

Volunteer Position Description — Kitchen Volunteer

Position Title: Kitchen volunteer

Purpose: To assist with the cooking, preparing and handling of food at the Passage location. This will involve adhering to the relevant food hygiene standards.

Location: In the kitchen at the relevant Passage location

Key Responsibilities:

- Preparation of food and drinks as required
- Handling, safe storage and reporting
- Liaising with other volunteers to provide the meals as required
- To comply to all relevant food hygiene regulations
- Ensure that food is stored in an appropriate manner
- Ensuring that your workspace is kept in a clean and tidy state
- Washing up and clearing up at the end of the Passage session
- To adhere to the relevant policies and procedures in place at Grantham Poverty Concern
- Ensuring confidentiality of potentially personal client information

Reports to: Team Leader

Time Commitment: As required by your relevant rota

Client Contact: Low

Support: Provided by the Team Leader during the session. Training for food hygiene will be provided if required

DBS Required : No