

The Morristown Housing Authority Smoke-Free Policy

Effective July 1, 2018, the use of tobacco products by residents or guests is prohibited in all public housing living units and interior areas (including but not limited to hallways, porches, administrative offices, maintenance facilities, warehouses, and similar structures). As well as in outdoor areas within 25 feet from public housing, community room, Neighborhood Network Center, administrative and maintenance office buildings.

Prohibited tobacco products are defined as items that involve the ignition and burning of tobacco leaves, such as (but not limited to) cigarettes, cigars, pipes, Electronic Nicotine Delivery System (ENDS) and water pipes (hookahs).

Residents and their guests are responsible for properly disposing of cigarette butts or other tobacco products so as not to litter the grounds.

Residents and employees who smell tobacco smoke from inside housing authority property are to report this to the Housing Director or to the Administrative Office as soon as possible. The housing authority's Management staff will try to identify the source of the smoke and take appropriate action in accordance with this policy.

Failure to abide by this Smoke-Free Policy is a lease violation based on civil behavior with the following consequences:

- 1st Violation will result in a Written Lease Violation – no fine attached.
- 2nd Violation will result in a Written Lease Violation plus a \$10 fine
- 3rd Violation will result in a Written Lease Violation plus a \$25 fine
- 4th Violation in any 12 month period will result in a 30 day lease termination.