

APPLICATION FOR EMPLOYMENT

TOPPINGS is an Equal Opportunity Employer. Reasonable accommodation will be provided under the U.S. Americans with Disabilities Act, as amended, or the California Fair Employment and Housing Act.

Last Name	First Name	Middle Initial	Social Security Number:				
Street Address	City/State	Zip Code	Phone Number:				
If hired, can you provide evidence of legal eligibility to work in the U.S.?		Any offer of employment is conditioned upon completing USCIS Form I-9 and providing the appropriate documents for identity and work authorization.					
Position Desired:	Wage/Salary Desired:	Full Time? Part Time?					
<p>Have you ever been convicted of a felony, or a misdemeanor involving any violent act, use or possession of a weapon, or act of dishonesty for which the record has not been sealed, expunged, or statutorily eradicated, or do you have such a case pending for which you are out on bail or on your own recognizance pending trial? _____ (Exclude misdemeanors for which probation was successfully completed or otherwise discharged and the case has been judicially dismissed; any arrest for which a pretrial diversion program has been successfully completed; and any information regarding referral to, or participation in, a pretrial or posttrial diversion program. Convictions and arrests are evaluated on a case-by-case basis for each position and are not automatically disqualifying. Explain how a pending case will impact your availability for work. Attach additional sheets to elaborate and explain, as necessary.)</p> <p>Have you ever been disciplined, terminated, or resigned because of sexual harassment in the workplace? _____ If so, please elaborate and explain with dates and details on an attached sheet.</p>							
Date you can begin work?	Are you 18 years of age or older?	If under 18 years of age, you will be required to submit a birth certificate or work certificate as required by California or federal law, and provide the name(s) and address(es) of your parent(s) or guardian(s).					
Name of high school attended:	City & State	Graduate?	GED?				
Name of college or technical school:	City & State	Graduate?	Degree?	Major:			
Are you presently enrolled in school?	If yes, give name & address of school and expected degree date:						
List any job-related skills or accomplishments, including those acquired during military service:							
- Your Availability For Work -							
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
From:							
To:							
Total hours per week you are available to work:	Do you have any special requests or needs for a work schedule?						
- Provide Three References Who Are Not Former Employers Who We May Contact -							
Name and Occupation	How do you know them, and for how long?					Phone Number	

Your Employment History

List names of employers with present or last employer listed first.

May we contact current employers before you are offered a position? _____	
Name of Employer:	Job Title: Duties:
Address:	Dates of Employment: From: _____ To: _____
City, State, Zip Code	Hourly pay or salary: Starting pay: _____ Ending pay: _____
Supervisor: Telephone:	Reason for Leaving:
Name of Employer:	Job Title: Duties:
Address:	Dates of Employment: From: _____ To: _____
City, State, Zip Code	Hourly pay or salary: Starting pay: _____ Ending pay: _____
Supervisor: Telephone:	Reason for Leaving:
Name of Employer:	Job Title: Duties:
Address:	Dates of Employment: From: _____ To: _____
City, State, Zip Code	Hourly pay or salary: Starting pay: _____ Ending pay: _____
Supervisor: Telephone:	Reason for Leaving:

CAREFULLY READ EACH STATEMENT BEFORE SIGNING AT THE BOTTOM

I certify that all of the information provided in this employment application is true and complete to the best of my knowledge, and I authorize investigation of all statements contained in this application, including a criminal background and credit history check. I understand that any false or incomplete information may disqualify me from further consideration for employment and may result in my immediate discharge if discovered at a later date.

I understand and acknowledge that unless otherwise defined by applicable law or written agreement with TOPPINGS, any employment relationship with TOPPINGS will be “employment at will.” This means that I may resign at any time and you, the Employer, may discharge me at any time, with or without cause, and with or without advance notice.

I authorize the investigation of any or all statements contained in this application and also authorize any person, school, current employer, past employers, and other organizations to provide information concerning my previous employment and other relevant information that may be useful in making a hiring decision. I release such persons and organizations from any legal liability in making such statements.

I have read, understand, and agree to the above statements.

Signature:	Date:
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