

**MINUTES OF THE REGULAR MEETING OF THE GERVAIS CITY COUNCIL
COUNTY OF MARION, STATE OF OREGON
HELD AT GERVAIS CITY HALL AT 7:00 PM ON SEPTEMBER 7, 2017**

1. Call to Order

Council President Gregory called the meeting to order at 7:00 pm.

2. Roll Call:

Mayor Shanti Platt	Absent, excused
Councilor Micky Wagner	Present
Councilor Baltazar Gonzalez	Absent, excused
Council President Michael Gregory	Present
Councilor Wes Leiva	Present
Councilor John Harvey	Present

Staff Present: City Recorder Tim Rhyne, Police Chief Peter Spirup, Public Works Superintendent Pat Claxton

Others Present:

3. Announcements:

a. Additions/deletions to the agenda

- i. Swearing in new Police Officer Charles Palmer (New Item, No. 4)

4. Swearing in of Gervais Police Officer, Charles Palmer

Council President Gregory read the oath of office to Charles Palmer.

5. Public Comment:

Public comment is limited to three (3) minutes per person with an optional two (2) minutes for Council questions and answers. If you wish to address Council please come forward to the podium and identify yourself for the record.

- a. None noted

6. Consent Calendar:

- a. Approval of the minutes of the August 3, 2017 Regular Meeting
- b. Approval of bill list for July 26 – August 31, 2017

Councilor Wagner made a motion to adopt the consent calendar, seconded by Councilor Harvey. Motion is unanimously carried and so moved.

7. New Business

- a. Consider quote for speed radar signs

Pat had mentioned that he had looked into quotes for speed radar signs. He reached out to three different companies for quotes and received only one back from RadarSign, LLC. The quote was \$7,902.00 for two installed signs. There was a short discussion about using radar signs versus the Police radar trailer. Susie Marston mentioned that the current budget has room to accommodate the purchase of radar signs. In response to questions from the council, Susie stated that saving up for a purchase of this amount is not typically needed as the budget can absorb the cost. The council briefly discussed street maintenance in Gervais. Councilor Wagner voiced her support for the radar signs. It was decided to bring the subject back to a future council meeting after more bids and information are acquired.

- b. Approve bid for painting of water treatment plant and authorize mayor to sign contract

Susie gave details about the bid for repainting the Water Plant building exterior. Bids were due by Tuesday September 5th. Only one bid was received being from Watson Construction in the amount \$5,857.40. There would be an additional charge to sand the building prior to painting. There was a short dialogue about the project as well as splitting the cost between funds.

Councilor Harvey made a motion to approve the bid for painting the water plant building with the exception that they confirm which type of paint is being used prior to signing an agreement. Seconded by Councilor Leiva. Motion is unanimously carried and so moved.

8. Staff Reports:

- a. City Manager

Susie stated that DataVision Coop soon will be providing cables TV services to Gervais. There will be a franchise agreement to be approved at the October council meeting. Susie was recently on an interview panel to hire a new fire chief for the Woodburn Fire District. There were three finalists for the position. The Dollar General project is moving along and the water line to the building was recently put online. The grand opening is scheduled for Saturday, December 2nd, 2017 at 8am. Susie encouraged the council to attend the grand opening. The recently approved Elm Avenue and 6th Street drainage project has its preconstruction meeting coming up soon. That project should be completed by the middle of October.

The budget included \$15,000 to install a new electric-powered gate over at the public works yard. Pat has received several bids back for that project, the lowest being for \$12,000. Susie discussed the need to update the master plans for Gervais. The water and wastewater master plans were last updated in 2001 and 1999, respectively. All the items in the old water master plan have been completed. It is necessary to update the master plans in order to fully take advantage of money found in the SDC funds. The council discussed the master plan updates,

including costs.

b. Police Department

Chief Spirup commented about the new police officer, Charles Palmer. Officer Palmer came from Corvallis Police and is very excited to be with Gervais Police. Chief Spirup talked briefly about his experience hiring officers for Gervais. The CERT program classes are scheduled to begin on September 22nd. The Chief discussed several crimes that occurred over the last month.

c. Public Works

Pat mentioned that he provided information on Arsenic in the packet. The council and Pat discussed the new capacity of the water system with the water tank project being completed.

9. Business from the Mayor or Council

Councilor Wagner updated the council on the upcoming CERT classes. She also mentioned that the final Movie in the Park summer event will be held on September 15th.

10. Adjourn

The meeting was adjourned at 7:45pm.

I, TIM RHYNE, DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID MEETING OF THE GERVAIS CITY COUNCIL HELD ON SEPTEMBER 7, 2017 ARE, TO THE BEST OF MY ABILITY, CORRECT AS RECORDED.

ATTESTED:

Timothy Rhyne, City Recorder

Shanti M. Platt, Mayor