

### **Montville Select Board Meeting– Monday, January 4, 2016**

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), Steve Lucas (road commissioner), Jonathan Thornhill, Joe Thornhill, Josh Thornhill

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and minutes of December 28, 2015 were accepted.
3. Treasurer's Warrant #1 for \$53,269.89 was accepted and signed.
4. Jonathan and Joe Thornhill came in with questions about the discontinuance process of the Isthmus Road.
5. Jay has set traps for rats at the transfer station.
6. The Board decided to buy two 100-gallon propane tanks from Haskell's for the firehouse. Our propane will cost \$.30/gallon less because we own our tanks. The tanks will pay for themselves in 4½-5 years.
7. The Board reminds residents to please not take to transfer station barrels that are excessively heavy and require more than one person to empty. Seasonal note: be sure your barrels are free of ice.

The meeting ended at 9:00 p.m.

Respectfully submitted by Susan Shell

### **Montville Select Board Meeting– Monday, January 11, 2016**

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), Jonathan Thornhill (North Star Riders Snowmobile Club), Joe Thornhill (North Star Riders Snowmobile Club), Rich Redwine (North Star Riders Snowmobile Club), David Ross (Game Warden), Rick LaFlamme (Landowner Relations Coordinator, Maine Department of Inland Fisheries and Wildlife)

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and minutes of January 4, 2016 were accepted.
3. Treasurer's Warrant #2 for \$10,872.89 was accepted and signed.
4. The use of the discontinued Isthmus Road as a snowmobile trail was discussed with three members of the North Star Riders Snowmobile Club as well as the Game Warden and Community Relations Coordinator from IF&W. Because the road was discontinued by the town in 1947, the land reverted back to the property owners on both sides of the road, so the town does not have any authority about how the former road is used.
5. No rats have been caught yet at the transfer station.
6. The Board had explored the possibility of buying a new photocopier, but decided to keep the one we have.
7. Jay and Cathy reported on an informational meeting they attended in Belfast last week about the Municipal Review Committee's plans for a solid waste processing plant. We will need to vote on a contract at town meeting this year.
8. Road Commissioner's Report: As a result of the torrential rains on Sunday, several roads washed out and were repaired on Monday. The worst was the Hogback Mountain Road, which took several loads of gravel to repair. Also needing a couple loads of gravel each were the Hidden Valley Road by the camp parking lot, a couple of spots on both the North Ridge and Morrill Roads, and Haystack Mountain Road by the ledge.

9. The Board will not meet next week, Martin Luther King Day, but will meet on Presidents Day, Feb. 15.
10. Town meeting will be held on Saturday, March 26 at 10:00 AM.
11. Residents are invited to give input on the 2016 budget and the town meeting warrant at the Select Board meeting on Monday, February 8.
12. The Board voted to transfer \$3,562.75 from the Snow Removal and Sanding account to the following accounts for the purpose of balancing these accounts.

Professional Fees	\$300.00
Insurance—Liability	645.00
Road Paving	338.84
PW Utilities	16.20
Tipping Fees	618.52
HS WC/UE Insurance	37.68
Fire Station (town property)	1,501.77
Education	4.74
<u>Cemetery Landscape Contractor</u>	<u>100.00</u>
TOTAL	\$3,562.75
13. The Board voted to transfer \$2,279.26 from the Roads and Bridges and \$59,413.24 from the Road Capital Improvement Reserve account to the Road Paving account.
14. The Board voted to carry over \$22,485.37, the remainder of the Public Works Equipment Repair and Maintenance account, to next year.
15. The Board voted to carry over \$2,878.55, the remainder of the Town House account, to next year.
16. The Board voted to carry over \$7,037.80, the balance of the Record Preservation Capital Fund, to next year.
17. The Board voted to transfer \$435.61 from the Fire Dept Operations account to the Fire Dept Equipment account.
18. The Board voted to carry over \$3,686.00, the remainder of the VFD matching grants account, to next year.
19. The Board transferred \$5,256.02, the balance of the fire department accounts (excluding matching grants), to the Fire Department Equipment Reserve account, as authorized by the 2011 town meeting.
20. The Board recommends that the discount rate remain at 1% (to be voted on at town meeting).
21. The Board recommends that the interest rate for delinquent taxes remain at 3.5% (to be voted on at town meeting).
22. The Board recommends that the interest rate on overpayment of taxes be changed from 0.05% to 0.0% (to be voted on at town meeting).

The meeting ended at 8:55 p.m.

Respectfully submitted by Susan Shell

### **THERE WAS NO MEETING ON JANUARY 18, 2016**

#### **Montville Select Board Meeting— Monday, January 25, 2016**

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), Hannah Hatfield, Neil Doolan

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.

2. The agenda and minutes of January 11, 2016 were accepted. There was no meeting on January 18.
3. Treasurer's Warrants #3 for \$3,008.22 and #4 for \$83,037.17 were accepted and signed.
4. Hannah Hatfield requested that \$1,000 be added to the 2016 cemetery budget to pay for a workshop that would teach townspeople to restore and repair gravestones.
5. Neil Doolan asked questions about his property assessment.
6. The Board signed the Policy on Treasurer's Disbursement Warrants for Employee Wages and for State Fees.
7. The Union Harvest Grange declined the Spirit of America nomination for volunteerism.
8. The Board decided to have the annual report printed at a shop instead of using our aging photocopy machine.
9. The Board discussed the 2016 budget, including requests from the Animal Control Officer and the Registrar of Voters for an increase in their annual stipend.
10. It has come to the attention of the Board that the town voted in 1980 to not allow spraying on town roads. We are looking into the legal standing of the article.

The meeting ended at 9:00 p.m.

Respectfully submitted by Susan Shell

### **Montville Select Board Meeting– Monday, February 1, 2016**

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), Steve Lucas (road commissioner), John York (fire chief), Herman Peaslee (Budget Committee)

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and minutes of January 25, 2016 were accepted.
3. Treasurer's Warrant #5 for \$8,359.62 was accepted and signed.
4. All present discussed the 2016 municipal budget.
5. The Board selected Chris Ficker and Greg McDaniel for the Spirit of America award for volunteerism. Greg and Chris have been grilling chicken for Montville Field Day every summer since the chicken barbecue was added to the Field Day festivities in 1977—39 years!
6. Montville Anti-Spraying Ordinance. The Board learned that the article passed at the 1980 town meeting to not allow spraying on town roads is considered an ordinance and is valid. The Board asked Susan to file the ordinance with the Maine Board of Pesticide Control so that it is listed on the BPC website of municipalities that have pesticide ordinances. The ordinance is attached to these minutes.
7. The Board corrected #19 of the minutes of January 11, 2016 to read: "The Board transferred \$5,036.84, the balance of the fire department accounts (excluding matching grants), to the Fire Department Equipment Reserve account, as authorized by the 2011 town meeting." There was an entry of \$219.18 on 12/31/15 posted to fire department payroll and moved from EO for payroll tax.
8. The Board decided to enter the lottery to be able to use the state speed trailer for two weeks in the spring, summer, or fall, as we did in 2014.

The meeting ended at 9:00 p.m.

Respectfully submitted by Susan Shell

### **Montville Select Board Meeting– Monday, February 8, 2016**

Present: Jay LeGore (1<sup>st</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), John York (fire chief)

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and minutes of February 1, 2016 were accepted.
3. Treasurer's Warrant #6 for \$43,566.29 was accepted and signed.
4. Fire Chief John York presented two quotes for a security system for the firehouse.
5. The Board discussed a request by the Grange to change the date of town meeting from March 26 to March 19, since Easter Sunday is March 27, and the Grange feels it will be more difficult to organize the dinner. The Board feels it is too late to make such a change, since the town meeting date has been advertised far and wide, but will offer to help solicit food for the dinner.
6. The Board decided that the annual Runner Sled Competition may not be held on the Hogback Mountain Road this year, as it is a town road and needs to be kept sanded for safety reasons.
7. The Board instructed Susan to email MMA to ask whether interest earned in the cemetery reserve accounts needs to be appropriated at town meeting before it can be spent.

The meeting ended at 7:40 p.m.

