

7:30 pm, Wednesday, January 18, 2017, the meeting of the Rolla City Council was called to order by Mayor Scott Mitchell.

Council Members present: Rebecca Albert, Christopher Albertson, Blake Gottbreht, Pat Hemmy, Jerry Sparrow.

Absent: Council Member LeAnn Vollmer

Others present: Cliff Rush, Public Works Director; Brian Julius and Jesse Berg, Moore Engineering; and Ardell Olson.

Consent Agenda

Council Member Albertson moved, Council Member Sparrow seconded to approve the Consent Agenda. All members on roll call voted “yes”. None voted “no”. Motion carried.

- Minutes December 21st council meeting
- Financial Report – December including transfers
- Time Sheets- 12/30/16 PR and 01/15/17 PR
- NDLC March Madness Seminar expenses – Mandan on March 28-29
- Raffle Permits: Rolette County Relay for Life & Rolla Fire Dept
- Revitalize Rolla City Sales Tax \$7000 Grant

Bills:

Vendor Name	Description	Amount	Check #
US POSTAL SERVICE	BILLING POSTAGE	\$ 142.35	55881
LEEVERS FOODS	RESTITUTION	\$ 10.45	55882
MAIN INSPIRATIONS SALON & SPA	JDA - STORE FRONT IMPV. GRANT	\$ 448.00	55883
AMERICAN GENERAL	Wtr Imprv Pay Request #4 & #5	\$ 548,864.84	55884
POST BOARD	POLICE- N.GUSTAFSON; C. POITRA	\$ 200.00	55885
BRANDI HUTSON	BOND REFUND	\$ 500.00	55886
NORTH CENTRAL GRAIN COOP	REIMB SEWER LINE REPAIR	\$ 1,500.00	55887
TUOMALA PLMG & HEATING	SNAKE SEWER MAIN 415 6th AVE NE	\$ 417.21	55888
AFLAC	PREMIUM	\$ 433.28	55889
BURSINGER DRILLING	WELL MAINTENANCE	\$ 2,180.33	55890
CENEX FLEET CARD	GAS - POLICE	\$ 1,075.69	55891
DACOTAH BANK	2015 PICKUP PMT	\$ 595.27	55892
DAKOTA SUPPLY GROUP	WATER METERS	\$ 763.18	55893
GALLS	POLICE	\$ 288.00	55894
GRAND FORKS LABORATORY	WATER TESTING	\$ 52.00	55895
GUSTAFSON OIL	PROPANE/GAS/DIESEL	\$ 2,468.40	55896
HAWKINS	CHEMICALS	\$ 75.00	55897
INFORMATION TECH. DEPT.	VPN- POLICE	\$ 62.80	55898
INFORMATION TECH. DEPT.	VPN-COURT	\$ 12.70	55899
LADUCER SANITATION	SERVICE	\$ 17,290.00	55900
LAW ENFORCEMENT CENTER	POLICE	\$ 225.00	55901
MARION TRUCKING & CONSTRUCTION	STREETS	\$ 495.00	55902
MEARS AUTO PARTS	STREETS	\$ 83.80	55903
MEARS IMPLEMENT	STREETS	\$ 316.30	55904
MUNRO ACE HARDWARE	SUPPLIES	\$ 53.98	55905
ND CLERKS ASSOCIATION	2017 MEMBERSHIP - K.S.	\$ 100.00	55906
ND DEPT OF TRANSPORTATION	PARTIAL PMT -ROLLA SECTION	\$ 2,594.87	55907
NDMFOA	2017 MEMBERSHIP - MM & KS	\$ 60.00	55908
NORTH CENTRAL GRAIN COOP	STREETS/POLICE	\$ 1,075.02	55909
NORTH DAKOTA ONE CALL	STREETS	\$ 1.00	55910
NORTHERN PLAINS ELECTRIC	LAGOON	\$ 66.80	55911
OTTER TAIL POWER	ELECTRICITY	\$ 6,376.17	55912
PREBLE MEDICAL	PRE EMPLOYMENT TESTS	\$ 160.00	55913
PUBLIC SAFETY CENTER	POLICE	\$ 188.78	55914
ROLETTE COUNTY JAIL	OCT, NOV, DEC 2016 BOARD	\$ 5,650.00	55915
ROLETTE COUNTY TREASURER	SPECIALS - CITY LOTS	\$ 859.08	55916
ROLLA COMMUNITY CENTER	2017 MAINTENANCE PER BUDGET	\$ 5,000.00	55917
ROLLA FIRE DEPARTMENT	MILL LEVY BALANCE PER 2017 BUDGET	\$ 8,460.00	55918
ROLLA WELDING	STREETS	\$ 17.71	55919
STAPLES CREDIT PLAN	OFFICE SUPPLIES	\$ 87.53	55920
STARION BANK	PETTY CASH SLIPS	\$ 21.37	55921
TASER INTERNATIONAL	POLICE	\$ 299.93	55922
THEEL MOTORS	POLICE/ STREETS	\$ 964.71	55923
TUOMALA PLUMBING AND HEATING	WATER	\$ 3,716.81	55924
TURTLE MT. RIFLE & PISTOL CLUB	2017 DUES - 4 POLICE OFFICERS	\$ 80.00	55925
VERIZON WIRELESS	PUBLIC WORKS	\$ 217.60	55926
ELECTRONIC PAYMENTS			
Payroll 941 Tax Deposit	Dec 31, 2016 Payroll	\$ 7,050.81	1072
Payroll 941 Tax Deposit	Jan. 15, 2017 Payroll	\$ 5,169.10	1081
NDPERS	Def. Compensation-Dec 31st PR	\$ 1,140.00	1071
NDPERS	Def. Compensation- Jan 15th PR	\$ 1,140.00	1082
NDPERS	Health Ins- Jan 2017 premium	\$ 4,599.60	1077
NDPERS	Retirement- Dec 2016	\$ 5,006.23	1076

