best of my knowledge, and any misrepresentation made by me may be sufficient cause for immediate dismissal.

I understand that only those with their Application AND Resume handed in before the closing date will be considered for an interview and only those granted interviews will be contacted.

**Applicant's Signature:** \_\_\_\_\_ **Date (yyyy-mm-dd):** \_\_\_\_\_

**Please send completed application and resume to one of the following methods (Deadline date is 5:30pm, Friday, April 28<sup>th</sup>, 2023):**

***PUT ALL APPLICATIONS/RESUMES TO THE ATTENTION OF NICOLE CHAFE***

- Goulds Recreation, P.O box 40, Goulds, NL, A1S 1G3
- Email to: [gouldsrecreation@gmail.com](mailto:gouldsrecreation@gmail.com)
- Drop-off to Goulds Rec Centre

**\*\*If there are any questions about the application process, *APPLICANTS* are encouraged to contact Nicole by email [gouldsrecreation@gmail.com](mailto:gouldsrecreation@gmail.com) or by phone 745-7575.**