Respectfully submitted by Susan Shell

### **Montville Select Board Meeting– Monday, February 15, 2016**

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), Steve Lucas (road commissioner), Herman Peaslee (Budget Committee), Glen Widmer (Budget Committee), George Look, Karin Look

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and minutes of February 8, 2016 were accepted.
3. Treasurer's Warrant #7 for \$2,195.00 was accepted and signed.
4. The Board approved the purchase of a used Caterpillar wheel loader for use at the sand shed for \$40,000 from Kevin Jones of Hope. Road Commissioner Steve Lucas and the Board have been looking for a loader in the \$30,000 range for several months and have not been able to find one.
5. George and Karin Look questioned the board about its method for determining the recommended amount in the annual meeting warrant for social service and recreation requested donations. The Board explained that it has been their belief that the town meeting should decide on these items, and so has simply included the amount appropriated the previous year as the recommended amount. The Board agreed with the Looks' assertion that it is confusing to use the word "recommended" in this case and decided to change that in this year's warrant.
6. The 3-year contracts for the town's snow removal contractors expire this summer. The current contractors have indicated they would like to receive a higher rate. The Board asked Susan to survey nearby towns to find out what they are paying.
7. After questioning MMA, it is still not clear whether we need to appropriate from interest in order to spend it at Mount Repose Cemetery, so the Board will do so in the warrant, in order to be transparent.
8. Montville No-Spray Ordinance. While we have fulfilled the intention of the portion of the No-Spray Ordinance that affects town roads, the section that pertains to state roads is less

clear. It would require that the town take over roadside mowing for our 18 miles of state highways and state-maintained roads, a fairly expensive endeavor, as roads such as Route 3 and 220 would require flagging while mowing. We will look into how much spraying is actually conducted by the DOT on these roads.

9. The Board signed four quitclaim deeds for properties that had foreclosed for nonpayment of 2013 taxes and were recently paid off by the owners.

The meeting ended at 9:30 p.m.

Respectfully submitted by Susan Shell

### **Montville Select Board Meeting– Monday, February 22, 2016**

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), Steve Lucas (road commissioner), Herman Peaslee (Budget Committee), John York (fire chief), Paul Austin (RSU 3 Superintendent), Paige Zeigler (school board director and recycling rep)

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and minutes of February 15, 2016 were accepted.
3. Treasurer's Warrant #8 for \$69,551.10 was accepted and signed.
4. New school superintendent Paul Austin met with the Board and discussed the school budget.
5. The Board finalized the proposed 2016 municipal budget.
6. The Board and Paige Zeigler discussed two different proposals we have for disposing of our municipal solid waste starting in 2018: MRC and PERC.
7. Jay has investigated the possibility of applying for a culvert upgrade grant, but it is not clear that our particular culvert problems meet the criteria of the grant requirements.
8. The town meeting warrant was finalized and will be signed next week.

The meeting ended at 9:25 p.m.

Respectfully submitted by Susan Shell

### **Montville Select Board Meeting– Monday, February 29, 2016**

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), Jonathan Thornhill, Joe Thornhill, Bonnie Hrichak, Katie Campbell, Charles Omell, Steve Lucas (road commissioner)

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and minutes of February 22, 2016 were accepted.
3. Treasurer's Warrant #9 for \$43,246.72 was accepted and signed.
4. Jonathan and Joe Thornhill discussed with the Board the donation request of the North Star Riders Snowmobile Club, which is on the town meeting warrant.
5. Bonnie Hrichak, Katie Campbell, and Charles Omell, residents of the Burnham Hill Road, asked that one of the new “children at play” signs be moved, and that a road sign and speed limit sign be replaced. They also expressed concerns about the steep shoulders on the road and an area eroding near the bridge. Bonnie submitted a list of questions to the Select Board regarding work done on the road last year.
6. The town meeting warrant was signed.

7. Susan reported to the Board that she hopes to have the annual report ready to send to the printers within a week. The goal is to have the books available to residents by March 12, two weeks before town meeting.

The meeting ended at 8:45 p.m.

Respectfully submitted by Susan Shell

### **Montville Select Board Meeting– Monday, March 7, 2016**

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), Bob Temple (code enforcement officer), Steve Lucas (road commissioner)

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and minutes of February 29, 2016 were accepted.
3. Treasurer's Warrant #10 for \$47,846.72 was accepted and signed.
4. The Board discussed with Road Commissioner Steve Lucas the need for more written documentation regarding both plans for and completed work on town roads.
5. Code Enforcement Officer Bob Temple discussed with the board the work he has done on approaching the owners of a dilapidated and presumably dangerous house. The Board will review the material and sign a letter to the owners next week.
6. The annual report is at the printers and should be available to residents by March 11.
7. The Board will hold a special information meeting on Monday, March 21 at 7:00 PM where residents can ask questions about anything on the town meeting warrant, including the MRC proposal.
8. The Board reviewed and approved the bid solicitation letter for summer mowing.

The meeting ended at 8:05 p.m.

Respectfully submitted by Susan Shell

### **Montville Select Board Meeting– Monday, March 14, 2016**

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Bob Temple (code enforcement officer), Steve Lucas (road commissioner), Sandy Palmer

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and minutes of March 7, 2016 were accepted.
3. Treasurer's Warrants #10A for \$91.38 and #11 for \$2,274.72 were accepted and signed.
4. The Board reviewed a road maintenance log that the road commissioner will use to record operations and maintenance schedule.
5. The Board will get an estimate of the cost to knock down the dangerous building on the Spring Hill Road and include the estimated cost in a letter to the property owner.

The meeting ended at 7:50 p.m.

Respectfully submitted by Cathy Roberts

### **Montville Select Board Meeting– Monday, March 21, 2016**

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant)

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and minutes of March 14, 2016 were accepted.
3. The Board received a call reporting a couch and two broken rafts in the stream below the Trues Pond Dam. They discussed strategies for getting the materials out of the water, likely finding volunteers to transport them to roll-off in July. They asked Susan to call the Maine Department of Environmental Protection to see if they have suggestions and whose responsibility it is.
4. The Board discussed preparations for town meeting this Saturday: heat, plumbing, shoveling, etc.
5. Jay signed the annual Recycler License Zoning Renewal for Clark's Corner Scrap.

The meeting ended at 8:10 p.m.

Respectfully submitted by Susan Shell

### **Montville Select Board Meeting– Monday, March 28, 2016**

Present: Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), Steve Lucas (road commissioner)

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and minutes of March 21, 2016 were accepted.
3. Treasurer's Warrants #12 for \$918.29 and #13 for \$77,133.06 were accepted and signed.
4. The Board appointed and set compensation for the following town officials:
  - Road Commissioner: Steve Lucas (\$8,000)
  - Emergency Management Director: John York (\$1,000)
  - Code Enforcement Officer: Bob Temple (\$3,000)
  - Licensed Plumbing Inspector: Bob Temple (\$500 plus fees)
  - Animal Control Officer: Peter E. Nerber (\$1,200)
  - Deputy Animal Control Officer: Peter A. Nerber (\$1,200)
  - E-911 Addressing Officer: Cathy Roberts
  - General Assistance Administrator: Susan Shell
  - Public Access Officer: Abbie Hills
  - Appeals Board (3-year terms): Chris Schmidt, Leslie Woods
  - Election Warden: Mary Thompson
5. The Board approved the list of ballot clerks submitted to them by Town Clerk Abbie Hills. Ballot clerks serve for two-year terms.
6. Next week, the Board will adopt the Municipal Review Committee Joinder Agreement that the town meeting voted to approve.
7. Cathy reported on the RSU 3 budget meeting that she attended last week. It was preliminary. The meeting for municipal officers will be April 7.
8. The Board granted permission for the Girl Scouts to use the Field Day Field on May 28.

The meeting ended at 8:15 p.m.

Respectfully submitted by Susan Shell

### **Montville Select Board Meeting– Monday, April 4, 2016**

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), Steve Lucas (road commissioner), Sandy George, Kay Larrabee

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and minutes of March 28, 2016 were accepted.
3. Treasurer's Warrant #14 for \$48,906.63 was accepted and signed.
4. The Board appointed John York as fire chief for an indefinite term pursuant to 30-A MRSA §3153 and set compensation at \$4,000.
5. The Board adopted the Municipal Review Committee Joinder Agreement that the town meeting voted to approve and estimated the annual solid waste amount to be 109 tons.
6. The Board discussed with Road Commissioner Steve Lucas the town's plans for the spring and summer: replacing the Kingdom bridge, roadside mowing, paving two places on the Center Road. Steve reported that a lot of grading was completed last weekend.
7. The Board decided to no longer erect "children at play" signs on Montville roads. We recently learned that both the Maine Municipal Association and the Maine Department of Transportation recommend strongly that towns no longer erect these signs, largely because they are ineffective.
8. The Board decided to sell the old backhoe, now that we have a new loader. Jay will advertise it on Craig's List.
9. The Board set the certified ratio for 2016 at 100% and Jay signed the ratio declaration form.
10. The Board will begin assessing visits soon.
11. Animal Control Officer Peter Nerber reported that he purchased a Have-A-Heart trap for residents to borrow when they need to trap a feral cat or other small animal.

The meeting ended at 8:15 p.m.

Respectfully submitted by Susan Shell

### **Montville Select Board Meeting– Monday, April 11, 2016**

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), Steve Lucas (road commissioner), Sandy Palmer, Bonnie Hrichak, Charles Omell, Katie Campbell, Monique Kady

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and minutes of April 4, 2016 were accepted.
3. Treasurer's Warrant #15 for \$4,587.56 was accepted and signed.
4. The Board opened the four bids they received for summer mowing for town buildings and two cemeteries (Greenwood and Mount Repose). They accepted the low bid of \$6,300 (\$1,500 for town buildings and \$4,800 for cemeteries) from Grant Starrett of Belfast.
5. Four residents of the Burnham Hill Road came in with concerns about speeding on the road, and the condition of the road. Katie Campbell asked that a speed limit sign at the top of the road be replaced. Bonnie Hrichak questioned Road Commissioner Steve Lucas about some of the ditching and paving that was done last year.
6. The Board signed a letter to the owner of the dilapidated house on the Spring Hill Road, informing them of the law that allows a municipality to declare their house a dangerous building and providing them with a quote for demolition.