NORTHERN PLAINS ELECTRIC	JDA - LOAN PMT- Jan 2017	\$	145.86	1079
PAYROLL	12/30/16 PAYROLL w/council	\$	19,350.27	401520-401543
PAYROLL	01/15/17 PAYROLL	\$	13,012.76	401544-401559
STARION FINANCIAL	ACH FEE	\$	40.52	1074
STARION FINANCIAL	SERVICE CHG	\$	4.00	1075
PAYMENT SERVICES NETWORK	DECEMBER FEES	\$	83.20	1078
VERIZON	POLICE- VERIZON JETPACK PLAN	\$	383.40	1080
ND STATE TAX COMMISSIONER	2016 4th Qtr ND WH TAX	\$	1,288.38	1073
CITY OF ROLLA	#413 SAVINGS TO #413 CHECKING	\$	548,864.84	1083

ROLLA COMMUNITY CENTER CASH ACCOUNT

Vendor Name	Description	Amount		
OTTER TAIL POWER	ELECTRICITY	\$	1,270.21	2226

Council Member Albertson moved, Council Member Hemmy seconded, to pay bills when funds are available. All members on roll call voted “yes”. None voted “no”. Motion carried.

Committee Reports

Public Works Committee:

Council Member Albertson moved, Council Member Gottbreht seconded to pay expenses for Cliff Rush and/or Brad Ruppelius to attend the ND Health Dept Water/Waste Water Training in Bismarck. All members on roll call voted “yes”. None voted “no”. Motion carried.

Council Member Albertson moved, Council Member Gottbreht seconded to advertise the Farmland Lease with a bid deadline of 12:00 pm on February 15, 2017. All members on roll call voted “yes”. None voted “no”. Motion carried.

Council Member Hemmy moved, Council Member Sparrow seconded to approve the \$40,000 loan through Dacotah Bank at 2.94% interest for 60 months and monthly payments set up on auto pay for the 2017 Skid steer loan. All members on roll call voted “yes”. None voted “no”. Motion carried.

Council Member Albertson moved, Council Member Sparrow seconded to introduce the Winter Weather Emergency Declaration Resolution. All members on roll voted “yes”. None voted “no”. Resolution passed.

Police:

No action taken

Administrative:

Council Member Albertson moved, Council Member Sparrow seconded to hire a part-time office clerk for up to 20 hours a week at \$12/hr to assist city departments. Council Members Albertson, Gottbreht, Hemmy, and Sparrow voted “yes”. Council Member Albert voted “no”. Motion carried

Council Member Sparrow moved, Council Member Gottbreht seconded, to approve the committee reports. All members on roll call voted “yes”. Motion carried.

Water Treatment Plant Improvement Project # 2015-2

Council Member Albertson moved, Council Member Gottbreht seconded, to approve American General Pay Request #6 for \$58,310.85 and Moore Engineering Invoice #14684 for \$8,910.90. All members on roll call voted “yes”. None voted “no”. Motion carried.

Street Improvements

No action taken

NDLC City Government Week – April 3-7, 2017

Next city council meeting is scheduled for Wednesday, February 15, 2017.

There being no further business, Mayor Mitchell adjourned the meeting at 8:34 p.m.

Scott Mitchell, Mayor

ATTEST:

Kerry Schlenvogt, Deputy City Auditor