

***** Volunteer Guide Ice Spectacular 2018*****

Dress Rehearsal: Wednesday, April 4

Show Performances: Friday, April 6, Saturday April 7 & Sunday April 8

Picture Day

Coordinator: Julie Rainville

- Photos will be on **March 3, 2018** at the Wakefield Elks from 12:00 – 6:00.
- Volunteers needed to help coordinate skaters into their show groups for the photographer.
- 2 volunteers needed from 10:00 – 1:00 to help set up
- 4 volunteers needed from 1:00 – 4:00
- 4 volunteers needed from 4:00 – 6:30

Check-in Monitors for Rehearsals

Coordinator: Sharon Way

- Check in skaters; distribute flyers and information and answer questions of skaters and parents.
- You will be located in front lobby.
- One volunteer needed on **March 4, 11, 18, 25, & 31 from 11:45 am to 5:45 pm.**
- One volunteer needed on **April 4 from 5:00 – 9:30 pm.**

Scenery/Props

Coordinator: Heather Talty

- Creative people who can help design/build props and background scenery.

T-Shirt Distribution

Coordinator: Michelle Johnson

- Help with the ordering and distribution of show T-Shirt.
- Distribution will be during dress rehearsal.

Proctors

Coordinator: Lisa Howie

- Proctors are needed for BOTH Senior and Junior Club rehearsals.
- One volunteer needed on **March 4, 11, 18, 25, 31 for Senior Club Practice from 1:30 – 6:00**
- One volunteer needed on **March 3, 10, 17, 24, 31 for Junior Club Practice from 11:50 – 12:50 pm.**

Hospitality

Coordinators: Nancy DeGregorio & Dana Hartford

- Volunteers needed to help organize setup and serve food to skaters.
- 3 volunteers needed for each show performance and dress rehearsal

Flowers

Coordinator: Jackie Stanwood

- 3 volunteers needed for **Friday, April 6 from 9:00 am to put together bouquets.**
- 1 volunteer needed for each show to sell flowers at Boutique

Dressing Room

Coordinator: Patty Karmelowicz

- 3 volunteers needed for each show and dress rehearsal to organize skaters into groups and make sure they are backstage on time.
- People volunteering for these positions must be willing to submit to a CORI check.

Set-up and Breakdown

Coordinator: Matt Cioffi

- 5 volunteers needed for each show and dress rehearsals to setup scenery & break it down after.
- Includes setting up backdrop, curtain, props, bunting and lights on the rink.

Lighting

Coordinator: Joe Gregorio

- 4 volunteers needed for 3 shows and 2 dress rehearsals to work the spotlights.

Ticket Sales at the Front Door:

Coordinator: Sharon Way

- 4 volunteers needed for each show performance to sell and/or collect tickets and showbooks
- 1 volunteer needed for dress rehearsal to sell tickets

Boutique

Coordinator: Karym Derboghosian

- 2 Volunteers needed for each show to organize and oversee the boutique during the three performances.

Junior Club Monitor

Coordinator: Michele Minasian

- 2 volunteers needed for each show and dress rehearsal to sit with and help Junior Club skaters.
- People volunteering for these positions must be willing to submit to a CORI check.