7. Bob and Cathy reported on the meeting they attended last week with the school board and superintendent about the school budget. Preliminarily, the total school budget is increasing 1.43% from last year. The impact on Montville will be an increase in our school appropriation of \$30,573 or 3.9% from last year.
8. We will revisit the issue of the Nash Lot Fund, now that the weather is getting warmer, starting with asking a conservationist and a soil scientist from the Conservation District to look at the Field Day Field and help us solve the drainage problems.
9. The Board decided not to add road treatment coverage to the town's liability insurance coverage at a cost of \$13.50/mile. The limit of coverage is only \$25,000.
10. The Board will not meet next Monday, which is a state holiday, Patriots' Day.
11. The Board voted to accept the offer of \$13,500 from Benjamin Carle for the old backhoe.
12. Susan informed the board that she will be stepping down from her position of administrative assistant. Her last day will be May 18. The deadline for applications to fill the position is May 2.

The meeting ended at 9:05 p.m.

Respectfully submitted by Susan Shell

 THERE WAS NO MEETING ON APRIL 18<sup>TH</sup> DUE TO THE HOLIDAY

### **Montville Select Board Meeting– Monday, April 25, 2016**

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), Steve Lucas (road commissioner), John York (fire chief), Bonnie Hrichak, Tom Hrichak, Charles Omell, Katie Campbell, Waldo County Deputy Sheriffs Shaw and Jones

1. The meeting was called to order at 7:15 p.m. at the Montville Town Office, after two sheriff deputies arrived in response to a call from the Select Board.
2. The agenda and minutes of April 11, 2016 were accepted. There was no meeting on April 18.
3. Treasurer's Warrants #16 for \$3,188.97 and #17 for \$73,503.91 were accepted and signed. The amount of warrant #15 was corrected to \$4,477.57.
4. The board gave Bonnie Hrichak a letter it wrote to her in response to her letter asking questions about work done on the Burnham Hill and Halldale Roads in 2014 and 2015.
5. Tom Hrichak of the Burnham Hill Road expressed anger and frustration about multiple issues on the Burnham Hill and Halldale Roads. He disagrees with the work that the road commissioner did on the Halldale Road in the summer of 2015 prior to it being paved. He said he wants trucks banned from the Burnham Hill Road. The residents are unhappy with the width of the traveled way and with speeding on the road. The Board decided to make a list of all the issues on the Burnham Hill Road and outline what the Board can and cannot do to ameliorate each of them.
6. Fire Chief John York asked the Select Board, and they agreed, to attend the Emergency Operations Center Functional Exercise at the Fire House on May 24, 2016 from 6-8 PM.
7. To be added to minutes of 4-11-16: Susan informed the board that she will be stepping down from her position of administrative assistant. Her last day will be May 18. The deadline for applications to fill the position is May 2.

8. The Board decided to wait to renew the town's contract with the animal shelter in Thomaston until talking with the current Animal Control Officer about his recommendation.
9. The Board signed a letter to Edna Mitchell in response to questions she had about the assessment of her property.

The meeting ended at 8:50 p.m.

Respectfully submitted by Susan Shell

### **Montville Select Board Meeting– Monday, May 2, 2016**

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), Steve Lucas (road commissioner), Bonnie Hrichak, Katie Campbell

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and minutes of April 25, 2016 were accepted.
3. At the request of Katie Campbell, the Board changed the minutes of April 11, 2016 from “Katie Campbell asked that an additional speed limit sign be placed at the top of the road” to “Katie Campbell asked that a speed limit sign at the top of the road be replaced.”
4. At the request of Bonnie Hrichak, the Board changed the minutes of April 4, 2016 from “The Board decided not to replace the ‘children at play’ sign on the Burnham Hill Road that was recently taken” to “The Board decided to no longer erect ‘children at play’ signs on Montville roads.”
5. Treasurer’s Warrant #18 for \$12,808.01 was accepted and signed.
6. Bonnie Hrichak and Katie Campbell discussed continued concerns about the Burnham Hill Road, among them right-of-way, paving of 2014, signs, and speeding. Cathy reported that she spoke with Sheriff Jeff Trafton since our meeting last week about the speeding problem, who said he will monitor the road more often. He asked the residents to report to him registration numbers of speeders when possible. The Board told Katie and Bonnie that it is working on a list of issues on the road that will outline what the Board can and cannot do to ameliorate each of them. The Board is researching the availability of speed limit signs with flashing lights powered by a solar panel for the Burnham Hill Road.
7. The Board discussed with Road Commissioner Steve Lucas the need for a new bridge in the Kingdom. It was decided to replace the existing bridge with an open-bottom culvert with a gravel roadway on top. Steve will work on getting a permit-by-rule from the Department of Environmental Protection.
8. Jay reported that he is working with Fire Chief John York to install a security system in the firehouse.
9. Jay repaired the sign in front of the town office.
10. The Board scheduled interviews with three applicants for the administrative assistant position.
11. The Board approved a bid solicitation form for winter sand. The deadline for bids is June 6.
12. Jay and Bob are planning to attend a “Roadway Fundamentals” workshop in Rockland on May 5, given by the Maine Local Roads Center.

The meeting ended at 8:30 p.m.

Respectfully submitted by Susan Shell

### **Montville Select Board Meeting– Monday, May 9, 2016**

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), Steve Lucas (road commissioner), Bonnie Hrichak, Jeanne Coleman (incoming administrative assistant)

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and minutes of May 2, 2016 were accepted.
3. Treasurer's Warrant #19 for \$6,256.09 was accepted and signed.
4. The Board hired Jeanne Coleman as administrative assistant and welcomed her to the meeting and to the position.
5. The assessors are beginning their spring assessing.
6. Jay and Bob reported on the Maine Local Roads Center "Roadway Fundamentals" workshop that they attended last week.
7. The Board decided to order red metal flags to attach to the top of the speed limit signs on the Burnham Hill Road in hopes of gaining drivers' attention and slowing down traffic.
8. Road Commissioner Steve Lucas reported that some grading was done on Saturday. The only two through roads that have not been graded yet this spring, Penney Road and Goosepecker Ridge Road, will be graded this week. The Burnham Hill Bridge will be repaired.
9. The Board signed the school budget validation warrant. The vote is May 25 at Mount View.

The meeting ended at 8:15 p.m.

Respectfully submitted by Susan Shell

### **Montville Select Board Meeting– Monday, May 16, 2016**

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), Jeanne Coleman (incoming administrative assistant), Katie Campbell, Bonnie Hrichak

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and minutes of May 9, 2016 were accepted.
3. Treasurer's Warrants #20 for \$3,183.53 and #20A for \$94.06 were accepted and signed.
4. Road Commissioner Steve Lucas reported on further grading that has been done and is scheduled for this week. The Burnham Hill Bridge was repaired today.
5. Bonnie Hrichak and Katie Campbell asked questions about the role of the road commissioner and expressed concerns about certain aspects of the Burnham Hill Road: widening, poor condition of the road around bridge, damage to mailboxes while plowing. Katie expressed regret that her questions to the Board have not been answered more expediently. The board offered to look at the problems near the bridge.
6. The board scheduled a public hearing to consider closing the Peavey Town Road for winter maintenance from the bridge to the Palermo line for June 13, 2016 at 7:00 PM at the town office.
7. A pole permit for Howard Road was signed by the board.
8. We received information about three Efficiency Maine initiatives for towns. Cathy offered to garner additional information regarding group purchasing. The Board will send more information about the initiatives to residents.
9. Animal Control. It was decided that the contract with the Pope Memorial Humane Society of Knox County in Thomaston will not be renewed and the Town will enter into a one-year

contract with the Kennebec Valley Humane Society in Augusta because the Augusta shelter is closer.

10. Jeanne Coleman was appointed as the General Assistant Administrator.
11. The non-hazardous waste transporter application for the packer truck was signed.
12. The Board learned that the dangerous building on the Spring Hill Road will be demolished soon.
13. The Board recognized Susan Shell for her years of dedication and hard work and wished her well in her new position. Susan has accepted a position with the Sebec Regional Land Trust in Unity.

The meeting ended at 8:50 p.m.

Respectfully submitted by Jeanne Coleman

### **Montville Select Board Meeting– Monday, May 23, 2016**

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Jeanne Coleman (administrative assistant), Steve Lucas (road commissioner), and John Thornhill (plow contractor).

