

# Sunset West Maintenance Assoc. | MINUTES

February 21, 2018 | 7:00 pm |

West Valley Junior High Library

## Attendees:

Ashley Belles, Copri Bighouse, Michael Bighouse, Jonathan Bliss, Joseph Campos, Lezlie Camren, Gean Dindia, Phil Dindia, Larry Gore, Vikki Gore, Kelly Hescheles, Linda Klug, Rene' LaCoursiere, Jonathan Lord, Clayton Mazie, Donna Mazie, Greg McGuire, Jose Mendoza, Jim Moon, Sherri Moon, Mona Purcell, Suzanne Richings, Maryann Risenhoover, Raymond Sanchez, Betty Stanford, Mark Stanford, Sally Urvina

## AGENDA TOPICS

Topic	Action
<u>Call to Order:</u> President Raymond Sanchez called the annual meeting of the SSWMA to order at 7:05 pm. Introduced Board members and Executive Secretary. Individual introductions were made by all attendees.	
<u>Review of 2017 Minutes:</u> The minutes of the 2017 annual meeting were reviewed. 2018 minutes will be mailed with dues statements.	No revisions proposed, the minutes stand as printed.
<u>2017 Audit Report:</u> The Audit Committee members (Sherri Moon, Jim Moon, Karla Griffin) were acknowledged. The annual audit of the financials was conducted on January 15 at the Executive Secretary's home (Copri Bighouse). Sherri and Jim were ill and unable to attend; Karla conducted the audit. Copri summarized audit findings; only one concern had been presented. Copri made appropriate corrections to financials.	Audit Committee 2018 volunteers: Lezlie Camren, Jose' Mendoza, Kelly Hescheles, Jim Moon, and Sherri Moon
<u>Financial Report:</u> The 2017 financial report was reviewed by Copri. <u>Revenue:</u> \$ 14,725.50 <u>Expenses:</u> \$ 8,656.38 <u>Bank Balance:</u> \$ 9,203.88	Dues will remain the same for 2018. Neighbors will be given the option to pay dues in two payments.
Attendees asked what the legal fees are for, Copri answered that they cover the cost of email and phone contact maintained with our attorney regarding liens on homes as a result of unpaid dues. Attendees asked what the clean-up cost is for, Copri answered that it is for weed removal along the sidewalks between 74 <sup>th</sup> and 75 <sup>th</sup> as well as Pierce and Zier. Report is available on website.	
<u>FY2018 Budget:</u> The 2018 budget was proposed by the Board at the January Board of Directors Meeting and presented to the association by Copri. No discrepancies or questions among attendees.	
<u>Block Watch/Emails:</u> Block watch information will continue through emails, unless notified otherwise by Jon Ison. Members are encouraged to provide their email address to be kept abreast of changes.	Jon's information: Jonison8@charter.net (509) 930-9829
<u>Snow Removal:</u> Ed will continue the snow removal for us, although it hasn't been needed yet this season.	

Topic	Action
<p><u>Calendar Dates:</u> The following dates were announced:</p> <ul style="list-style-type: none"> <li>Dues invoices will be mailed on March 1 and due March 31.</li> <li>Block sale will be held on May 19 from 8AM-2PM.</li> </ul>	Mona Purcell will coordinate the block sale again this year.
<p><u>Stoplight:</u> Great accomplishment by the entire Association, has been working well. Reminder to all to stop BEHIND the white line on Mead when turning left onto 72<sup>nd</sup> Avenue (the light is sensed and will change if a car is stopped).</p>	
<p><u>Arborvitae:</u> Something needs to be done to fix the barrier along 72<sup>nd</sup> and Zier (arbs make an L shape along these roads). The arbs are currently unkempt and many are dead; poses a fire hazard and does not look good for the neighborhood. We have two main options at this point: replace/fix arbs or install a fence. Board has met with three fencing companies to obtain estimates for completely removing the arbs and installing a fence (most likely vinyl). One estimate has been received: about \$69,000 to complete the project (not including pricing for arb removal). Finding a company to remove the arbs is the hardest part (County landfill will not accept them, they would likely need transported to an open field for a controlled burn). If arbs are kept, a complete overhaul would need to be done: remove and replace dead and damaged ones, trim current ones, fix drip line/replace drip line, hire company to monitor dripline weekly to prevent future damage. Jim Moon asked if fencing were implemented if neighbors could choose to still keep their arbs; Board stated yes, but watering would then be their personal responsibility. Some concerns presented about a fence lasting long enough, utilizing other possible fencing materials, and the option of the Association taking out a loan to finance fencing; Mona believes bylaws prohibit the Association from getting a loan, but Board will look into this. No decision will be made without a vote of the Association members. Another meeting may need to be held for this purpose.</p>	<p>Fencing companies: D-Fence Fencing, Selah Fencing, L&amp;S Fencing</p> <p>Board will gather estimates from Green Baron and Colonial Lawn &amp; Garden for arb overhaul.</p>
<p><u>For the Good of the Order:</u> Phil questioned painted street lines on Mead, Board indicated this is a City issue. Maria asked about installing streetlights, Mona stated the County was previously contacted about this before the neighborhood was incorporated and they said just to remind all to keep porch lights on; Board referred her to the City. Phil wishes to start a snow shoveling committee to assist with remove snow from individual driveways/sidewalks for individuals who may need assistance; Copri will include his contact info with dues statements. Board is checking into hiring a new company to mow the common area lawns.</p>	
<p><u>Website:</u> The Association website is operational. Minutes and other information will be uploaded as they are updated.</p>	
<p><u>Door Prizes:</u> A drawing was held with Suzanne and Maryann winning gift cards to Safeway.</p>	
<p><u>Adjourn:</u> No further business, the meeting adjourned at 8:06 pm.</p>	