

**Revenues**  
10/1/14 - 9/30/15

EHS	\$1,792,011
CACFP/USDA	\$3,813
In-Kind	\$612,039



**Expenses Paid**  
10/1/14 - 9/30/15

Personnel	\$1,032,733
Fringes	\$305,849
Travel	\$73,260
Supplies	\$74,066
Contractual	\$16,703
Equipment	\$47,353
Other	\$245,875
In-Kind	\$612,039

**Budget**  
10/1/15 - 6/30/16

Personnel	\$594,076
Fringes	\$190,031
Travel	\$106,685
Supplies	\$33,252
Contractual	\$609
Equipment	\$46,880
Other	\$284,866
In-Kind	\$281,956

**Personnel:** Employee salaries and wages.  
**Fringes:** Employee health insurance, disability insurance, worker's compensation, unemployment insurance, etc.  
**Travel:** Staff travel to and from home visits, meetings, conferences, parent travel to Policy Council, gas and maintenance for vehicles.  
**Supplies:** Office supplies, computer equipment, toys and furniture for sites and visits, food/meals, classroom materials (art supplies, toys, etc.).  
**Contractual:** Audit, nutrition consultant, other consultants as needed.  
**Equipment:** Capital investments over \$5000.  
**Other:** Printing/copying, rent and utilities, telephone, postage, liability insurance, publicity, Parent Committee funds, financial and administration oversight (records management, supervision, etc.).  
**In-Kind:** Local match provided by community.

**Human Development Commission**  
**Board of Directors**  
2014-2015

<b>Huron County</b> Ron Wruble, Secretary Elmer Bussema Steve Vaughan Peggy Koehler Sami Khoury	<b>Lapeer County</b> Della Hammond, Chairperson Linda Jarvis David Eady Joanne Densmore Lynn Brown Kevin Daley	<b>Sanilac County</b> Robert Wood, Treasurer George Loomis Grace Temple Justin Faber James Ruby Susan Heberling John Hoffman	<b>Tuscola County</b> Christopher Taylor, Vice-Chair Gerald Peterson Carl Holmes Judge Kim Gaspie Robert Sugden Matthew Bierlein
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**Early Head Start**  
**Policy Council**  
2014-2015

Dwayne (Eddie) Saling, Chairperson  
 Malissa Hicks, Vice Chairperson  
 Juliette VanVianen, Secretary  
 Angie Percy, Member  
 Shannon Showers, Member  
 Renae Edie, Member  
 Amande Pease, Member  
 Grace Temple, HDC Board Liaison  
 Lynn Brown, HDC Board Liaison



**The Results of the Most Recent Review by the**  
**Office of Early Head Start**

The most recent review by the Office of Head Start occurred May 5 - 9, 2014. The program was compliant in most, but four areas were found to be non-compliant. These areas included the absence of an Early Childhood Expert on the governing board, a monthly review of EHS credit card expenditures instead of quarterly, income verification process of families with no income, and the need for updated agreements with Part C providers. All areas have been corrected. Strengths were noted in the areas of services provided to pregnant women and their families. The most recent financial audit is for the Fiscal Year ending September 30, 2014. Total agency revenue was \$9,698,165. The agency's total expenditure was \$9,999,972. The agency's auditor expressed an unqualified opinion on the financial statements and has deemed the Human Development Commission a low-risk auditee.

**Early Head Start**

**2014-2015**

**Annual Report**

<b>Huron County</b> 40 Cook Drive Bad Axe, MI 48413 (989) 269-0011	<b>Lapeer County</b> 1559 Imlay City Rd. Lapeer, MI 48446 (810) 667-7511
<b>Sanilac County</b> 215 N. Elk Street Sandusky, MI 48471 (810) 648-4497	<b>Tuscola County</b> 430 Montague Ave. Caro, MI 48723 (989) 672-1786



**Our Mission:**  
**Restoring Hope by Helping People**  
**and Changing Lives**

## Eligible Children Served

In July of 2015, 156 children were enrolled out of 232 children who had been determined eligible by Early Head Start staff, showing that the Human Development Commission's EHS program was serving 67% of eligible children at that point in time.