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and minutes of May 16, 2016 were accepted.
3. Treasurer's Warrant #21 for \$5,136.70 was accepted and signed.
4. Steve Lucas advised that the drainage issues on the Burnham Hill Road have been resolved
5. Sign posts will be ordered once the 8' posts are available and (1) 18"X18" red aluminum plate will also be ordered - and then modified - to be used as flags on speed limit signs
6. Paving bids were reviewed and the Wellman Paving bid was accepted for work to be done on two sections of the Center Road
7. The new hours for the Administrative Assistant were accepted
8. The radar speed trailer was returned to DOT on May 23, 2016
9. Additional research will be done regarding tire disposal for the Roll-off event
10. Transportation and Disposal Agreement with DM&J was signed for Roll-off
11. Cathy will forward the email from MRS regarding the Administrative Assistant entering assessing information into the database to Greg Hills and advise him to contact MRS directly if he has further questions regarding that information
12. Peter Falardeau will be advised of the assessing schedule regarding his damaged trailer
13. One, or more, members of the select board will meet with the Freedom Town Officials when they tour the Transfer Station on June 11<sup>th</sup>
14. Fire Chief John York will research the legal issues regarding the filling of swimming pools and then contact Rebecca Bryant.

The meeting ended at 8:50 p.m.

Respectfully submitted by Jeanne Coleman

 THERE WAS NO MEETING ON MAY 30<sup>TH</sup> DUE TO THE HOLIDAY

## Montville Select Board Meeting– Monday, June 6, 2016

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Jeanne Coleman (administrative assistant), Steve Lucas (road commissioner), Karen York (Fire Warden) Bonnie Hrichak, Katie Campbell, Guy Lewis and Adam Hills.

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and minutes of May 23, 2016 were accepted.
3. Treasurer's Warrant #22 for May 31st for \$2,647.69 was accepted and signed.
4. Treasurer's Warrant #23 for June 6th for \$18,942.24 was accepted and signed.
5. A one year contract with the Kennebec Valley Humane Society was signed
6. It was agreed that no further discussion on Flagging costs was needed
7. Tires will be dealt with in the same manner as last year for the Roll-Off event and Cathy will contact Clark's Scrap Metal one more time for an estimate on metal disposal
8. Bonnie Hrichak and Katie Campbell expressed concern over the lack of shoulders on the Burnham Hill Road and noted that it would be helpful if brush were cleared from the side of the road to enhance visibility. It was agreed that shoulders could not be created without narrowing the road. Steve Lucas will look into the brush issue. Katie also advised that there is an individual who drives a dark color, Xcab PU truck down the road every Mon – Fri between 0500 and 0515 a.m. (from Freedom) at a dangerously high rate of speed. She has called the Sheriff's Office for enforcement but the deputy came on a week-end afternoon. Cathy will contact Sheriff Trafton directly regarding the problem. Bonnie and Katie were given copies of the Select Board's plan for long term maintenance of the road.
9. The draft of a Road Commissioner Log was reviewed and suggestions made for implementation
10. Guy Hews, owner of Liberty Craft Brewing Pub, asked the Select Board to sign his MDOT Official Business Directional Sign permit regarding a sign to be posted on Route 3 in Montville – which they did.
11. Adam Hill, president of the Mid-Coast ATV Club presented a State permit that he needed to have the Town sign off on for the upcoming annual Charity Fund Raiser and Poker Run at Frye Mnt. which the board signed
12. Sand bids were reviewed and the Lucas Construction bid was accepted
13. It was noted that the Plow contracts will expire on July 31 and the current contractors will be invited to the June 20<sup>th</sup> meeting to discuss contract renewals.
14. The Town will not enter a bid for salt with MDOT this year. Steve Lucas will research the options
15. Karen York reported that Fire Chief John York has determined that, according to the Maine Constitution, it would be illegal for the town fire equipment to be used to fill a pool. She further advised that John has been unable to reach Rebecca Bryant to give her his findings.
16. Jeanne Coleman advised the board that certification was required for the Drug Testing Program administrator. It was agreed that she would contact Susan Shell to find out what she had done.

The meeting ended at 8:55 p.m.

Respectfully submitted by Jeanne Coleman

IT IS NOTED THAT THE BOARD MINUTES FOR JUNE 6 WERE REVISED AFTER KATIE CAMPBELL TOOK UMBRAGE WITH THE WAY ITEM #8 WAS PHRASED REGARDING VEGETATION ISSUES ON THE BURNHAM HILL ROAD – see below

**Montville Select Board Meeting– Monday, June 6, 2016**

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Jeanne Coleman (administrative assistant), Steve Lucas (road commissioner), Karen York (Fire Warden) Bonnie Hrichak, Katie Campbell, Guy Lewis and Adam Hills.

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and minutes of May 23, 2016 were accepted.
3. Treasurer's Warrant #22 for May 31st for \$2,647.69 was accepted and signed.
4. Treasurer's Warrant #23 for June 6th for \$18,942.24 was accepted and signed.
5. A one year contract with the Kennebec Valley Humane Society was signed
6. It was agreed that no further discussion on Flagging costs was needed
7. Tires will be dealt with in the same manner as last year for the Roll-Off event and Cathy will contact Clark's Scrap Metal one more time for an estimate on metal disposal
8. Bonnie Hrichak and Katie Campbell expressed concern over the lack of shoulders on the Burnham Hill Road. They also suggested it would be helpful if vegetation were cleared near the speed limit signs to enhance their visibility. It was agreed that shoulders could not be created without narrowing the road. Steve Lucas will look into the brush issue. Katie also advised that there is an individual who drives a dark color, Xcab PU truck down the road every Mon – Fri between 0500 and 0515 a.m. (from Freedom) at a dangerously high rate of speed. She has called the Sheriff's Office for enforcement but the deputy came on a week-end afternoon. Cathy will contact Sheriff Trafton directly regarding the problem. Bonnie and Katie were given copies of the Select Board's plan for long term maintenance of the road.
9. The draft of a Road Commissioner Log was reviewed and suggestions made for implementation
10. Guy Hews, owner of Liberty Craft Brewing Pub, asked the Select Board to sign his MDOT Official Business Directional Sign permit regarding a sign to be posted on Route 3 in Montville – which they did.
11. Adam Hill, president of the Mid-Coast ATV Club presented a State permit that he needed to have the Town sign off on for the upcoming annual Charity Fund Raiser and Poker Run at Frye Mnt. which the board signed
12. Sand bids were reviewed and the Lucas Construction bid was accepted
13. It was noted that the Plow contracts will expire on July 31 and the current contractors will be invited to the June 20<sup>th</sup> meeting to discuss contract renewals.
14. The Town will not enter a bid for salt with MDOT this year. Steve Lucas will research the options
15. Karen York reported that Fire Chief John York has determined that, according to the Maine Constitution, it would be illegal for the town fire equipment to be used to fill a pool. She further advised that John has been unable to reach Rebecca Bryant to give her his findings.
16. Jeanne Coleman advised the board that certification was required for the Drug Testing Program administrator. It was agreed that she would contact Susan Shell to find out what she had done.

The meeting ended at 8:55 p.m.

Respectfully submitted by Jeanne Coleman

### **Montville Select Board Meeting– Monday, June 13, 2016**

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Jeanne Coleman (administrative assistant), Bonnie Hrichak and Kelly Stanfferd.

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and minutes of June 6, 2016 were accepted.
3. Treasurer's Warrant #24 for \$12,782.91
4. Public Hearing on the Peavey Town Rd RE possible closing of the section from the bridge to the town line was opened for comment. Kelly Stanfferd advised that he was in attendance because he owns a camp in Palermo that is only accessible from the Peavey Town Road. Mr. Stanfferd stated that he exclusively uses the camp in summer so he has no interest in whether the road is closed to winter maintenance - and that he was only in attendance to hear what was discussed by the residents. There were no other comments.
5. Burnham Hill Road: there was a discussion about the need for limbing of trees that encroach speed signs. Bonnie Hrichak asked if one of the signs would be better positioned in a different location and a discussion ensued. It was decided that once the tree maintenance was done the sign would be appropriately visible. Bonnie also asked when the new signs would be in and was told that new posts / signage have been ordered and should be available sometime next week. Cathy advised that she had contacted the Sheriff's Office regarding the early morning speeder and given them all the details that had been provided to the board the week before.
6. Clark's Metal Recycling will provide a container for the Roll-Off Event for scrap metal
7. Revisions to the Road Commissioner Log were reviewed, accepted and will be implemented
8. It was agreed that the call for information for the Waldo County EMA Hazard Mitigation Plan was not applicable to the town, at this time, as there are no areas that currently have significant problems after large storms.
9. The Efficiency Maine Collective Purchase Event was discussed and Cathy will acquire additional information so a call can go out for a person or group to organize an event for residents of the Town.
10. Notice was received that the Montville Firefighters have received a Safety Enhancement Grant from the Maine Municipal Association for the sum of \$1,823.33 to be used to purchase two SCBA paks and a SCBA Bottle.
11. The Board moved into executive session to discuss a Poverty Abatement request.

