

APPROVED

Arrowbear Park County Water District Regular Meeting August 15, 2019 6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held August 15, 2019, at the District office, 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

President Mark Bunyea
Director Terisa Bonito
Director Sheila Wymer
Director Pat Oberlies

Directors who were absent:

Vice President Rick Weber

Also present were the following:

General Manager Huff
Secretary Rimmer
Field Supervisor Miller
Chief Ozias

Visitors who were present:

Ouida Rendelman
Michelle Agosta
Peter Jorris

Open Session

President Bunyea called the meeting to order. Director Wymer led the recitation of the Pledge of Allegiance. President Bunyea certified the posting of the agenda. President Bunyea performed a roll call, Directors that were present: Wymer, Oberlies, Bonito, and Bunyea. Directors that were absent: Weber.

Approval of Consent Agenda:

Director Bonito made a motion to accept the consent agenda, second was by Director Wymer. After a brief discussion regarding the expenses and budget for the month of July, the consent agenda was approved. Motion passed by unanimous vote.

Ayes: Wymer, Bunyea, Oberlies, Bonito

Nays: None

Abstain: None

Absent: Weber

Public Comments:

There was no public comments.

Staff Reports:

- A) Supervisor Miller reported a total of 17 maintenance issues for the month of July. There were 3 customer requests to turn off/on water, 0 District initiated shut-offs, 0 District equipment repairs, 2 meters replaced, 6 meters read/re-read, 0 main repairs, 2 service line repairs, 6 customer inquiries requiring investigation, and 0 sewer issues/repairs. There were also 5 new owners, 3 liens filed, 1 lien released, 66 shut-off notices, 14 non-payment shut-offs, and 13 turn-ons after water shut-off.
- B) Chief Ozias reported on the Fire Department calls for the month of July. There were a

total of 8 calls, 7 were in-District and 1 was out-of-District. Chief Ozias also reported coverage was going to be increasing and that he promoted William Ladd to Engineer.

- C) General Manager Huff reported on which expenses were still outstanding for FY 2018-19. General Manager Huff also reported on the sewer overflow at the Dry Creek Sewer Lift Station.

President Bunyea excused any individuals who were not required for the balance of the meeting.

Discussion / Action Items:

A) Board

1. There was a discussion regarding approving an allocation of \$3,320 (original amount on agenda was \$2,500), from 3125W Unrestricted Reserves to 8005W Replacement Facilities for replacement of one warehouse roll-up door.
Motion made by Director Wymer, seconded by President Bunyea and passed by unanimous vote.
Ayes: Wymer, Bunyea, Oberlies, Bonito
Nays: None
Abstain: None
Absent: Weber
2. There was a discussion to approve the allocation of up to \$25,000 from 3115S Unrestricted Replacement - Equipment to 8010S Replacement Equipment for an upgrade of the Sewer Lift Station pump controller and redundant alarm notification system.
Motion made by Director Wymer, seconded by Director Bonito and passed by unanimous vote.
Ayes: Wymer, Bunyea, Oberlies, Bonito
Nays: None
Abstain: None
Absent: Weber
3. There was a discussion regarding Fire Department SOP 2850 - Battalion Chief Job Description and the necessity for this position.
Motion made by Director Wymer to eliminate the job and description from the SOP, seconded by Director Oberlies.
Ayes: Wymer, Oberlies
Nays: Bunyea, Bonito
Abstain: None
Absent: Weber
Motion did not pass.
4. There was a discussion regarding Policy 2150.60.1, additional compensation for Part-time Fire Chief while functioning as sole Fire Department Management (Part-time Battalion Chief position is not filled).
Motion was made to reduce the additional compensation by 10 percentage points every 12 months.
Motion made by Director Bonito, seconded by President Bunyea.
Ayes: Wymer, Oberlies
Nays: Bunyea, Bonito
Abstain: None

Absent: Weber
Motion did not pass.

A motion was then made to reduce the additional compensation by 10 percentage points every 6 months.

Motion made by Director Wymer, seconded by Director Bonito motion passed.

Ayes: Wymer, Bunyea, Bonito

Nays: Oberlies

Abstain: None

Absent: Weber

Announcements:

- A) President Bunyea had no announcements.
- B) The Board thanked Secretary Rimmer and Chief Ozias for their attendance at the Rim Mountain Fire Safe Council meeting held recently at the Hootman Center in Running Springs.
- C) The Staff had no announcements.

The next board meeting will be September 19, 2019 at 6:30 PM.

Adjournment of Open Meeting:

There being no further business, President Bunyea adjourned the Open Meeting at 8:06 PM.

Closed Session

Closed session was held pursuant to Code 54957 (b) for the purpose of performing the annual Evaluation of Performance of the General Manager.

There being no further business, President Bonito adjourned the Closed Session at 8:37 PM.

Open Session

- A) Board of Directors

- 1. A motion was made by Director Bonito and seconded by President Bunyea to extend General Manager Huff's employment agreement for an additional year.

Motion made by Director Bonito, seconded by President Bunyea and passed by unanimous vote.

Ayes: Wymer, Bunyea, Oberlies Bonito

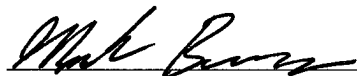
Nays: None

Abstain: None

Absent: Weber

Adjournment of Open Meeting

There being no further business, President Bonito adjourned the meeting at 8:43 PM.



Mark Bunyea, President



Caroline V. Rimmer, Secretary