



**Meeting Minutes
December 10, 2018
7:00 P.M.**

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday, December 10, 2018 at 7:00 P.M. The following was discussed;

1. Commissioner Huber called the Bexar County ESD 4 Meeting to Order at 7:00 and establish a quorum. The Pledge of Allegiance was recited.
2. Citizen Public Forum. No citizens chose to speak.
3. Approval of the minutes from the November 5, 2018 and November 19, 2018 board meetings. Commissioner Surratt motioned to approve the November 5, 2018 and November 19, 2018 minutes. Commissioner Mohn seconded the motion. Motion carried by a 5/0 vote in favor of.
4. Leon Springs Volunteer Fire Department (LSVFD) Reports due to ESD 4. Mr. Costantino summarized and reviewed the following with the Board.
 - a. Presentation of the Run Report by the Service Provider.
 - b. Presentation of the Financial Reports by the Service Provider. Mr. Costantino reviewed the LSVFD expenditures for November 2018.
 - c. Action by the ESD 4 Board on approving the reimbursement request and monthly payment to the LSVFD. Commissioner Surratt motioned to approve the reimbursement request and the monthly payment to the Service Provider. Commissioner Mohn seconded the motion. Motion carried by a 5/0 vote in favor of.
5. Mr. Gabe Perez, Perez Project Consulting, presented the status of the Station 132 property pre-construction inspection and station design activities. The geotechnical inspection of the property will be completed in approximately three weeks. The civil engineering report indicated that only flashing lights will be required on Ralph Fair Road for ingress and egress from the property. The initial station design will be a basic station with two-drive through equipment bays and monolithic slab for adding on to the station in the future if needed. The construction proposal package will include options for an additional equipment bay and a bay and additional office/storage space.

6. Financial discussions and appropriate action;
 - a. Commissioner Surratt presented the financial reports of the District.
 - b. The outstanding bills owed by ESD 4 were reviewed.
 - c. Action by the Board on approving payments by ESD 4. Commissioner Surratt made a motion to approve payments for the District. Commissioner Mohn seconded the motion. Motion carried by a 5/0 vote in favor of.
7. Determine date, time and possible agenda items for the next meeting. The next scheduled Board meeting will be January 7, 2019.
8. Adjourn. With no further business before the Board, Commissioner Roberts made a motion to adjourn. Commissioner Surratt seconded the motion. Motion carried by a 5/0 vote in favor of. Meeting was adjourned at 7:31 P.M.