The meeting ended at 8:40 p.m.

Respectfully submitted by Jeanne Coleman

### **Montville Select Board Meeting– Monday, June 20, 2016**

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Jeanne Coleman (administrative assistant), Steve Lucas (road commissioner /

plow contractor), Jonathan Thornhill (plow contractor), Jack Martin (plow contractor) and Hannah Hatfield (cemetery committee)

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and minutes of June 13, 2016 were accepted.
3. Treasurer's Warrant #25 for \$6,443.04
4. Hannah informed the board that a Restoration Workshop has been scheduled at Mt. Repose for August 27<sup>th</sup> & 28<sup>th</sup>. The cost for Grave Stone Matters to present the workshop is \$600 per day and she wanted to confirm that the \$1,000, approved in the town budget for this purpose, would be available. She noted that the Historical Society would be contacted about helping with the balance.
5. Hannah advised that the Village Vision Group, representing Montville and Liberty, would like to have a survey put in with the tax bills in order to ask residents about what matters to them about living in Montville. The board agreed to the survey and recommended that it be printed with the Montville Field Day Poster to save on postage.
6. Winter Salt Stock: the amount on hand and the amount needed for the upcoming season were discussed. Steve is still waiting for a quote from Morton Salt and will double check with Harcross on their price. The MDOT program was also discussed.
7. Peavey Town Rd – Steve Lucas suggested that it might be better to close the road from the greenhouses to the Town line - instead of the bridge to the Town line - for winter maintenance. The board agreed to consider the matter further and hold a second Public Hearing if necessary.
8. Efficiency Maine: it was determined that some information in the brochures on hand is outdated and that new brochures should be acquired. Cathy is still waiting for more information on the Collective Purchase Program as her contact at Efficiency Maine has been on vacation.
9. Tax Assessing is on schedule and plans for the Commitment process were discussed.
10. Plow Contracts were discussed at length and each of the current contractors rendered their opinion on what would be equitable moving forward. The Board expressed their desire to be fair and agreed to consider all of the information they had been given.
11. Transfer Station: The attendants requested time off on Saturday July 2<sup>nd</sup>. and requested to keep the transfer station open from 8:00am until noon. The Board voted to approve the request. Cathy will put a notice up at the Transfer Station and Jeanne will put one up at the Town Office as well as sending one out via email
12. Jay advised that he reviewed the paved roads that have not had work for awhile and calculated that it would cost approximately \$480,000 to repair them based on a cost of \$19 per running foot using overlay. \*\*
13. Vegetation Issues: it was determined that the upcoming mowing will take care of the bamboo on the corner of the Center/Morrill Roads. Steve Lucas will trim the limbs obscuring the speed limit signs on the Burnham Hill Road and Jonathan Thornhill will submit a quote for removing the dead tree from the Town House property.
14. New Computer: Jay has contacted PC Medic regarding the price of a new computer as the current one has a Vista operating system which Microsoft will stop supporting in a few months. He will also research the cost of updating the MS Office software to 2007
15. The Board will not meet on Monday July 4<sup>th</sup>.

The meeting ended at 8:40 p.m.



Respectfully submitted by Jeanne Coleman

**\*\*VS a cost of \$28 per running foot using reclaimed material**

**Montville Select Board Meeting– Monday, June 27, 2016**

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Jeanne Coleman (administrative assistant), Susan Shell and Bonnie Hrichak

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and minutes of June 20, 2016 were accepted.
3. Treasurer's Warrant #26 for \$14,276.19
4. Winter Salt : a bid for 160 tons will be given to MDOT. The Board will do a price comparison with MDOT quote and other vendors before purchasing salt.
5. Efficiency Maine: discussion was deferred
6. Peavey Town Road: Jay spoke with Richard Peavey and he would like to see winter maintenance remain the same as it was last year. It was agreed that no changes would be made this year.
7. Plowing Contracts: discussion was deferred
8. Dead tree on the Town House Property: the quote for removal has not come in yet
9. Burnham Hill Road: A list with information on speeders was turned in and Cathy will get that information to the Sheriff's Office. Bonnie advised that the dust has become quite bad and Jay will contact Steve Lucas about addressing the problem. Jay also advised that the red flags for the speed signs are done and they will be installed once the hardware issue is resolved.
10. DEP permit for the Kingdom Road: One was received, but, Steve Lucas left a message that someone at DEP had informed him that it was not needed because work would not involve the river bottom. Jay will look into this and determine if the Town is in line for a rebate on the fee.
11. New Computer: per Jay the paperwork is in-process
12. Roll-Off: Appliances will be accepted but those with Freon will have to be segregated out.
13. Motor Vehicle Registrations: the State has notified the towns the standards will be changing and that hand-written documents will no longer be allowed. Jay will look into what will be needed.
14. Maine Municipal Loss Control Consultation: will be set up for some time after tax commitment
15. Assessing Progress: a detailed discussion was held regarding what had been accomplished to date and what still needs attention.

The meeting ended at 8:15 p.m.

Respectfully submitted by Jeanne Coleman

 **THERE WAS NO MEETING ON JULY 4<sup>TH</sup> DUE TO THE HOLIDAY**

**Montville Select Board Meeting– Monday, July 11, 2016**

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), and Jeanne Coleman (administrative assistant)

The meeting was called to order at 7:00 p.m. at the Montville Town Office.

1. The agenda and minutes of June 27, 2016 were accepted.
2. Treasurer's Warrant #27 for \$6,788.48
3. Treasurer's Warrant #28 for \$12,952.33
4. Roll-Off: was a great success due in large part to the efforts of Brad and Bob - and also Peter Natalie, Ben Hatfield, Jack Hills and Mary Thompson
5. Maine Municipal Loss Control Consultation: has been scheduled for July 21<sup>st</sup>.
6. Assessing: notes were collected on items slated for further review going into 2017 taxes.
7. Taxes were committed and the mill rate was set at 18.2

The meeting ended at 8:50 p.m.

Respectfully submitted by Jeanne Coleman

**Montville Select Board Meeting– Monday, July 18, 2016**

Present: Jay LeGore (1<sup>st</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), and Jeanne Coleman (administrative assistant)

The meeting was called to order at 7:00 p.m. at the Montville Town Office.

1. The agenda and minutes of July 11, 2016 were accepted.
2. Treasurer's Warrant #29 for \$72,246.11 was accepted and signed
3. Road Commissioner's Log implementation was discussed
4. Plowing Contracts: discussion deferred
5. Dead Tree on Town House Property: discussion deferred
6. New Computer has come in and will be installed later this week
7. Motor Vehicle Registrations: still being researched
8. Tax Documents: reviewed and completed
9. Municipal Review Committee Inc (MRC) paperwork reviewed
10. Maine Municipal Assoc. (MMA) Executive Committee ballot submitted
11. Maine Municipal Assoc. (MMA) Loss Control review was discussed
12. Waldo County Commissioner's Caucus- additional research will be done
13. Hartford Insurance additional research will be done

The meeting ended at 8:20 p.m.

Respectfully submitted by Jeanne Coleman

**Montville Select Board Meeting– Monday, July 25, 2016**

Present: Jay LeGore (1<sup>st</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Steve Lucas (road commissioner), Jeanne Coleman (administrative assistant) and John Ficker

The meeting was called to order at 7:00 p.m. at the Montville Town Office.

1. The agenda and minutes of July 18, 2016 were accepted.
2. Treasurer's Warrant #30 for \$79,559.21 was accepted and signed
3. Road Commissioner's Log was reviewed with, and issued to, Steve Lucas

4. Plowing Contracts: discussion deferred
5. New Computer has been installed and the files / software are being updated
6. Municipal Review Committee Inc (MRC) Jay will look into the attorney's affidavit
7. Maine Municipal Assoc. (MMA) Loss Control: Jay reported that the review went well and Safety Procedures were the focus of discussion
8. Waldo County Commissioner's Caucus- it was determined that no further action is required
9. Hartford Insurance it was determined that the paperwork was a solicitation and not required
10. Bureau of Labor Standards Inspection: report to be given to the Fire Chief
11. John Ficker asked for a review of his property and Bob will be setting one up

The meeting ended at 8:30 p.m.

Respectfully submitted by Jeanne Coleman

**Montville Select Board Meeting– Monday, August 1, 2016**

Present: Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Jeanne Coleman (administrative assistant) and town residents Crystal Martin, Billie Gillespie, Bonnie Hrichak and Katie Campbell

The meeting was called to order at 7:00 p.m. at the Montville Town Office.