## School Readiness Goals

### Physical Development & Health

EHS child will be monitored for health and development in order to be able to demonstrate motor skills needed to explore their environment.

### Social & Emotional Development

EHS child will be able to demonstrate the ability to form healthy relationships through the areas of initiative, self-regulation, and attachment.

### Approaches to Learning

EHS child will show enthusiasm for learning new skills and exploring new environments.

### Language & Literacy

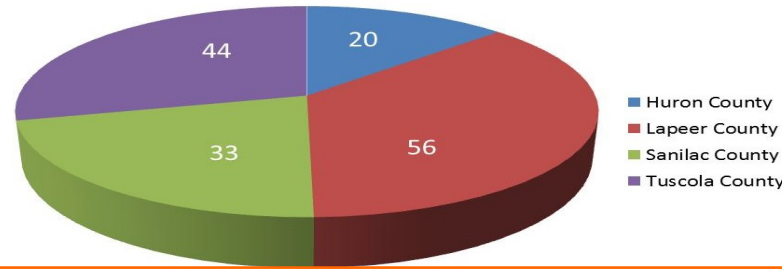
EHS child will be able to communicate effectively through the use of language.

### Cognition & General Knowledge

EHS child will be able to demonstrate effective problem solving skills.

**A big thank you to our community partners, especially Health Departments, Early On, local pediatricians, MI Department of Health & Human Services, referring agencies, Michigan Works, and Early Head Start parents**

Children & Pregnant Women Served  
(Average Monthly Enrollment: 100%)  
Total: 153

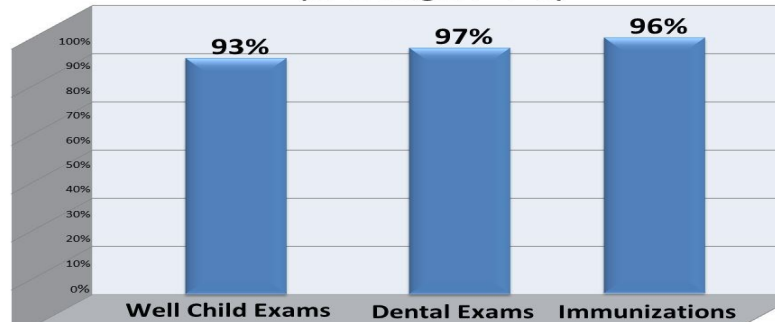


## Family Services

**95% of Families Received Emergency/Crisis Assistance**  
**84% of Families Received Mental Health**  
**65% of Families Received Adult Education**  
**97% of Families Received Parenting Education Assistance**  
**37% of Families Received Domestic Violence Assistance**



Percentage of Enrolled Children that Received Medical & Dental Exams  
(as of August 2015)



## Parent Involvement Activities

**Playgroups:** 2.5 hours of parent/child interaction and educational play, a meal, story time, and parent information.

**Parent Committee:** Plans local program activities and make local decisions.

**Parent Meetings:** All parents welcome, monthly meetings.

**Extra Socializations:** Some of this year's events have included bowling, hay rides, t-shirt making, holiday parties, scavenger hunts, swimming, fun at the park, and obstacle courses.



**Policy Council:** Elected by parental peers and also represented by the community at large; makes policy and programmatic decisions.

**Program Planning:** Parents invited to help plan and implement program improvement goals and objectives.

**Staff Recruitment:** Parent involvement with staff interview processes.

**Child Observation:** Weekly opportunity to share observation of child behavior and learning.

**Individualization of Child Lesson Plans:** Parent input used toward lesson planning and Individualized Family Service Plan where appropriate.

**Family Partnerships and Goal Setting**

**Literacy Involvement**

**Volunteering**



## Professional Development

Early Head Start staff members (with the exception of Program Aides) possess baccalaureate or advanced degrees in areas of child or family services. Early Head Start staff also include: Certified Lactation Specialists, First Aid/CPR Instructor, Family Service Credential Trainers, licensed teachers, licensed social workers, and more!