



HARBORFEST HARBORFEST

January 2nd, 2016

Attention: Corporations, Organizations and Non-Profits

This year Harborfest celebrates its 25th year, which will be held June 16th through 19th. We're planning on expanding our venue opportunities to include an area of exhibition spaces for commercial businesses and non-profit organizations. The spaces will be limited and located along Water Street, directly west of the Crafters' area. Our on-going participating Crafters will be given the opportunity to reserve their spaces until May 15th, and the remaining spaces will become available for rental thereafter.

If you are interested in reserving a space, please fill out the accompanying application. You will be contacted regarding availability directly after June 1st. Upon receipt of your check, we will reserve an assigned space.

Show Rules:

- Set up on Friday 6:30a.m.-12:00p.m. (no exceptions).
- No grilling or overnight camping, (visit www.southhaven.org for accommodations).
- All applications must be accompanied by the required fee and MI sales tax id number.
- Overnight security will be provided, but Harborfest or the City of South Haven, are not responsible for any losses or damages due to weather or theft.
- No generators on site for the duration of the festival.
- Exhibit areas will be assigned in advance. Harborfest has the right to assign spaces. It is based on when your application is received. You will be assigned a set up time. To keep set ups moving as scheduled, punctuality is important.
- All exhibitors should be prepared for setup on asphalt. No stakes are allowed. No exceptions.
- The exhibitor agrees to hold harmless and indemnify the Harborfest Committee and the city of South Haven for any loss arising from exhibitors.

We do have a designated Handicap parking space-for VENDORS ONLY. For more information, contact us.

Directions to South Haven Harborfest 2016:

From I-196 north, take South Haven exit 20. Turn **Right** onto Phoenix Road going west. Stay on Phoenix Road the through third light. At the fourth light you will be directed where to set up when you get to the barricades.

From I-196 South, take South Haven Exit 20. Turn **Left** onto Phoenix Road going west. Stay on Phoenix Road the through third light. At the fourth light you will be directed where to set up when you get to the barricades.

Any questions can be directed to **Hank Bosma** at 269-767-4225 or Harborfest2015@comcast.net



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Corporate/Non-profit Organization Booth Application for Harborfest 2016

Business Name: _____

Street Address: _____

City/State/Zip: _____

Phone: (_____) _____ Email _____

SALES TAX ID: _____ (Required)

Brief Description of Product/Service you wish to promote and/or sale: _____

BOOTH SIZE: 10 x 10, Show is for three days, June, 17th, 18th, and 19th, 2016

Fees are based on intended use.

CHECK THE BOX FOR TYPE OF SPACE NEEDED:

We need a 501(3) (C) or 501 (4) (C) Non-Profit space. Weekend Fee is: \$ 110.00

I need a Commercial/Business space Weekend Fee per space is: \$ 250.00

If more booths are needed, consider renting more than one space. More than one space needed? [] Yes [] No

If yes, How many? _____ You will be expected to remit your payment directly after we contact you to confirm a space is available. **Upon receipt of your check, we will confirm your assigned space.**

Set up on Friday 6:30a.m.-12:00 pm. No exceptions or refunds if not present by allotted time.

Booth hours during Festival are Friday, 12-8pm, Saturday 10-8pm, Sunday 10-4pm

Teardown is to be fully completed no later than 8 pm on Sunday, June 19, 2016, no exceptions.

I understand and agree that neither South Haven Harborfest or the City of South Haven will be held responsible or liable in any way, whatsoever, for any loss, theft, damage, or defacement of any vehicle or property displayed or used in display of any exhibit, no matter how same may have been caused.

I HAVE READ THE RULES AND AGREE TO COMPLY WITH THEM.

SIGNATURE

Date

Complete Application & mail to: **South Haven Harborfest 2016, c/o of Hank Bosma, President, P.O. Box 282, South Haven, MI 49090**