1. The agenda and minutes of July 25, 2016 were accepted.
2. Treasurer's Warrant #31 for \$82,420.63 was accepted and signed
3. Burnham Hill Road: Bonnie and Katie updated the board regarding persons speeding. Cathy advised them that she had spoken to the Sheriff's Office and that their report was forthcoming. The location for the placement of the last speed limit sign was discussed. Steve Lucas will install sign.
4. Halldale Road: the DEP has advised that residents do not attempt to repair the dam. The work should be left to the beavers. Cathy will contact Dustin Dorrs from DEP to discuss the dam incident and report back. DEP will schedule a site visit in the near future.
5. Transfer Station will maintain the regular hours on August 13<sup>th</sup> and Bob will pick up the trash collected at Montville Field Day at the end of the day
6. Plowing Contracts: discussion deferred until next meeting.
7. Office Furniture: a new chair for the select board office was approved
8. Municipal Review Committee Inc (MRC) the board approved Kate Grossman ESQ of Farrell, Rosenblatt & Russell to handle the required MRC Attorney Certificate
9. Mount Repose Workshop: will be held August 27<sup>th</sup> & 28<sup>th</sup> from 9am – 4pm and will be free to town residents. Preregistration is required and non-residents will be charged \$20 each
10. Property Tax: disparities were discussed and Abatement Forms were supplied
11. Abandoned and Discontinued Road Survey: was deferred

The meeting ended at 8:30 p.m.

Respectfully submitted by Jeanne Coleman

**Montville Select Board Meeting– Monday, August 8, 2016**

Present: Jay LeGore (1<sup>st</sup> Selectperson) Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Jeanne Coleman (administrative assistant) and Steve Lucas (road commissioner)

The meeting was called to order at 7:00 p.m. at the Montville Town Office.

The agenda and minutes of August 1, 2016 were accepted.

1. Treasurer's Warrant #32 for \$89,880.01 was accepted and signed
2. Winter Salt: stock has been procured from Harcross and put up in the shed
3. Plowing Contracts: the board agreed to offer \$3,700 as a compromise to what the contractors requested and what they had previously been paid.
4. Municipal Review Committee: the MRC Attorney Certificate has been filed by Kate Grossman ESQ
5. The Maine Municipal Assoc. Abandoned and Discontinued Road Survey will be completed and submitted by Jay
6. DEP: Cathy spoke with Dustin Dorr and he advised that no permit was required for the town to clean the culvert and that he would be out to inspect the site in the near future. .
7. Road Repairs: a culvert was replaced on the Mehuren Road last week as were 9 culverts on the North Ridge Road; work will continue on the Kingdom bridge as soon as the concrete is available; the speed limit sign will be installed on the Burnham Hill Road this week and 2 new culverts will be installed on the No. Trotting Park Road in two weeks time.
8. Maine Policy Review Survey: Cathy will complete and submit the survey
9. Property Tax: abatements and a supplement were discussed and will be followed up on

The meeting ended at 7:35 p.m.

Respectfully submitted by Jeanne Coleman

### **Montville Select Board Meeting– Monday, August 15, 2016**

Present: Jay LeGore (1<sup>st</sup> Selectperson) Cathy Roberts (2<sup>nd</sup> Selectperson), Jeanne Coleman (administrative assistant) and Jonathan Thornhill (plow contractor)

The meeting was called to order at 7:00 p.m. at the Montville Town Office.

1. The agenda and minutes of August 8, 2016 were accepted.
2. Treasurer's Warrant #33 for \$27,027.24 was accepted and signed
3. Plowing Contracts: were approved at a rate of \$3,700 reflecting a \$300 increase over the, now expired, prior three year contract
4. Property Tax: outstanding issues were discussed
5. Road Report: the Kingdom culvert has been bolted in and grouted but surface still needs to be compacted. The North Trotting Road culverts are expected to be put in next week and the Sand/Salt has been put up. Jonathan Thornhill will submit a quote for tree & brush work that needs to be done.
6. Fuel Oil Purchase: Jeanne will research prices and plans offered by area suppliers
7. Trio Software: the line item quote has not been received yet from the company
8. Central Maine Power Net Energy Billing Agreement: Jay will analyze it
9. Waldo County Budget Committee Ballot: No candidates were listed and the board declined to write any one in
10. Abandoned Road Survey: Jay completed it and Jeanne will submit it to the Maine Municipal Assoc.
11. Montville Field Day: the Board expressed their appreciation for the hard work done by the Grange which made Field Day a successful event.

The meeting ended at 7:40 p.m.

Respectfully submitted by Jeanne Coleman

### **Montville Select Board Meeting– Monday, August 22, 2016**

Present: Jay LeGore (1<sup>st</sup> Selectperson) Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), and Jeanne Coleman (administrative assistant)

The meeting was called to order at 7:00 p.m. at the Montville Town Office.

1. The agenda and minutes of August 15, 2016 were accepted.
2. Treasurer's Warrant #34 for \$102,159.55 was accepted and signed
3. Plowing Contracts: were signed by the board and are pending signatures by the contractors
4. Property Tax: abatements and supplemental were discussed
5. Road Report: the Kingdom culvert is done except for guardrails. The recent rain may cause the installation of the North Trotting Road culverts to be delayed; and the tree that was blown down and onto the Center Rd. today has been removed.
6. Fuel Oil Purchase: the board decided to go with Haskell Energy again. Jeanne will place an order for #2 fuel oil and ask to be notified when the pre-buy propane prices are set.
7. Trio Software: the board looked at the quote that had been provided the Harris Company
8. Central Maine Power Net Energy Billing Agreement: Jay completed it and Jeanne will submit it
9. Maine Forest Service Tree Growth Tax Roster; Jay will analyze it
10. A Public Hearing was scheduled for Sept. 12th RE an amendment to the General Assistance Ordinance

The meeting ended at 8:30 p.m.

Respectfully submitted by Jeanne Coleman

### **Montville Select Board Meeting– Monday, August 29, 2016**

Present: Jay LeGore (1<sup>st</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Jeanne Coleman (Administrative Assistant), Jonathan Thornhill (Plow Contractor) and John York (Fire Chief)

The meeting was called to order at 7:00 p.m. at the Montville Town Office.

1. The agenda and minutes of August 22, 2016 were accepted.
2. Treasurer's Warrant #35 for \$18,620.47 was accepted and signed
3. Plowing Contracts: two have been finalized and the third is pending a signature by the contractor
4. Property Tax: abatements and supplemental were discussed
5. Road Report: barriers have been put up at the Kingdom culvert with the expectation that the guardrails will be done in 2017. Two culverts were installed on the North Trotting Road on schedule.
6. Fuel Oil Purchase: the pre-buy contract for #2 oil, with Haskell Energy, was signed and a pre-buy price was procured for propane. Haskell will send along the propane contract in the next few days.
7. Maine Forest Service Tree Growth Tax Roster; Jay reviewed it and Jeanne will complete it

8. Maine Municipal Assoc. issued a \$213 dividend to the Town for Worker's Comp & Loss Prevention
9. Mid-Coast Regional Planning Comm. Fall Meeting: details were provided
10. Municipal Review Comm.: Financial statement and auditor's report was received.
11. Fire Chief John York reported that on-line burn permits have been temporarily suspended due to the dry conditions and critically low water supply

The meeting ended at 8:15 p.m.

Respectfully submitted by Jeanne Coleman

 THERE WAS NO MEETING ON SEPTEMBER 5<sup>TH</sup> DUE TO THE HOLIDAY

### **Montville Select Board Meeting– Monday, September 12, 2016**

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Jeanne Coleman (Administrative Assistant) and Hannah Hatfield (Cemetery Committee)

The meeting was called to order at 7:00 p.m. at the Montville Town Office.

1. The agenda and minutes of August 29, 2016 were accepted.
2. Treasurer's Warrant #36 for \$4,770.61 and #37 for \$14,021.69 were accepted and signed
3. Property Tax: an abatement application was discussed
4. Road Report: No grading has been done due to the dry conditions; calcium was put down on the North Ridge Rd. last week; and two driveway culverts were recently installed on the Morse Rd.
5. Fuel Oil Purchase: the pre-buy contract for propane with Haskell Energy was signed
6. A Public Hearing was held to consider amending the Appendices in the General Assistance Ordinance to comply with the State's new maximum allowances. The ordinance was so amended.
7. A Quickclaim Deed was signed for the Edgecomb property - Map 52 Lot 22
8. A Letter of Appreciation was received from the Belfast Area Child Care Services for support provided by the town
9. Cemetery Restoration Workshop Hannah Hatfield reported that the workshop at Mt. Repose Cemetery was a success and that the Unity Barn Raisers will be working at the No. Ridge Cemetery on October 1<sup>st</sup> as one of their annual day of community service projects. Support in the acquisition of supplies was requested, and approved, by the board.
10. Transfer Station: the issue of electronics being dropped off at the garage and delivered en masse to the Unity Recycling Center was discussed. Cathy will do some research on the matter.
11. Speeding on Burnham Hill update: The Board received a report from Lieutenant Matthew Curtis from the Waldo County Sheriff's office. They conducted 11 separate patrol details through August 3 and have continued since as resources and time allow. Of the 11 details, the following information was provided: details were conducted mostly during the morning hours; three were in the early evening before dark. The earliest start times were 0415 HRS and the latest 1819 HRS. The highest speed recorded was one vehicle at 44 mph during the latest detail. The next highest speed was one at 32 mph. Two vehicles were recorded at 30 mph and the remaining thirty one+ vehicles were all under 30 mph. Both tickets and

warnings were issued during the details. Lieutenant Curtis also commented positively on the red flags the Board just recently added to the 25mph speed limit signs. He also said "The data collected did not leave me with the impression that there was a major issue or an issue that was more so than any other public roadway. Please don't take that to mean we will not continue to monitor the area, we have since and will continue to do so."

