PENNSCYPAA ADVISORY MEETING

SUNDAY JANUARY 12, 2020

**Attendance:**

Present: Sean, Elise, Kim, Kelsey, Pete, Tara, Jon, Andy, Paul, Josh

Alternates: Corey, Jaimie

Absent: Melissa, Jesse, Russ, Kristi, Trish

Minutes read and approved from October meeting

Reports:

Chair – General Release of Liability draft disturbed for review.

- In communication with Lancaster host. They seem to be doing well.

Co-Chair – Working on information sessions before and after Pennscypaa to explain what we do/don’t do, requirements, experience, how it is awarded, how to get people involved, etc.

Treasurer – Report accepted. Current balance ending in $13,638.65. This does not include the $53.00 cost to be paid for today’s meeting.

- Research done about switching account from Wells Fargo to Axos Banking Online.

- Axos offers free small business banking.

Secretary – Update roster sent. Correction made to Kelsey’s email. No other corrections.

Web – PDF version of bylaws edited for prudent from $12,000 to $15,000. This now matches the wording in the embedded copy already on the website.

- Will upload minutes from 2019 to website.

-Will add Lancaster Dates to page.

-Will add Chester County to list of past hosts.

-Will check links of page for validity.

Outreach – Created outreach email – [pennscypaa.outreach@gmail.com](mailto:pennscypaa.outreach@gmail.com)

- Looked over pamphlets for edits.

-Asking for assistance from anyone having access to the image on the back of pamphlet.

-Creating Pennscypaa data spreadsheet to compile information for future hosts.

-Looking for most recent dark county list. Neal M. may have.

Archivist – Received speaker tapes from Kelsey to add to archives from Pennscypaa 10.

Liaisons

Williamsport – In Good Standing

York – Quiet. Looking to find out when their business meetings are.

Bucks – Held NYE Dance – Elyse hopes to make it to February Business Meeting

Old Business

-Creating a more visible presence & having information sessions before & after the conference.

-Suggestion to have presentation at YPAA Thon – Will discuss with Lancaster at Host Meeting.

-Meet and Greet at Conference – Move up Friday Meeting at conference to 4pm then hold Meet and Greet from 5-6pm.

-Announcing Bid Sessions – Adding to the marathon meeting format. Discuss with Host.

-Kelsey to work on wording for announcement.

-Becoming more visible utilizing merchandise.

-Tara to research lanyards for advisory.

-Release of liability – Have Lancaster review and sign.

-Do we need a 3rd party witness? Sean to look into.

New Business

- Motion to spend up to $200 to order $1,000 pamphlets. Approved.

- Motion to provide Lancaster with enough pamphlets to include in every registration packet.

-Discussion – Should the information be streamlined? Pete will reduce the pamphlet to highlight key points and will present at the April business meeting for review.

-Should we include information on the Skype (or other technological presentation) we plan to do following the conference?

-Motion Fails

-Montgomery County is holding Elections – Caroline N. to moderate.

Sunday February 9th – 1pm

Hope Community Church – Room A202

150 E. Beidler Road

King of Prussia, PA 19406

Jaimie elected as Montgomery County Liaison

**Conference Call – March 22nd 10:00AM**

**Next Meeting – Walk-Through in Lancaster - Sunday April 26th 10:00AM**

**75 Champ Blvd. Suite I Manheim, PA 17545**

(Steve to confirm. Back Up Date is Sunday May 17th)