TOWN OF BEVERLY SHORES
APPLICATION FOR CERTIFICATE OF OCCUPANCY

Name(s) of Property Owner ____________________________________________

Mailing Address ____________________________________________________

Telephone Number ____________________

Home ____________________

Work ____________________

Location of Property ____________________

Lot ____________________

Block ____________________

Subdivision ____________________

Street Address ____________________________________________________

Building Permit Number _____________________________________________

Attach per §155.060:

1. A precise description certifying the occupancy or use to be undertaken and other information as may be necessary to determine compliance with Chapter 155.060.

   2. An as-built topographic survey of the property and all structures by a land surveyor licensed by the State of Indiana (Scale:1”=20’) Topographical contours shall be shown at 2-foot intervals as well as 2 established benchmarks at assumed elevation in cases where sea level elevation is not available. The topographical drawing shall also show:

      (a) The placement and size of all existing trees more than 8 inches in diameter measured 4 feet above ground level;

      (b) Underground utilities on or within 10 feet of the property; and

      (c) The exterior dimensions of the foundation of all structures and their placement on the property including setbacks from the property lines and other structure(s) and the topography upon completion of the building(s) or structure(s) or additions or alterations thereto.

   3. Receipt from Town Clerk for payment of required fee.

APPLICANT:

Printed Name: __________________________

Number: _________________

Date: ____________________

Approved by Plan Commission: April 2, 2012
TOWN OF BEVERLY SHORES
OCCUPANCY PERMIT

Name(s) of Property Owner ________________________________

Address ______________________________________________________________________________________

Telephone Number ____________________________________________
Office Home

Location of Property __________________________________________
Lot Block Subdivision

Street Address __________________________________________________________________________________

Building Permit Number _________________________________________

I have inspected the structure and I certify that, to the best of my knowledge after due inquiry, the above property/use complies with all provisions of the Beverly Shores Zoning Ordinance.

______ (Building Commissioner Initials) Requirement for an as-built topographical survey is waived because there are not substantive changes to the site.

______________________________________________________________
Building Commissioner

Approved by Plan Commission: April 2, 2012