The meeting ended at 8:15 p.m.

Respectfully submitted by Jeanne Coleman

### **Montville Select Board Meeting– Monday, September 19, 2016**

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Jeanne Coleman (Administrative Assistant) and Mary Thompson (Town Treasurer)

The meeting was called to order at 7:00 p.m. at the Montville Town Office.

1. The agenda and minutes of September 12, 2016 were accepted.
2. Treasurer's Warrant #38 for \$6,629.23 was accepted and signed
3. Property Tax: abatement applications were processed and a request for corrected acreage was discussed
4. Road Report: grading will begin soon.
5. Maine Review Committee Nominations: no nomination(s) will be put forward
6. RSMS (road management) Software was discussed and the board will be evaluating its potential
7. The Nash Lot CD due for renewal: Mary presented the options and the board decided that some money should be put into savings to cover the work that has been approved and the remainder should be put into an 18 month CD which has the option of a onetime ( up to 50%), no penalty, withdrawal.

The meeting ended at 8:08 p.m.

Respectfully submitted by Jeanne Coleman

### **Montville Select Board Meeting– Monday, September 26, 2016**

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Jeanne Coleman (Administrative Assistant), S. Paige Zeigler (resident) and John York (Fire Chief)

The meeting was called to order at 7:00 p.m. at the Montville Town Office.

1. The agenda and minutes of September 19, 2016 were accepted.
2. Treasurer's Warrant #39 for \$78,293.62 was accepted and signed

3. S. Paige Zeigler: informed the board that he is participating in a Candidates Night at the Hutchinson Center on Wednesday night and asked them about their position / concerns regarding tax issues
4. John York: advised the board that they will be invited to a meeting for the Liberty Ambulance Service so they are aware of the options that the Ambulance Service is considering for the future
5. Random Drug Testing Program: the board approved the requisite training for Jeanne to become certified as the program's administrator
6. RSMS (road management) Software: Jay will download and use a trial version of it for evaluation
7. Maine Municipal Assoc. Worker's Comp Renewal: Jeanne and Mary will work on this
8. Aging Well in Waldo County: Cathy will ask Hannah Hatfield if she is interested on serving on the committee since the Village Vision Group's survey gathered information on this topic
9. Road Update: Grading started week of 9/25 and will continue, as conditions remain favorable.

The meeting ended at 8:03 p.m.

Respectfully submitted by Jeanne Coleman

### **Montville Select Board Meeting– Monday, October 3, 2016**

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Jeanne Coleman (Administrative Assistant), Steve Lucas (Road Commissioner) and Bonnie Hrichak

The meeting was called to order at 7:00 p.m. at the Montville Town Office.

1. The agenda and minutes of September 26, 2016 were accepted.
2. Treasurer's Warrant #40 for \$138,968.10 was accepted and signed
3. Bonnie Hrichak: spoke with the board about the MDOT RSMS Software and also the Sheriff's Office report on speed details: stated that the new speed limit sign with red flags is working well: inquired about the beaver dam situation; and informed the board about grading that had recently occurred on Burnham Hill Road at the Freedom town line which was apparently not done by the town of Montville.
4. Road Commissioner's Report: grading has been done on the Morrill Road, Bog Road, Foy Road and the Thompson Road. Grading will continue as conditions allow and North Ridge Road will be done as soon as is possible
5. Aging Well in Waldo County: Hannah Hatfield has agreed to link up with this group and she and Cathy are planning on attending a meeting later this month.
6. Maine Municipal Review Committee Dues: invoice was given to Mary Thompson, Town treasurer
7. Maine Revenue Services Proposed 2017 State Valuation: Jay will look it over.
8. WCAP Housing Counseling Services: the announcement was given to Mary Thompson so she can share the information with residents who are struggling with their tax bill.
9. North Ridge Cemetery Work Detail: Bob reported that project went well and that a number of residents from Ironwood showed up to help.



The meeting ended at 7:45 p.m.

Respectfully submitted by Jeanne Coleman

 THERE WAS NO MEETING ON OCTOBER 10<sup>TH</sup> DUE TO THE HOLIDAY

### **Montville Select Board Meeting– Monday, October 17, 2016**

Present: Jay LeGore (1<sup>st</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Jeanne Coleman (Administrative Assistant), and Susan Shell, John Twomey and Leigh Norcott (from the Mid-Coast Conservancy)

The meeting was called to order at 7:00 p.m. at the Montville Town Office.

1. The agenda and minutes of October 3, 2016 were accepted.
2. An amendment to Treasurer's Warrant #40 changing it to \$78,235.39 was accepted and initialed
3. Treasurer's Warrant #41 for \$2,420.06, and Warrant #42 for \$6,381.83, were accepted and signed
4. Road Commissioner's Report: grading has been done on the Choate Road and North Ridge Road and will continue on other roads as conditions allow. Steve will be obtaining a quote for tree removal services from Jonathan Thornhill.
5. Assessment: Bob will review the abatement addendum.
6. Spectrum Generations request for support: was placed on hold until Town Meeting
7. WCAP Neighbors 4 Neighbors Program: applications will be available through the Clerk's Office
8. MDOT Snow & Ice Control Workshop: Bob will look into the feasibility of attending
9. Cliff Randall's request for continued use of the snowmobile trail (behind the Transfer Station) was granted and he was so advised
10. The Kinney Office Systems Renewal Contract was signed
11. The Mid-Coast Conservancy Group: proposed the possibility of installing a beaver deceiver at the culvert on the Halldale Road. The device is designed to prevent beavers from blocking the culvert. The estimated cost for installation by a beaver expert was \$2,500. The group requested that the Town share some of the cost. Jay volunteered to build one himself but felt it best to wait until the beavers returned before beginning construction. The group stated that their members had expressed a strong inclination to have the situation addressed this fall. It was agreed that Jay would research the cost and availability of materials and that the group would go back to its committee for further discussion.

The meeting ended at 7:58 p.m.

Respectfully submitted by Jeanne Coleman

### **Montville Select Board Meeting– Monday, October 24, 2016**

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Jeanne Coleman (Administrative Assistant), and John York (Fire Chief)

The meeting was called to order at 7:00 p.m. at the Montville Town Office.

1. The agenda and minutes of October 17, 2016 were accepted.

2. Treasurer's Warrant #43 for \$7,1942.22 was accepted and signed
3. Road Commissioner's Report: grading has been done on the Burnham Hill Road, Halldale Road and the Penney Road. The application of calcium chloride was discussed and it will continue to be applied at the discretion of the Road Commissioner and the board.
4. Assessment: Abatement applications were discussed.
5. John York: advised that the truck body storage unit has been put in at the Fire Department and that the old storage shed is in a state of notable disrepair. He further advised that Tri-Town Rescue has disbanded and that the Fire Department needs additional equipment.
6. The State Sales Analysis Report: was reviewed by the board
7. The Municipal Valuation Return: was signed by the board

The meeting ended at 8:17 p.m.

Respectfully submitted by Jeanne Coleman

### **Montville Select Board Meeting– Monday, October 31, 2016**

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Jeanne Coleman (Administrative Assistant), Sue O'Keefe (Mid-Coast Conservancy) & Bonnie Hrichak

The meeting was called to order at 7:00 p.m. at the Montville Town Office.

1. The agenda and minutes of October 24, 2016 were accepted
2. Treasurer's Warrant #43 - amended to \$71,940.22 – was approved and initialed
3. Treasurer's Warrant #44 for \$5,156.79 was accepted and signed
4. MMA Grant Writing Seminar: the board approved the training for Jeanne
5. Heat at the Town House on Election Day: the responsibilities for heat will be shared by Jay and Bob
6. Safety Inspections: the list of requisite inspections was reviewed
7. MDOT Region 5 Transit Workshop: Cathy will attend and report back to the rest of the board
8. Beaver Deceiver: Sue O'Keefe reported that Skip Lisle will be installing the beaver deceiver at the Halldale culvert on Wednesday (Nov. 2<sup>nd</sup>). Sue stated that the counsel has raised most of the funds to pay for it and that fund raising efforts will continue. Sue also noted that no maintenance is anticipated but, if the need arises, volunteers will take care of it.
9. Bonnie Hrichak asked about the steps to have an article put on the Town warrant: stated that Richard Peavey did a good job grading their road; requested a clarification about the procedure regarding dusty road conditions; and wanted to know if DEP ever came out RE the beaver dam. DEP had been contacted and agreed to come out at some point in the future but had not contacted the board to set a date yet.
10. MRC Board of Directors Election – the ballot was tabled until all of the selectpersons had an opportunity to study the list of candidates.

The meeting ended at 7:55 p.m.

Respectfully submitted by Jeanne Coleman

## **Montville Select Board Meeting– Monday, October 31, 2016 - AMMENDED**

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Jeanne Coleman (Administrative Assistant), **Susie O'Keefe** (Mid-Coast Conservancy) & Bonnie Hrichak

The meeting was called to order at 7:00 p.m. at the Montville Town Office.

1. The agenda and minutes of October 24, 2016 were accepted
2. Treasurer's Warrant #43 - amended to \$71,940.22 – was approved and initialed
3. Treasurer's Warrant #44 for \$5,156.79 was accepted and signed
4. MMA Grant Writing Seminar: the board approved the training for Jeanne
5. Heat at the Town House on Election Day: the responsibilities for heat will be shared by Jay and Bob
6. Safety Inspections: the list of requisite inspections was reviewed
7. MDOT Region 5 Transit Workshop: Cathy will attend and report back to the rest of the board
8. Beaver Deceiver: Sue O'Keefe reported that Skip Lisle will be installing the beaver deceiver at the Halldale culvert on Wednesday (Nov. 2<sup>nd</sup>). Sue stated that the counsel has raised most of the funds to pay for it and that fund raising efforts will continue. Sue also noted that no maintenance is anticipated but, if the need arises, volunteers will take care of it.
9. Bonnie Hrichak asked about the steps to have an article put on the Town warrant: stated that Richard Peavey did a good job grading their road; requested a clarification about the procedure regarding dusty road conditions; and wanted to know if DEP ever came out RE the beaver dam. DEP had been contacted and agreed to come out at some point in the future but had not contacted the board to set a date yet.
10. MRC Board of Directors Election – the ballot was tabled until all of the selectpersons had an opportunity to study the list of candidates.

The meeting ended at 7:55 p.m.

Respectfully submitted by Jeanne Coleman

## **Montville Select Board Meeting– Monday, November 7, 2016**

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Jeanne Coleman (Administrative Assistant), and Richard Peavey (Grader Operator)

The meeting was called to order at 7:00 p.m. at the Montville Town Office.

1. The agenda and minutes of October 31, 2016 were accepted
2. Treasurer's Warrant #45 for \$30,620.25 was approved and signed
3. Richard Peavey: spoke with the board about the condition of the dirt roads in town as well as the condition of the grading equipment
4. Assessing Issues: were discussed and abatements approved
5. Beaver Deceiver: Jay reported that the project went well. The work took a day and a half and he assisted the first day so he has firsthand knowledge of its structural design & installation methodology.
6. Election Clerk: the board approved Brad Watson as an election clerk

7. The upcoming MRC Election: was discussed and Bob passed the ballot materials onto Cathy for her review

The meeting ended at 8:02 p.m.

Respectfully submitted by Jeanne Coleman

**Montville Select Board Meeting– Monday, November 14, 2016**

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Jeanne Coleman (Administrative Assistant), and Kay Noyes

The meeting was called to order at 7:00 p.m. at the Montville Town Office.

1. The corrected minutes of October 31, 2016 were accepted
2. The agenda and minutes of November 7, 2016 were accepted
3. Treasurer's Warrant #46 for \$3,512.13 was approved and signed
4. Assessing Issues: were discussed and research will be done
5. MMA Grant Writing Workshop: it was decided that Cathy would attend instead of Jeanne.
6. MWDA General Assistance - Winter Issues Workshop: the board approved Jeanne attending this
7. Thornley Case: the judge denied the Summary Judgment and the case is still open

The meeting ended at 7:47 p.m.

Respectfully submitted by Jeanne Coleman

**Montville Select Board Meeting– Monday, November 21, 2016**

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Jeanne Coleman (Administrative Assistant), Mary Thompson (Treasurer), Steve Lucas (Road Commissioner) and John York (Fire Chief)

The meeting was called to order at 7:00 p.m. at the Montville Town Office.

1. The agenda and minutes of November 14, 2016 were accepted
2. Treasurer's Warrant #47 for \$72,552.15 was approved and signed
3. Assessing Issues: were deliberated
4. Random Drug Testing: Jeanne reported that the current policy is out of date and it was agreed that she would present a draft of an updated one next week for review.
5. Tree Growth Certification: Jeanne reported an error in the Assessing Database which needed correction.
6. Credit Card Processor: Mary reported that the company currently being used is instituting a monthly service fee so she will be switching the Town to InforME PayPort which offers better terms for both the Town and the people who need to pay by credit card
7. Road Commissioner Report: Steve reported that Jonathan Thornhill had taken care of the trees on the Burnham Hill Road.
8. John York: advised the Board that the Liberty Selectmen would like to meet with them, and the Liberty Ambulance Service Committee, to discuss the future of the ambulance service. December 5<sup>th</sup> and December 12<sup>th</sup> were offered as possible dates to convene.

The meeting ended at 8:07 p.m.

Respectfully submitted by Jeanne Coleman

### **Montville Select Board Meeting– Monday, November 28, 2016**

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), and Jeanne Coleman (Administrative Assistant)

The meeting was called to order at 7:00 p.m. at the Montville Town Office.

1. The agenda and minutes of November 21, 2016 were accepted
2. Treasurer's Warrant #48 for \$3,391.48 was approved and signed
3. Assessing Issues: were discussed
4. Random Drug Testing: A new policy was reviewed and agreed on. Jeanne will make sure that the Town's CDL driver gets a copy of it and a driver's handbook.
5. MDOT Dynamic Speed Sign Jeanne will find out more details
6. Cyber Security: Jay reported information that he acquired recently while participating in a webinar

The meeting ended at 8:07 p.m.

Respectfully submitted by Jeanne Coleman

### **Montville Select Board Meeting– Monday, December 5, 2016**

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), and Jeanne Coleman (Administrative Assistant)

The meeting was called to order at 7:00 p.m. at the Montville Town Office.

1. The agenda and minutes of November 28, 2016 were accepted
2. Treasurer's Warrant #49 for \$43,533.46 was approved and signed
3. Assessing Issues: were discussed
4. MDOT Dynamic Speed Sign the Town will participate in the acquisition process
5. Cyber Security: Jeanne reported that she had instituted the changes to the computer that had been recommended by Jay
6. MMA Grant Writing Seminar Cathy reported that it was a very informative workshop
7. Town Loader Jay contacted Steve Lucas who said he had checked on it previously and would check it again
8. RSU3 Laptops the Board discussed the various options for the devices
9. American Assoc. of State Highway & Transportation Officials the Board opted out of joining
10. MMA Action Plan: MMA will be contacted reference more information about the Lockout Program and Emergency Management Director, John York will be contacted to determine if he can do any of the Blood Borne Pathogens etc. training segments
11. Maine Assoc. of Assessing Officers Membership the Board decided to defer joining at this time

12. Mid-Coast Regional Planning Commission; the information packet will be passed onto the Planning Board

The meeting ended at 7:56 p.m.

Respectfully submitted by Jeanne Coleman

❄️ THERE WAS NO MEETING ON DECEMBER 12<sup>TH</sup> DUE A SNOWSTORM ❄️

### **Montville Select Board Meeting– Monday, December 19, 2016**

Present: Jay LeGore (1<sup>st</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Jeanne Coleman (Administrative Assistant), Steve Lucas (Road Commissioner) and Jonathan Thornhill (Plow Contractor)

The meeting was called to order at 7:00 p.m. at the Montville Town Office.

1. The agenda and minutes of December 5, 2016 were accepted
2. Treasurer's Warrant #50 for \$2,843.11 and #51 for \$70,957.03 were approved and signed
3. Jonathan Thornhill and Steve Lucas discussed plowing issues including speeding complaints; a problem with the loader; trees that need to be pruned and/or removed; and mailboxes that are set too low.
4. Road Commissioner's 2017 Logs: were provided to Steve Lucas and he said he would get the 2016 Logs turned in.
5. Assessing Issues: were discussed
6. MWDA General Assistance Workshop: Jeanne reported that the workshop was informative. Winter issues were discussed – including emergency fuel delivery and the attending fees.
7. Liberty Ambulance: Bob reported that the Ambulance Service is exploring ways to raise revenues in order to cover recruitment/ retention of personnel; mandatory training and equipment replacement. There will most likely need to be a substantial increase paid by subscribers and Bob will attend future meetings and report back with updates.
8. The Transfer Station: will close at noon on Saturday December 24<sup>th</sup> but will remain open for the full day on December 31<sup>th</sup>.
9. Abbie Hills: was appointed to a new two year term as Voter Registrar
10. Sand Shed Signage: Chris McCaulie of MMA Risk Management determined that the Town did a good job with signage at the Town Sand Sheds.
11. Animal Control Officers: the Board would like and estimate for the Badge and Credentials they are requesting. Jeanne will contact them with that request.

The meeting ended at 8:35 p.m.

Respectfully submitted by Jeanne Coleman